

AGENDA

A REGULAR MEETING OF THE BOARD OF RETIREMENT

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA

9:00 A.M., THURSDAY, DECEMBER 12, 2019

*Although the meeting is scheduled for 9:00 a.m., the meeting will start at the conclusion of the Joint Board of Retirement and Board of Investments meeting scheduled prior to this meeting.

*The Board may take action on any item on the agenda,
and agenda items may be taken out of order.*

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
 - A. Approval of the Minutes of the Special Meeting of November 21, 2019
- IV. PUBLIC COMMENT
- V. CHIEF EXECUTIVE OFFICER UPDATE
(For information purposes only)
- VI. DISABILITY RETIREMENT APPLICATIONS ON CONSENT CALENDAR
- VII. NON-CONSENT ITEMS
 - A. Recommendation as submitted by Bernie Buenaflor, Benefits Division Manager: That the Board 1) Determine, based upon medical evaluation conducted October 11, 2019, that Stephen R. Whitmore is not incapacitated for the duties assigned to him in the position of Special Assistant, Assessor; and 2) Grant the application of Stephen R. Whitmore for reinstatement to active membership. (Memo dated November 27, 2019)

VIII. REPORTS

- A. For Information Only as submitted by Ricki Contreras, Division Manager, Disability Retirement Services, regarding the Application Processing Time Snapshot Reports. (Memo dated November 25, 2019)

IX. ITEMS FOR STAFF REVIEW

- X. GOOD OF THE ORDER
(For information purposes only)

XI. DISABILITY RETIREMENT CASES TO BE HELD IN CLOSED SESSION

- A. Applications for Disability

XII. EXECUTIVE SESSION

- A. Public Employee Performance Evaluation
(Pursuant to Paragraph (1) of Subdivision (b) of California Government Code Section 54957)

Title: Chief Counsel

XIII. ADJOURNMENT

Documents subject to public disclosure that relate to an agenda item for an open session of the Board of Retirement that are distributed to members of the Board of Retirement less than 72 hours prior to the meeting will be available for public inspection at the time they are distributed to a majority of the Board of Retirement Members at LACERA's offices at 300 N. Lake Avenue, Suite 820, Pasadena, CA 91101, during normal business hours of 9:00 a.m. to 5:00 p.m. Monday through Friday.

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MINUTES OF THE SPECIAL MEETING OF THE BOARD OF RETIREMENT

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA

9:00 A.M., THURSDAY, NOVEMBER 21, 2019

PRESENT: Alan Bernstein, Chair
Gina Zapanta, Secretary
Vivian H. Gray
JP Harris (Alternate Retired)
Shawn R. Kehoe
Keith Knox
Ronald Okum
William Pryor (Alternate Safety)
Herman Santos
Thomas Walsh

ABSENT: Les Robbins, Vice Chair

STAFF ADVISORS AND PARTICIPANTS

Santos H. Kreimann, Chief Executive Officer

Steven P. Rice, Chief Counsel

John Popowich, Assistant Executive Officer

Dr. Vito Campese, Medical Advisor

Ricki Contreras, Division Manager
Disability Retirement Services

STAFF ADVISORS AND PARTICIPANTS

Francis J. Boyd, Senior Staff Counsel

Allison E. Barrett, Senior Staff Counsel

Eugenia W. Der, Senior Staff Counsel

Tamara Caldwell, Specialist Supervisor
Disability Retirement Services

I. CALL TO ORDER

The meeting was called to order by Mr. Bernstein at 9:03 a.m., in the Board Room of Gateway Plaza.

II. PLEDGE OF ALLEGIANCE

Mr. Okum led the Board Members and staff in reciting the Pledge of Allegiance.

III. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting of October 10, 2019

Mr. Kehoe made a motion, Mr. Okum seconded, to approve the minutes of the regular meeting of October 10, 2019. The motion passed unanimously by all members present.

IV. REPORT ON CLOSED SESSION ITEMS

(For Information Only) (Report dated November 12, 2019)

This Item was received and filed.

V. PUBLIC COMMENT

There were no requests from the public to speak.

VI. CHIEF EXECUTIVE OFFICER UPDATE
(For information purposes only)

Mr. Kreimann provided a brief update on the Board of Investments meeting that took place on November 20, 2019.

VII. CONSENT ITEMS

Mr. Okum made a motion, Mr. Kehoe seconded, to approve Consent Items A-C. The motion passed unanimously by all members present.

- A. Recommendation as submitted by Ricki Contreras, Division Manager, Disability Retirement Services: That the Board grant the appeals and request for an administrative hearing for applicants John G. Cabula, Sophia A. Johnson, Barbara C. Yu, Terri L. Love, and Philip D. Wilkes.
(Memo dated November 12, 2019)
- B. Recommendation as submitted by Ricki Contreras, Division Manager, Disability Retirement Services: That the Board dismiss with prejudice Amelia C. Casado's appeal for a service-connected disability retirement.
(Memo dated November 8, 2019)
- C. Recommendation as submitted by Ricki Contreras, Division Manager, Disability Retirement Services: That the Board dismiss with prejudice Caroline Taylor's appeal for a service-connected disability retirement.
(Memo dated November 8, 2019)

VIII. EXCLUDED CONSENT ITEMS

There were no items discussed.

