

MINUTES OF THE MEETING OF THE
OPERATIONS OVERSIGHT COMMITTEE
and
BOARD OF RETIREMENT*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

GATEWAY PLAZA - 300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

WEDNESDAY, JULY 5, 2017, 10:45 A.M. – 11:30 A.M.

COMMITTEE MEMBERS

PRESENT: Alan Bernstein, Chair
Anthony Bravo, Vice Chair
Ronald Okum
Joseph Kelly

ABSENT: David Muir, Alternate

ALSO ATTENDING:

BOARD MEMBERS AT LARGE

Marvin Adams
Vivian H. Gray

STAFF, ADVISORS, PARTICIPANTS

Robert Hill	Louis Gittens
JJ Popowich	John Nogales
Bernie Buenaflor	Ana Ronquillo

The meeting was called to order by Chair Bernstein at 10:45 a.m.

I. APPROVAL OF THE MINUTES

A. Approval of the minutes of the special meeting of June 1, 2017

Mr. Okum made a motion, Mr. Bravo seconded, to approve the minutes of the special meeting of June 1, 2017. The motion passed unanimously.

II. PUBLIC COMMENT

III. FOR INFORMATION

A. LACERA Operations Briefing
Robert Hill/JJ Popowich

Messrs. Hill and Popowich presented the monthly briefing on LACERA's operations. Many of the items highlighted may recur in subsequent briefings or may result in a future comprehensive OOC presentation.

- Public Records Request Update
- Report of Felony Forfeiture Cases Processed

B. Leveraging the Process Management Group to Build an Operational Compliance Program
Bernie Buenaflor/Louis Gittens

LACERA's Retirement Benefits Strategic Plan for 2018-2020 calls for the introduction of a formalized Operational Compliance Program. An Organizational Compliance Committee (OCC) consisting of the Executive Office and several operational divisions will oversee the development of the program, with the Benefits Division's Process Management Group (PMG) assisting in developing policies and procedures, including a Compliance Program Charter. Implementation of the 2016 Privacy Report recommendations will serve as the pilot project for the Operational Compliance Program.

C. Diversity Training for LACERA Staff
John Nogales/Ana Ronquillo

Diversity training provides the knowledge, skills, and tools to assist employees to have a better understanding of each other's differences. In creating an inclusive environment at LACERA, Human Resources offers multiple opportunities for diversity education. In the current fiscal year, the following training opportunities for staff were available:

- Harassment Prevention
- Generations in the Workplace
- Los Angeles County Consortium Diversity
- Emotional Intelligence
- LACERA Self-Directed Mentoring Program

IV. REPORT ON STAFF ACTION ITEMS

There was nothing to report on for staff action items.

July 5, 2017

Page 3

V. GOOD OF THE ORDER

(For information purposes only)

VI. ADJOURNMENT

The meeting adjourned at 11:30 a.m.

***The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**