

APPROVED

MINUTES OF THE MEETING OF THE
OPERATIONS OVERSIGHT COMMITTEE
and
BOARD OF RETIREMENT*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

GATEWAY PLAZA - 300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

WEDNESDAY, MARCH 2, 2022, 12:30 P.M. – 12:42 P.M.

This meeting was conducted by the Operations Oversight Committee by teleconference under the Governor's Executive Order No. N-29-20.

COMMITTEE MEMBERS

PRESENT: Alan Bernstein, Chair
Herman B. Santos, Vice Chair
Antonio Sanchez
JP Harris, Alternate

ABSENT: Keith Knox

ALSO ATTENDING:

BOARD MEMBERS AT LARGE

Elizabeth B. Ginsberg, Alternate Ex-Officio
Vivian H. Gray
Wayne Moore
Les Robbins

STAFF, ADVISORS, PARTICIPANTS

Santos H. Kreimann, Chief Executive Officer
Luis Lugo, Deputy Chief Executive Officer
JJ Popowich, Assistant Executive Officer
Laura Guglielmo, Assistant Executive Officer
Steven P. Rice, Chief Counsel
Kathy Delino, Interim Chief Information Technology Officer
Roberta Van Nortrick, Acting Division Manager, Admin Services

STAFF, ADVISORS, PARTICIPANTS (continued)

Celso Templo, Systems Division
Cookie Jaranilla, Systems Division
Michael Dozier, Systems Division
James Beasley, Supervising Administrative Assistant, Admin Services

The meeting was called to order by Chair Bernstein at 12:30 p.m. In the absence of Mr. Knox, the Chair announced that Mr. Harris, as the alternate, would be a voting member of the Committee.

I. APPROVAL OF THE MINUTES

A. Approval of the minutes of the regular meeting of February 2, 2022

Mr. Harris made a motion, Mr. Bernstein seconded, to approve the minutes of the regular meeting of February 2, 2022. The motion passed unanimously.

II. PUBLIC COMMENT

III. ACTION ITEMS

A. Recommendation as submitted by Kathy Delino, Interim Chief Information Technology Officer and Roberta Van Nortrick, Acting Division Manager, Administrative Services: That the Committee authorize staff to issue a Request for Proposal (RFP) for software and professional services to procure, configure, and implement an enterprise budget application system for the Budget Unit in the Administrative Services Division. (Memorandum dated February 23, 2022)

Mr. Bernstein made a motion, Mr. Harris seconded, to approve the recommendation. The motion passed unanimously.

III. ACTION ITEMS (continued)

- B. Recommendation as submitted by Kathy Delino, Interim Chief Information Technology Officer and Roberta Van Nortrick, Acting Division Manager, Administrative Services: That the Committee authorize staff to issue a Request for Proposal (RFP) for software and consulting services to procure, configure, customize, and implement an Enterprise Contract Lifecycle Management (ECLM) System. (Memorandum dated February 16, 2022)

Mr. Harris made a motion, Mr. Bernstein seconded, to approve the recommendation. The motion passed unanimously.

IV. REPORTS

- A. LACERA Operations Briefing
Luis Lugo, Deputy Chief Executive Officer
JJ Popowich, Assistant Executive Officers
Laura Guglielmo, Assistant Executive Officer

Ms. Guglielmo, Messrs. Lugo and Popowich presented the monthly briefing sharing insights on staff and divisional activities within LACERA's Operations and Administration components, including the status of the Strategic Plan Goals and Operations Improvement Initiatives, progress on the "100-Day Management Report," and an update on other projects.

- Public Records Request Update
- Report of Felony Forfeiture Cases Processed

V. ITEMS FOR STAFF REVIEW

There was nothing to report

VI. GOOD OF THE ORDER

(For information purposes only)

VII. ADJOURNMENT

The meeting adjourned at 12:42 p.m.

***The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**