IX. DISABILITY RETIREMENT APPLICATIONS ON CONSENT CALENDAR

Safety Law Enforcement

Service-Connected Disability Applications

On a motion by Mr. Kehoe, seconded by Mr. Okum, the Board of Retirement approved a service-connected disability retirement for the following named employees

IX. DISABILITY RETIREMENT APPLICATIONS ON CONSENT CALENDAR

Safety Law Enforcement (Continued)
Service-Connected Disability Applications

who were found to be disabled for the performance of their duties and have met the burden of proof:

| <u>APPLICATION NO.</u> | <u>NAME</u> |
|------------------------|------------------------|
| 106D | ARTHUR M. VARGAS, JR. |
| 107D* | JOHN P. ANDERSON |
| 108D* | DANIEL B. ROSS |
| 109D* | BRUCE A. LANG |
| 110D | EVERETTE D. WADE |
| 111D | SCOTT L. BASTIAN |
| 112D | WADE E. YOUNG |
| 113D | JAMES G. SCHALLERT |
| 114D | CRAIG S. MCCLELLAND |
| 115D | DARYL L. GAUNT |
| 116D | RICHARD E. BOYKIN, JR. |
| 117D | KENNETH S. ROLLER |
| 118D | STEVEN J. SCIACCA |
| 119D | KEITH E. SWENSSON |
| 120D | ROBERT O. WEST |

* Granted SCD – Employer Cannot Accommodate

IX. DISABILITY RETIREMENT APPLICATIONS ON CONSENT CALENDAR

Safety Law Enforcement (Continued)
Service-Connected Disability Applications

| <u>APPLICATION NO.</u> | <u>NAME</u> |
|------------------------|---------------------|
| 121D | TODD P. KUBELA |
| 122D | KATHLEEN A. EVERETT |
| 123D* | SONIA D. CARROLL |

Safety Fire, Lifeguards
Service-Connected Disability Applications

On a motion by Mr. Pryor, seconded by Mr. Okum, the Board of Retirement approved a service-connected disability retirement for the following named employees who were found to be disabled for the performance of their duties and have met the burden of proof:

| <u>APPLICATION NO.</u> | <u>NAME</u> |
|------------------------|---------------------------|
| 1166B | RICK FLORES |
| 1167B | CHARLES B. GALVAN |
| 1168B | JEREMY P. ARMOUR |
| 1169B** | RANDALL DUARTE (DECEASED) |
| 1170B | DAVID H. KRISMAN |
| 1171B | MICHAEL V. KLINGER |
| 1172B | JANET BABCOCK |

*Granted SCD – Employer Cannot Accommodate

**Granted SCD – Survivor Benefit

IX. DISABILITY RETIREMENT APPLICATIONS ON CONSENT CALENDAR

Safety Fire, Lifeguards
Service-Connected Disability Applications

| <u>APPLICATION NO.</u> | <u>NAME</u> |
|------------------------|-----------------------|
| 1173B* | CHUCH T. CHAVES |
| 1174B | JOHN C. TUCK |
| 1175B | MARK M. ROTONDO |
| 1176B | SEAN G. CUSACK |
| 1177B | LONDELL A. LITTLEJOHN |
| 1178B | PAUL M. RUSIN |

General Members
Service-Connected Disability Applications

On a motion by Mr. Okum, seconded by Mr. Knox, the Board of Retirement approved a service-connected disability retirement for the following named employees who were found to be disabled for the performance of their duties and have met the burden of proof:

| <u>APPLICATION NO.</u> | <u>NAME</u> |
|------------------------|---------------------|
| 2011C** | CHARLES A. GONZALES |
| 2012C** | ROBERT L. HERNANDEZ |
| 2013C | MARIA A. ROSS |
| 2014C** | OLIVIA DE SIGIO |
| 2015C | KIMBERLY C. DANDINI |

*Granted SCD – Retroactive

** Granted SCD – Employer Cannot Accommodate

IX. DISABILITY RETIREMENT APPLICATIONS ON CONSENT CALENDAR

General Members

Service-Connected Disability Applications

| <u>APPLICATION NO.</u> | <u>NAME</u> |
|------------------------|----------------------|
| 2016C* | HELEN BAKO |
| 2017C* | CYNDI P. TRAN |
| 2018C | CHRISTIAN X. WALKER |
| 2019C** | SHERRY L. NAVE |
| 2020C** | JON L. STREETER |
| 2021C*** | PAUL A. DAVID |
| 2022C | STANLEY BROWN |
| 2023C**** | EUGENE L. KEYES, JR. |
| 2024C***** | EDGAR ARRONDO |
| 2025C** | JANE H. KIM |
| 2026C | ANDREW GONZALEZ |
| 2027C** | TOMAS CONTRERAS |

*Granted SCD – Employer Cannot Accommodate

**Granted SCD – Retroactive

***Granted SCD – Salary Supplement

****Granted SCD – Retroactive Employer Cannot Accommodate

IX. DISABILITY RETIREMENT APPLICATIONS ON CONSENT CALENDAR
(Continued)

General Members

Nonservice-Connected Disability Applications

On a motion by Mr. Kehoe, seconded by Ms. Gray, the Board of Retirement approved a nonservice-connected disability retirement for the following named employees who were found to be disabled for the performance of their duties and have met the burden of proof:

APPLICATION NO.

