

APPROVED

MINUTES OF THE REGULAR MEETING OF THE OPERATIONS OVERSIGHT COMMITTEE AND BOARD OF RETIREMENT*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

11:01 A.M. – 11:51 A.M., THURSDAY, OCTOBER 5, 2023

This meeting was conducted by the Operations Oversight
Committee both in person and by teleconference under California
Government Code Section 54953(f)

COMMITTEE TRUSTEES

PRESENT: Alan Bernstein, Chair (In-Person)
Herman B. Santos, Vice Chair (In-Person)
Keith Knox, Trustee (In-Person)
Antonio Sanchez, Trustee (In-Person)

ABSENT: Jason E. Green, Alternate Trustee

OTHER BOARD OF RETIREMENT TRUSTEES

Shawn R. Kehoe, Trustee (In-Person)
Ronald Okum, Trustee (In-Person) (*left at 11:39 a.m.*)
Les Robbins, Trustee (In-Person)

STAFF, ADVISORS AND PARTICIPANTS

Santos H. Kreimann, Chief Executive Officer

Luis Lugo, Deputy Chief Executive Officer

JJ Popowich, Assistant Executive Officer

Laura Guglielmo, Assistant Executive Officer

Steven P. Rice, Chief Counsel

Chaitanya Errande, Information Security Officer

Kathy Delino, Chief, Information Technology

Louis Gittens, Interim Division Manager, Benefits

Roberta Van Nortrick, Interim Division Manager,
Administrative Services

James Beasley, Supervising Administrative Assistant II,
Administrative Services

I. CALL TO ORDER

This meeting was called to order by Chair Bernstein at 11:01 a.m.

II. PROCEDURE FOR TELECONFERENCE MEETING ATTENDANCE
UNDER AB 2449, California Government Code Section 54953(f)

- A. Just Cause
- B. Action on Emergency Circumstance Requests
- C. Statement of Persons Present at AB 2449 Teleconference Locations

There were no requests received.

III. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting of September 6, 2023

Trustee Santos made a motion, Trustee Sanchez seconded, to approve the minutes of the regular meeting of September 6, 2023. The motion passed by the following roll call vote:

Yes: Santos, Knox, Sanchez, Bernstein

No: None

Absent: Green

IV. PUBLIC COMMENT

There were no requests from the public to speak.

V. NON-CONSENT ITEMS

A. **Request for Proposal: Member Experience Communications Platform**
Recommendation as submitted by Kathy Delino, Chief, Information Technology, and JJ Popowich, Assistant Executive Officer: That the Committee authorize staff to issue a Request for Proposal (RFP) for software and consulting services to procure, configure, customize, and implement a Member Experience Communications Platform for LACERA. (Memo dated September 15, 2023)

Trustee Santos made a motion, Trustee Sanchez seconded, to refer to the Board of Retirement for consideration and approval. The motion passed by the following roll call vote:

Yes: Santos, Knox, Sanchez, Bernstein

No: None

Absent: Green

VI. REPORTS

A. **LACERA Operations Briefing**

Luis A. Lugo, Deputy Chief Executive Officer
JJ Popowich, Assistant Executive Officer
Laura Guglielmo, Assistant Executive Officer
(For Information Only)

The Executive team presented the monthly briefing and was available to answer questions from the Committee. This item was received and filed.

B. **Privacy Incident – Personally Identifiable Information**

Louis Gittens, Interim Division Manager, Benefits Division
(Memo Exempt from Public Disclosure
California Public Records Act, Cal. Gov't Code §7920.520; 7917.705
Brown Act, Cal. Gov't Code § 54957.5(a))

Mr. JJ Popowich provided a brief verbal update and was available to answer questions from the Committee. This item was received and filed.

VII. ITEMS FOR STAFF REVIEW

(This item summarizes requests and suggestions by individual trustees during the meeting for consideration by staff. These requests and suggestions do not constitute approval or formal action by the Board, which can only be made separately by motion on an agenda item at a future meeting.)

Trustee Kehoe requested that Privacy Incident items being agenda items be placed in Executive Session moving forward.

Trustee Santos provided feedback to staff that the survey link, made available following consultation with a benefits specialist, is not working,

VIII. ITEMS FOR FUTURE AGENDAS

(This item provides an opportunity for trustees to identify items to be included on a future agenda as permitted under the Board's Regulations.)

There was nothing to report.

IX. GOOD OF THE ORDER

(For Information Purposes Only)

There was nothing to report.

X. EXECUTIVE SESSION

A. **Potential Threats to Public Services or Facilities**

(Pursuant to Subdivision (a) of California Government Code Section 54957)

Consultation with: LACERA Chief Executive Officer Santos H. Kreimann, Deputy Chief Executive Officer Luis Lugo, Assistant Executive Officers JJ Popowich and Laura Guglielmo, Interim Administrative Services Division Manager Roberta Van Nortrick, Supervising Administrative Assistant II James Beasley, and Other LACERA Staff.

B. **Potential Threats to Public Services or Facilities**

(Pursuant to Subdivision (a) of California Government Code Section 54957)

Consultation with: LACERA Chief Executive Officer Santos H. Kreimann, Deputy Chief Executive Officer Luis Lugo, Assistant Executive Officers JJ Popowich and Laura Guglielmo, Chief, Information Technology Kathy Delino, Information Security Officer Chaitanya Errande, and Other LACERA Staff.

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 11:51 a.m.

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***The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**