

APPROVED

MINUTES OF THE REGULAR MEETING OF THE OPERATIONS OVERSIGHT COMMITTEE AND BOARD OF RETIREMENT*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

10:33 A.M. – 11:44 A.M., WEDNESDAY, MARCH 1, 2023

**This meeting was conducted by the Operations Oversight
Committee both in person and by teleconference under California
Government Code Section 54953 (b)(f)**

COMMITTEE TRUSTEES

PRESENT: Alan Bernstein, Chair (In-Person)
Herman B. Santos, Vice Chair (Teleconference)
Keith Knox, Trustee (In-Person)
Antonio Sanchez, Trustee (In-Person)

ABSENT: Jason E. Green, Alternate Trustee

OTHER BOARD OF RETIREMENT TRUSTEES

Vivian H. Gray, Trustee (In-Person)
JP Harris, Trustee (In-Person)
Shawn R. Kehoe, Trustee (In-Person)

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STAFF, ADVISORS AND PARTICIPANTS (Continued)

Santos H. Kreimann, Chief Executive Officer

Luis Lugo, Deputy Chief Executive Officer

JJ Popowich, Assistant Executive Officer

Laura Guglielmo, Assistant Executive Officer

Steven P. Rice, Chief Counsel

Kathy Delino, Interim Chief Information Technology Officer

Summy Voong, Interim Assistant Systems Division Manager

Celso Templo, Manager, Project Management Office,
Systems Division

Iveta Brecko, Project Manager, Case Management Solution

Carmelo Marquez, Interim Chief Information Security Officer

Roberta Van Nortrick, Interim Administrative Services
Division Manager

Elsy Gutierrez, Supervising Administrative Assistant II,
Administrative Services

I. CALL TO ORDER

This meeting was called to order by Chair Bernstein at 10:33 a.m.

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II. PROCEDURE FOR TELECONFERENCE MEETING ATTENDANCE UNDER AB 2449, California Government Code Section 54953(f)

- A. Just Cause
- B. Action on Emergency Circumstance Requests
- C. Statement of Persons Present at AB 2449 Teleconference Locations

(Memo dated February 23, 2023)

There were no requests received.

III. APPROVAL OF MINUTES

- A. Approval of the Minutes of the Regular Meeting of February 1, 2023

Trustee Knox made a motion, Trustee Sanchez seconded, to approve the minutes of the regular meeting of February 1, 2023. The motion passed by the following roll call vote:

Yes: Santos, Knox, Sanchez, Bernstein

No: None

IV. PUBLIC COMMENT

There were no requests from the public to speak.

V. NON-CONSENT ITEMS

- A. **Recommendation to Adopt Electronic Signature Policy**

Recommendation as submitted by Steven P. Rice, Chief Counsel: That the Committee recommend the Board of Retirement adopt the proposed Electronic Signature Policy. (Memo dated February 21, 2023)

Trustee Bernstein made a motion, Trustee Knox seconded, to approve staff recommendation, with the policy as amended. The motion passed by the following roll call vote:

Yes: Santos, Knox, Sanchez, Bernstein

No: None

VI. REPORTS

A. **LACERA Operations Briefing**

Luis A. Lugo, Deputy Chief Executive Officer
JJ Popowich, Assistant Executive Officer
(For Information Only)

The Executive team presented the monthly briefing and was available to answer questions from the Committee. This item was received and filed.

B. **Case Management Solution Implementation Update**

Kathy Delino, Interim, Chief Information Technology
(Presentation) (Memo dated February 15, 2023)

Kathy Delino, Celso Templo, and Iveta Brecko provided a presentation and addressed questions from the Committee. This item was received and filed.

C. **Member Spotlight Project**

JJ Popowich, Assistant Executive Officer
(For Information Only) (Memo dated February 16, 2023)

JJ Popowich was available to answer questions from the Committee. This item was received and filed.

VII. ITEMS FOR STAFF REVIEW

(This item summarizes requests and suggestions by individual trustees during the meeting for consideration by staff. These requests and suggestions do not constitute approval or formal action by the Board, which can only be made separately by motion on an agenda item at a future meeting.)

There was nothing to report.

VIII. ITEMS FOR FUTURE AGENDAS

(This item provides an opportunity for trustees to identify items to be included on a future agenda as permitted under the Board's Regulations.)

Trustee Bernstein requested a future agenda item regarding information security, i.e. what security services LACERA is covering or should be covering for Trustees.

IX. GOOD OF THE ORDER
(For Information Purposes Only)

There was nothing to report.

X. EXECUTIVE SESSION

A. **Potential Threats to Public Services or Facilities**
(Pursuant to Subdivision (a) of California Government Code
Section 54957)

Consultation with: LACERA Chief Executive Officer Santos H. Kreimann, Deputy Chief Executive Officer Luis Lugo, Assistant Executive Officer JJ Popowich, Interim Administrative Services Division Manager Roberta Van Nortrick, Supervising Administrative Assistant II Elsy Gutierrez, and Other LACERA Staff.

B. **Potential Threats to Public Services or Facilities**
(Pursuant to Subdivision (a) of California Government Code
Section 54957)

Consultation with: LACERA Chief Executive Officer Santos H. Kreimann, Deputy Chief Executive Officer Luis Lugo, Systems Division Interim Manager Kathy Delino, Interim Assistant Division Manager Summy Voong, Interim Chief Information Security Officer Carmelo Marquez, and Other LACERA Staff.

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 11:44 a.m.

***The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**