NAME

4390

MARTHA A. RODRIGUEZ

X. REPORTS

- A. For discussion purposes and direction as submitted by Steven P. Rice, Chief Counsel, regarding the County Auditor-Controller's Report. (Memo dated November 12, 2019)

Mr. Rice and Mr. Kreimann provided the Board with a brief update.

- B. For Information Only as submitted by Ricki Contreras, Division Manager, Disability Retirement Services, regarding the Application Processing Time Snapshot Reports. (Memo dated October 25, 2019)

This Item were received and filed.

- C. For Information Only as submitted by Francis J. Boyd, Senior Staff Counsel, Legal Division, regarding the Response to Board of Retirement Questions. (Memo dated November 8, 2019)

This Item were received and filed.

X. REPORTS (Continued)

- D. For Information Only as submitted by Francis J. Boyd, Senior Staff Counsel, regarding Labor Code Section 3212.15: Workers' Compensation Post-Traumatic Stress Disorder Presumption (Effective January 1, 2020 to January 1, 2025). (Memo dated November 5, 2019)

This Item were received and filed.

XI. ITEMS FOR STAFF REVIEW

The Board requested that the Chief Executive Officer provide ongoing reporting on the progress of staff's efforts in addressing the findings of the Los Angeles County

XI. ITEMS FOR STAFF REVIEW (Continued)

Auditor-Controller's report.

XII. GOOD OF THE ORDER
(For information purposes only)

Mr. Santos and Ms. Gray shared their experience in attending the Toigo Foundation and recognized staff for being recognized at the event.

Mr. Kreimann recognized and thanked staff for their ongoing efforts and input during the short time he has been here.

XIII. DISABILITY RETIREMENT CASES TO BE HELD IN CLOSED SESSION

(The following items were held following Item IX.)

A. Applications for Disability

APPLICATION NO. & NAME

5109B – JOSEPH L. THEUS

BOARD ACTION

Ms. Gray made a motion, Mr. Santos seconded, to grant a nonservice-connected disability retirement pursuant to Government Code Section

XIII. DISABILITY RETIREMENT CASES TO BE HELD IN CLOSED SESSION

A. Applications for Disability

APPLICATION NO. & NAME

BOARD ACTION

31720 and 31724. The motion passed unanimously by all members present.

5110B – XOCHITL R. MERCADO

Ms. Gray made a motion, Mr. Okum seconded, to grant a nonservice-connected disability retirement pursuant to Government Code Section 31720 and 31724. The motion passed unanimously by all members present.

5111B – RONNIE L. BERKOVIVS (DEC'D)

Ms. Gray made a motion, Mr. Santos seconded, to deny a service-connected disability retirement survivor benefit. The motion passed unanimously by all members present.

5093B – NARIMAN AMJADI

Mr. Okum made a motion, Mr. Kehoe seconded, to grant a nonservice-connected disability retirement pursuant to Government Code Section 31720 and 31724 since the employer cannot accommodate.

Ms. Gray made a substitute motion, Mr. Santos seconded, to refer back to staff for additional information. The motion passed unanimously by all members present.

XIII. DISABILITY RETIREMENT CASES TO BE HELD IN CLOSED SESSION

A. Applications for Disability (Continued)

APPLICATION NO. & NAME

BOARD ACTION

6991A – TRENACIA M. HOGAN

Mr. Okum made a motion, Ms. Gray seconded, to grant a service-connected disability retirement pursuant to Government Code Sections 31720 and 31724. The motion passed unanimously by all members present.

B. Disability Retirement Appeals

APPLICATION NO. & NAME

BOARD ACTION

ROSALINA GOMEZ – Jason E. Waller for the applicant
Thomas J. Wicke for the respondent

Mr. Kehoe made a motion, Mr. Santos seconded, to grant a service-connected disability retirement. The motion passed unanimously by all members present.

ROBERT C. LINDSEY – Eugenia W. Der for the applicant
Thomas J. Wicke for the respondent

Mr. Kehoe made a motion, Mr. Bernstein seconded, to deny a service-connected disability retirement since the employer can accommodate and find the applicant not permanently incapacitated. The motion passed unanimously by all members present.

It was requested that the motion be reconsidered, there was no objection.

XIII. DISABILITY RETIREMENT CASES TO BE HELD IN CLOSED SESSION

B. Disability Retirement Appeals (Continued)

APPLICATION NO. & NAME

BOARD ACTION

Ms. Gray made a motion, Mr. Bernstein seconded, to deny a service-connected disability retirement since the employer can accommodate and find the applicant not permanently incapacitated. The motion passed unanimously by all members present.

A4102DRAS – Jennifer S. Creighton for the respondent
In Pro Per for the applicant

Mr. Santos made a motion, Mr. Kehoe seconded, to refer back to staff for additional information. The motion passed (roll call) with Messrs. Okum, Kehoe, Knox, Robbins, Santos, Walsh, Bernstein, Ms. Gray, and Ms. Zapanta-Murphy voting yes.

C. Staff Recommendations

1. Recommendation as submitted by Francis J. Boyd, Senior Staff Counsel: That the Board adopt the Proposed Findings of Fact and Conclusions of Law granting Oscar Ramos a non-service connected disability pursuant to Government Code Section 31720 with an earlier effective date pursuant to Government Code Section 31724; and Government Section 31726(b)2 shall not apply to Applicant's disability retirement benefits. (Memo dated November 7, 2019)

Mr. Santos made a motion, Ms. Gray seconded, to approve staff's recommendation. The motion passed unanimously by all Board members present.

