

## AGENDA

### MEETING OF THE OPERATIONS OVERSIGHT COMMITTEE and BOARD OF RETIREMENT\*

#### LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 NORTH LAKE AVENUE, SUITE 810  
PASADENA, CA 91101

AUGUST 14, 2014 - 9:00 A.M.\*\*

#### COMMITTEE MEMBERS:

Shawn R. Kehoe, Chair  
William de la Garza, Vice Chair  
Marvin Adams  
Yves Chery  
Ronald Okum, Alternate

#### I. APPROVAL OF THE MINUTES

A. Approval of the minutes of the regular meeting of July 10, 2014

#### II. PUBLIC COMMENT

#### III. FOR INFORMATION

A. LACERA Operations Briefing  
Robert Hill/JJ Popowich

B. The lacera.com Story  
Jeannine Smart, Chief of Communications

#### IV. MISCELLANEOUS

#### V. GOOD OF THE ORDER

(For information purposes only)

#### VI. ADJOURNMENT

**\*The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**

**\*\*Although the meeting is scheduled for 9:00 a.m., it can start anytime thereafter, depending on the length of the Board of Retirement meeting preceding it. Please be on call.**

**Any documents subject to public disclosure that relate to an agenda item for an open session of the Committee, that are distributed to members of the Committee less than 72 hours prior to the meeting, will be available for public inspection at the time they are distributed to a majority of the Committee, at LACERA's offices at 300 North Lake Avenue, Suite 820, Pasadena, California during normal business hours from 9:00 a.m. to 5:00 p.m. Monday through Friday.**

***Persons requiring an alternative format of this agenda pursuant to Section 202 of the Americans with Disabilities Act of 1990 may request one by calling Cynthia Guider at (626)-564-6000, from 8:30 a.m. to 5:00 p.m. Monday through Friday, but no later than 48 hours prior to the time the meeting is to commence. Assistive Listening Devices are available upon request. American Sign Language (ASL) Interpreters are available with at least three (3) business days notice before the meeting date.***

MINUTES OF THE MEETING OF THE  
OPERATIONS OVERSIGHT COMMITTEE  
and  
BOARD OF RETIREMENT\*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

GATEWAY PLAZA - 300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

AUGUST 14, 2014, 12:05 P.M. – 12:23 P.M.

**COMMITTEE MEMBERS**

PRESENT: Shawn R. Kehoe, Chair  
William de la Garza, Vice Chair  
Marvin Adams  
Yves Chery

ABSENT: Ronald Okum, Alternate

**ALSO ATTENDING:**

BOARD MEMBERS AT LARGE

Alan Bernstein  
Vivian H. Gray

STAFF, ADVISORS, PARTICIPANTS

Robert Hill  
JJ Popowich  
Jeannine Smart

The meeting was called to order by Chair Kehoe at 12:05 p.m.

I. APPROVAL OF THE MINUTES

A. Approval of the minutes of the regular meeting of July 10, 2014

Mr. de la Garza made a motion, Mr. Chery seconded, to approve the minutes of the regular meeting of July 10, 2014. The motion passed unanimously.

II. PUBLIC COMMENT

III. FOR INFORMATION

A. LACERA Operations Briefing  
Robert Hill/JJ Popowich

Messrs. Hill and Popowich presented the monthly briefing on LACERA's operations. Many of the items highlighted may recur in subsequent briefings or may result in a future comprehensive OOC presentation.

➤ Public Records Request Update

B. The lacera.com Story  
Jeannine Smart, Chief of Communications

Ms. Smart provided some statistics on LACERA's website, lacera.com, which was created in 2000. In 2014, lacera.com has nine main sections, 1,967 archived web pages, and 882 documents. From January 1, 2007 (when the analytics reporting program was implemented) to July 15, 2014, there were a total of 2,361,439 lacera.com visits. There is an average of 857 visits a day, with the average visit being six minutes and 53 seconds. The top ten web pages are:

- Benefits
- Calculators
- Contact Us
- Career Opportunities
- About LACERA
- Medicare Eligibility
- Investments
- Active Members
- Retired Members
- Pre-retirement workshop

III. FOR INFORMATION (Continued)

The top ten document downloads are:

- Plan D
- Safety AB
- Investment Policy
- Plan E
- Plan ABC
- Pre-Retirement Guide
- Annual Financial Report
- Direct Deposit Brochure and Form
- Tax Withholding Form
- LACERA's Special Durable Power of Attorney

The Board Resources website has had 74,646 visits, which averages to 3,732 visits per Board member, over the last seven years. The number one page viewed is the Board Handbook, with the number one downloaded document being Disability Policies and Procedures.

IV. MISCELLANEOUS

V. GOOD OF THE ORDER

(For information purposes only)

VI. ADJOURNMENT

The meeting adjourned at 12:23 p.m.

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