XIII. DISABILITY RETIREMENT CASES TO BE HELD IN CLOSED SESSION

C. Staff Recommendations (Continued)

2. Recommendation as submitted by Eugenia W. Der, Senior Staff Counsel: That the Board find Rhonda Johnson permanently incapacitated for service-connected reasons and grant her a service-connected disability retirement. (Letter dated October 25, 2019)

Mr. Santos made a motion, Ms. Gray seconded, to approve staff's recommendation. The motion passed unanimously by all Board members present.

3. Recommendation as submitted by Allison E. Barrett, Senior Staff Counsel: That the Board, pursuant to Government Code Section 31541.1, 1) find that Carla R. Roberts delayed filing her application for disability retirement because she was unable to ascertain the permanency of her incapacity until after the day following her last day of regular compensation; 2) that her application be deemed filed on the day after her last day of regular compensation; and 3) that she is entitled to the option of an earlier effective date. (Letter dated November 1, 2019)

Mr. Santos made a motion, Ms. Gray seconded, to approve staff's recommendation. The motion passed unanimously by all Board members present.

4. Recommendation as submitted by Ricki Contreras, Division Manager, Disability Retirement Services: That the Board approve the service provider invoice for Irene Ayala. (Memo dated November 8, 2019)

Mr. Santos made a motion, Ms. Gray seconded, to approve staff's recommendation. The motion passed unanimously by all Board members present.

XIII. DISABILITY RETIREMENT CASES TO BE HELD IN CLOSED SESSION

C. Staff Recommendations (Continued)

5. Recommendation as submitted by Ricki Contreras, Division Manager, Disability Retirement Services: That the Board approve the service provider invoice for Jeffrey Caren, M.D.
(Memo dated November 8, 2019)

Mr. Santos made a motion, Ms. Gray seconded, to approve staff's recommendation. The motion passed unanimously by all Board members present.

6. Recommendation as submitted by JJ Popowich, Assistant Executive Officer: That the Board approve the service provider invoices for Barbara Kong-Brown. (Memo dated October 3, 2019)

Mr. Santos made a motion, Ms. Gray seconded, to approve staff's recommendation. The motion passed unanimously by all Board members present.

7. Recommendation as submitted by JJ Popowich, Assistant Executive Officer: That the Board approve the service provider invoices for Winet Patrick Gayer Creighton & Hanes. (Memo dated October 25, 2019)

Mr. Santos made a motion, Ms. Gray seconded, to approve staff's recommendation. The motion passed unanimously by all Board members present.

8. For Information Only as submitted by Ricki Contreras, Division Manager, Disability Retirement Services, regarding the 2019 Quarterly Reports of Paid Invoices – 3rd Quarter. (Memo dated October 31, 2019)

This Item was received and filed.

XIV. EXECUTIVE SESSION

- A. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation (Pursuant to Paragraph (2) of Subdivision
(d) of California Government Code Section 54956.9)

1. Administrative Appeal of Lovia J. Pitts

The Board met in Executive Session pursuant to Paragraph (2) of Subdivision (d) of California Government Code Section 54956.9. The Board unanimously by all members present voted, on a motion made by Mr. Kehoe, seconded by Mr. Santos, to grant Ms. Pitt's appeal and provided direction to staff.

XV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 11:18 a.m.

GINA ZAPANTA-MURPHY, SECRETARY

ALAN BERNSTEIN, CHAIR




Documents not attached are exempt from disclosure under the California Public Records Act and other legal authority.

**For further information, contact:
LACERA
Attention: Public Records Act Requests
300 N. Lake Ave., Suite 620
Pasadena, CA 91101**



November 27, 2019

TO: Each Member
Board of Retirement

FROM: Bernie Buenaflor 
Division Manager, Benefits Division

FOR: Meeting of December 12, 2019

SUBJECT: **Application of Stephen R. Whitmore for Reinstatement to Active Membership Pursuant to Government Code Section 31680.4 and 31680.5**

Government Code Sections 31680.4 and 31680.5 permit a service retired member to be re-employed by the County and reinstated as an active member of LACERA if the Board of Retirement, based upon medical examination, determines that the member is not incapacitated for the assigned duties. The member's retirement allowance would be suspended immediately upon re-employment. Reinstatement to active membership becomes effective the first day of the month following the date of re-employment. The returning member would only be eligible for a retirement plan that is currently available for new members regardless of the member's prior retirement plan.

Stephen R. Whitmore was employed by the Los Angeles County Sheriff's Department. He retired on January 30, 2016. The Office of the Assessor now wishes to re-employ Stephen R. Whitmore as a Special Assistant, Assessor (UC) (Item #9985).

Under CERL 31680.5, all reinstated general members are entitled to a retirement allowance, upon subsequent retirement, "determined as if the member were first entering the system." Thus, this member is only eligible for Retirement Plan G General. Note that the member was in Plan D for his past membership period and will be in Plan G General for his new membership period, if approved for reinstatement.

Attached are copies of documents prepared in support of the member's application for reinstatement:

- The November 26, 2019 letter from the Office of the Assessor confirming the Board of Supervisors' Stamp Approval of the request to re-employ the member. (Attachment 1)
- The letter from the member to LACERA requesting reinstatement of membership as a Special Assistant, Assessor with the Office of the Assessor. (Attachment 2)

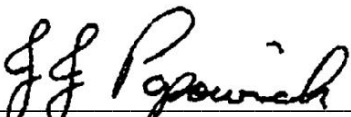


- The November 26, 2019 letter from the Office of the Assessor to LACERA requesting the reinstatement of the member and outlining the job duties for a Special Assistant, Assessor. (Attachment 3)
- The member's Medical Clearance report signed on October 11, 2019 finding the member not incapacitated for the proposed duties. (Attachment 4)
- Note: The Special Assistant, Assessor position is an "Unclassified" (UC) position, thus, there is no Class Specification for Item No. 9985. However, the Office of the Assessor provided a list of duties for the position as a Special Assistant, Assessor. (Attachment 5)

IT IS THEREFORE RECOMMENDED THAT YOUR BOARD:

1. Determine, based upon medical evaluation conducted October 11, 2019, that Stephen R. Whitmore is not incapacitated for the duties assigned to him in the position of Special Assistant, Assessor; and
2. Grant the application of Stephen R. Whitmore for reinstatement to active membership.

REVIEWED AND APPROVED:



John Popowich
Assistant Executive Officer

BB:bb
Div\ben\retstaff\Whitmore,Stephen R.doc

Attachments





JEFFREY PRANG
 ASSESSOR
COUNTY OF LOS ANGELES
 500 WEST TEMPLE STREET, ROOM 320
 LOS ANGELES, CALIFORNIA 90012-2770
 assessor.lacounty.gov
 (213) 974-3101



*Valuing People
 and Property*

November 26, 2019

ADOPTED

BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

The Honorable Board of Supervisors
 County of Los Angeles
 383 Kenneth Hahn Hall of Administration
 500 West Temple Street
 Los Angeles, CA 90012

26 November 26, 2019

CELIA ZAVALA
 EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST TO AUTHORIZE THE COUNTY OF LOS ANGELES
 OFFICE OF THE ASSESSOR TO RE-EMPLOY A RETIRED COUNTY EMPLOYEE
 (ALL SUPERVISORIAL DISTRICTS - 3 VOTES)**

SUBJECT:

The Office of the Assessor (Assessor) is requesting that your Board approve a Los Angeles County Employees Retirement Association (LACERA) member's return to service, thereby suspending the member's retirement benefits and returning to active full-time employment with the Assessor.

IT IS RECOMMENDED THAT THE BOARD OF SUPERVISORS

Authorize the Assessor's re-employment of retired LACERA member, Stephen R. Whitmore, to full-time permanent status in compliance with the County Employees Retirement Law of 1937 and Board Policy Number 9.150.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Retired former County of Los Angeles employee, Stephen R. Whitmore, retired from County service effective January 30, 2016. Consistent with existing County Board Policy 9.150, which allows for the re-employment of retired County employees on an indefinite basis, the Assessor is requesting your Board's approval to re-employ County retiree Stephen R. Whitmore, pursuant to Civil Service Rule 17.01(a), as a permanent Special Assistant, Assessor (UC), Item Number 9985A.

Upon his return to County employment, Mr. Whitmore's retirement allowance will be suspended until the termination of his re-employment.

Currently, Mr. Whitmore is serving as a 120-Day Rehire Retiree for the Assessor, assisting with the Assessor's public affairs initiatives, such as coordinating internal and external communications and outreach efforts in government and community relations, providing staff support, and drafting press releases.

It is critical the Assessor hire Mr. Whitmore as soon as possible, as the Assessor's Public Affairs Unit is inundated with inquiries and requests particularly regarding the Assessor's efforts to assist homeowners affected by the recent fires throughout the County. Mr. Whitmore is a seasoned media/public affairs representative. His extensive public relations experience make him an asset to the Assessor's Public Affairs team.

Implementation of Strategic Goals

This recommended action is consistent with the County's Strategic Plan Goal 3, Realize tomorrow's government today by pursuing operational effectiveness, fiscal responsibility and accountability.

FISCAL IMPACT/FINANCING FACTS

The cost of the recommended salary will be absorbed within the Assessor's current budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

LACERA is governed by the County Employees Retirement Law of 1937. This action is in compliance with Government Code Sections 31680.4 and 31680.5, pertaining to retired members returning to active membership.

Prior to 1991, retired County employees were prohibited from returning to County employment, except temporarily and under limited circumstances. Government Code Section 31680.4 now permits retirees to return to work on a permanent basis. Your Board's adoption of Board Policy 9.150 on July 6, 1993, made this Government Code provision operative in Los Angeles County.

The Board letter has been reviewed and approved as to form by County Counsel.

The Honorable Board of Supervisors
November 26, 2019
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IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no negative impact on current public services or projects. Approval of the recommendation will ensure the Assessor continues to provide effective communication to taxpayers, agents, and the general public.

CONCLUSION

Upon approval by your Board, please return two adopted copies of this letter to the Assessor.

Respectfully submitted,


JEFFREY PRANG
Assessor

SMH:DS:JC

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Human Resources

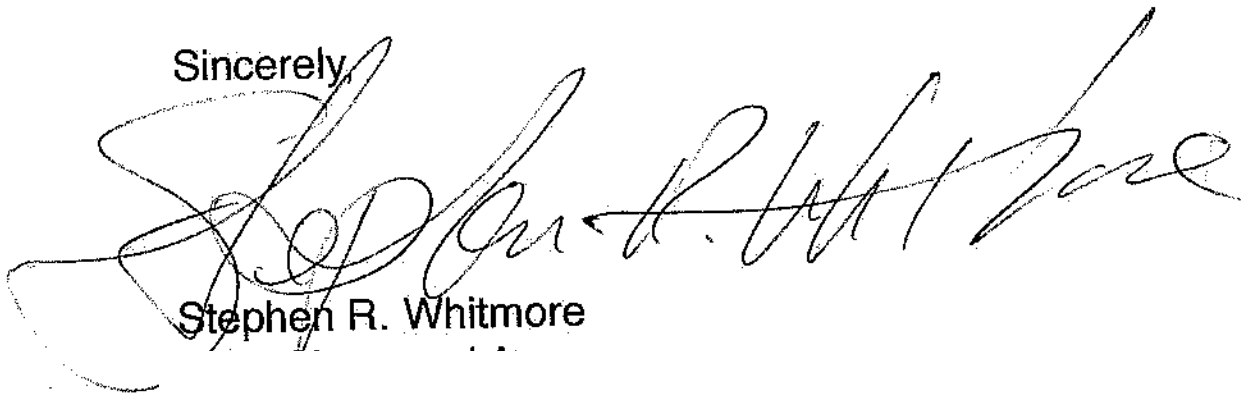
Manager, Benefits Division
PO Box 7060
Pasadena, CA 91109

Dear Manager,

I wish to be re-employed as a permanent employee. This letter is to request that my monthly retirement benefit be suspended and that I be re-employed as a Special Assistant, Assessor (UC #9985A) with the Los Angeles County Assessor's Office pursuant to Government Code Section 31680.4.

Enclosed is a medical evaluation stating that I am not incapacitated for the duties I will be performing.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read "Stephen R. Whitmore". The signature is written in a cursive, flowing style with large loops and a long horizontal stroke at the end.

Stephen R. Whitmore



JEFFREY PRANG
Assessor

**OFFICE OF THE ASSESSOR
COUNTY OF LOS ANGELES**

500 WEST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012-2770
assessor.lacounty.gov
1(888) 807-2111

November 26, 2019

TO: Manager, Benefits Division
Los Angeles County Employees Retirement Association (LACERA)

FROM: Dara Smith, Administrative Deputy
Office of the Assessor

SUBJECT: **REQUEST TO RE-EMPLOY RETIRED COUNTY EMPLOYEE TO
SPECIAL ASSISTANT, ASSESSOR (UC) – STEPHEN R. WHITMORE**

Dear LACERA Manager,

Stephen R. Whitmore, EE No. 475753, SSN last four: _____, retired on January 30, 2016.

The Office of the Assessor (Assessor) would like to re-employ Stephen R. Whitmore as a permanent Special Assistant, Assessor (UC), Item No. 9985, in accordance with Government Code Section 31680.4. We have secured all the necessary approvals from the Chief Executive Office and the Board of Supervisors to rehire Stephen R. Whitmore. The approved documents are attached.

Stephen R. Whitmore's extensive public relations experience make him an asset the Assessor's Public Affairs team. He has special knowledge/skills to assist with the Assessor's Public Affairs, such as coordinating internal and external communication and outreach efforts in government and community relations, providing staff support and drafting press releases.

I understand that the Assessor may re-employ Stephen R. Whitmore only upon approval of the submitted documents named above, and the approval of the LACERA Board of Retirement.

If you have any questions, please feel free to contact me at: (213) 974-8750 or dsmith@assessor.lacounty.gov.

Sincerely,

Dara Smith
Administrative Deputy

DS:KG

Attachment 3

REEMPLOYMENT AND REINSTATEMENT TO ACTIVE LACERA MEMBERSHIP

SECTION C-MEDICAL AFFIDAVIT PURSUANT TO CERL SECTION 31680.4 or 31680.8

On 10/11/19, the undersigned, conducted or oversaw the
<date of medical examination>,

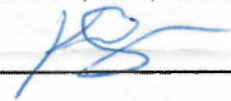
medical examination of Stephen Whitmore
<Name of Retiree>

pursuant to Section 31680.4 or 31680.8 of the County Employees Retirement Law, in connection with
this Retiree's application to be re-employed as:

Special Assistant, Assessor
<Prospective Job Title>.

I have also reviewed the Class Specification for this position. Based on this examination, I find that this
individual is not incapacitated for the duties assigned to this position. A copy of the medical
examination report is retained at Los Angeles County's Occupational Health Programs.

Signature of Physician performing or overseeing medical examination:



Print Name and Title of Physician:
Ken Carrigan, M.D.

OCT 11 2019
Date Signed:

Special Assistant, Assessor (UC) Item #9985 Count of Los Angeles

External Communication

- Coordinates with/supervises vendor activities, including graphic designers, printers and developers
- Assist with the development of educational and promotional materials
- Maintains, evaluates and updates materials used for presentations
- Attends community meetings and events as a representative of the Assessor's Office, when appropriate, for the purpose of advancing communications goals and building positive relationships with taxpayers
- Plans and coordinated print and web-based publications including selecting and preparing material for brochures, handouts and public information materials
- Promotes the department and speaks to community groups about the Department's programs, activities, and services
- Manage and update website and social media content

Internal Communications

- Reviews communication policies and procedures and makes recommendations to encourage effective communication with employees, labor representatives and taxpayers
- Writes and edits employee newsletter, annual report, talking points, presentation and other materials
- Assist with sensitive assignments and projects as directed by the Assessor/Chief Deputy


Media Relations

- Develops and implement a comprehensive media strategy
- Coordinates the department's response to media inquiries and issues
- Builds positive relationships with media representatives/journalists and provide them with appropriate information
- Drafts and edits press releases, speeches, statements and media advisories
- Maintains media contact database
- Maintains a library of departmental statements, press releases, advisories, clips etc.
- Monitors state local legislation and researches, develops and articulates the department's position

This position will also be a certified mileage permittee, as driving within the County to various events, staffing the elected official, etc. will be required.

November 25, 2019

TO: Each Member
Board of Retirement

FROM: Ricki Contreras, Division Manager 
Disability Retirement Services

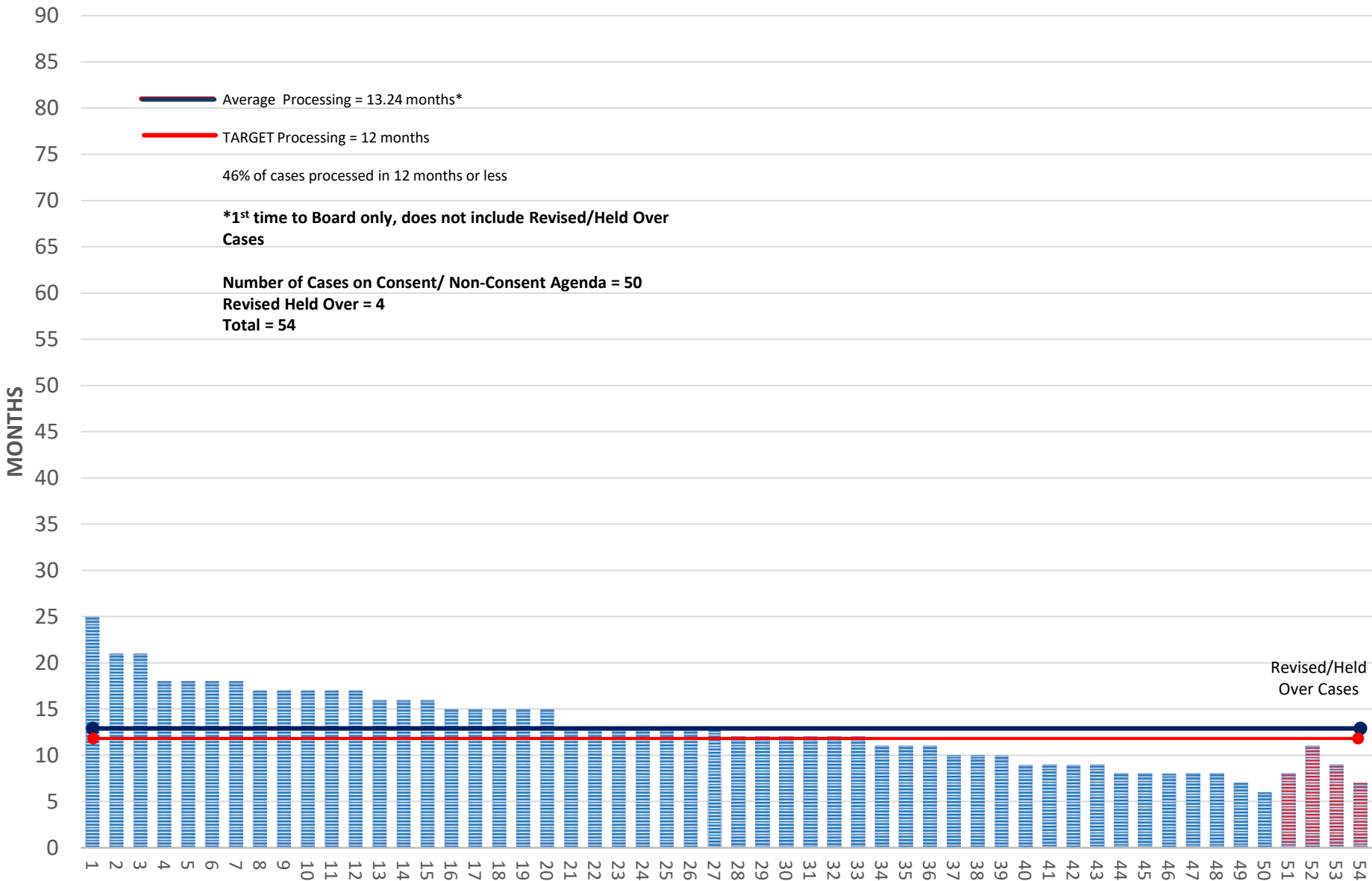
FOR: December 12, 2019 Board of Retirement Meeting

SUBJECT: **Application Processing Time Snapshot Reports**

The following chart shows the total processing time from receipt of the application to the first Board action for all cases on the December 12, 2019 Disability Retirement Applications Agenda.

| Consent & Non-Consent Calendar | | | | |
|---|-------------|--------------|-------------|-------------|
| Number of Applications | 50 | | | |
| Average Processing Time (in Months) | 13.24 | | | |
| Revised/Held Over Calendar | | | | |
| Number of Applications | 4 | | | |
| Processing Time Per Case (in Months) | Case 1 8 | Case 2 11 | Case 3 9 | Case 4 7 |
| Total Average Processing Time Revised/Held Over Calendar | 8.75 | | | |
| Total Average Processing Time All 54 Cases on Agenda | | | | |
| 12.91 | | | | |

CASE PROCESSING TIME



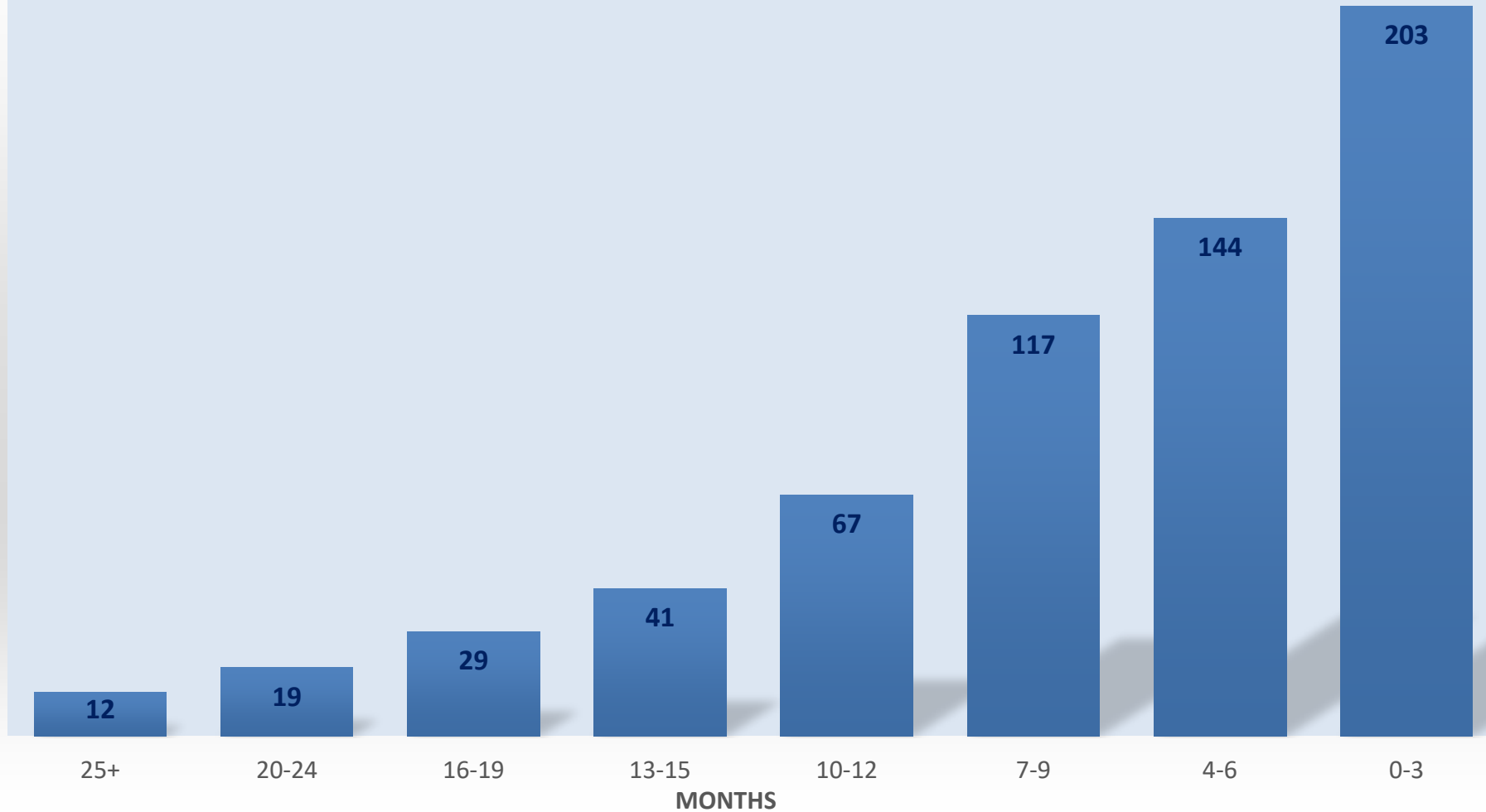
As of November 25, 2019

December 12, 2019 AGENDA

PENDING APPLICATIONS/TIME INTERVALS

Total Pending Cases = 632

NUMBER OF APPLICATIONS



As of November 25, 2019



Documents not attached are exempt from disclosure under the California Public Records Act and other legal authority.

**For further information, contact:
LACERA
Attention: Public Records Act Requests
300 N. Lake Ave., Suite 620
Pasadena, CA 91101**



Documents not attached are exempt from disclosure under the California Public Records Act and other legal authority.

**For further information, contact:
LACERA
Attention: Public Records Act Requests
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Pasadena, CA 91101**