

APPROVED

MINUTES OF THE REGULAR MEETING OF THE OPERATIONS OVERSIGHT COMMITTEE AND BOARD OF RETIREMENT*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

1:18 P.M. – 1:35 P.M., WEDNESDAY, SEPTEMBER 4, 2024

This meeting was conducted by the Operations Oversight Committee both in person and by teleconference under California Government Code Section 54953(f)

COMMITTEE TRUSTEES

PRESENT: JP Harris, Chair
Antonio Sanchez, Vice Chair
Jason E. Green, Trustee
Wayne Moore, Trustee

ABSENT: David Ryu, Alternate Trustee

OTHER BOARD OF RETIREMENT TRUSTEES

Nancy Durazo, Trustee
Vivian H. Gray, Trustee

STAFF, ADVISORS AND PARTICIPANTS

Santos H. Kreimann, Chief Executive Officer
Luis Lugo, Deputy Chief Executive Officer

STAFF, ADVISORS AND PARTICIPANTS (Continued)

JJ Popowich, Assistant Executive Officer

Laura Guglielmo, Assistant Executive Officer

Steven P. Rice, Chief Counsel

John Harrington, Senior Staff Counsel

Celso Templo, Information Technology Manager II, Systems

Kathy Delino, Chief, Information Technology

Chaitanya Errande, Information Security Officer

Louis Gittens, Division Manager, Benefits

I. CALL TO ORDER

This meeting was called to order by Chair Harris at 1:18 p.m.

II. PROCEDURE FOR TELECONFERENCE MEETING ATTENDANCE UNDER AB 2449, California Government Code Section 54953(f)

A. Just Cause

B. Action on Emergency Circumstance Requests

C. Statement of Persons Present at AB 2449 Teleconference Locations

There were no requests received.

III. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting of June 5, 2024

Trustee Green made a motion, Trustee Moore seconded, to approve the minutes of the regular meeting of June 5, 2024. The motion passed by the following roll call vote:

Yes: Sanchez, Green, Moore, Harris

No: None

III. APPROVAL OF MINUTES (Continued)

B. Approval of the Minutes of the Regular Meeting of July 3, 2024

Trustee Moore made a motion, Trustee Green seconded, to approve the minutes of the regular meeting of July 3, 2024. The motion passed by the following roll call vote:

Yes: Green, Moore, Harris

No: None

Abstained: Sanchez

IV. PUBLIC COMMENT

There were no requests from the public to speak.

V. NON-CONSENT ITEMS

A. **Vendor Recommendation: Legal Matter Management Software Solution**

Recommendation as submitted by John Harrington, Senior Staff Counsel, and Celso Templo, Information Technology Manager II, Systems: That the Committee recommend the Board of Retirement authorize staff to engage with LawVu to provide software and implementation services to configure, customize, and implement a Legal Matter Management Solution for the Legal Division at a first year cost of \$118,791 (implementation cost of \$45,220 and licensing fee of \$73,571), with three one-year renewal options at the same licensing fee. The total four year cost is \$340,044. Sufficient appropriation for the initial costs has been included in the FY 2024-25 Systems Division Technology Modernization Projects budget line item. Additional appropriation will be requested as part of the budget process for future phases.

(Presentation) (Memo dated August 28, 2024)

V. NON-CONSENT ITEMS (Continued)

Trustee Green made a motion, Trustee Sanchez seconded, to approve staff recommendation. The motion passed by the following roll call vote:

Yes: Sanchez, Green, Moore, Harris

No: None

VI. REPORTS

A. **LACERA Operations Briefing**

Luis A. Lugo, Deputy Chief Executive Officer
JJ Popowich, Assistant Executive Officer
Laura Guglielmo, Assistant Executive Officer
(For Information Only)

The Executive team presented the monthly briefing and was available to answer questions from the Committee. This item was received and filed.

B. **Board of Retirement Strategic Plan – Quarterly Update**

Luis A. Lugo, Deputy Chief Executive Officer
(For Information Only)

This item was received and filed.

C. **Privacy Incidents – Personally Identifiable Information**

Louis Gittens, Division Manager, Benefits Division
(For Information Only) (Memo dated August 14, 2024)

This item was received and filed.

VII. ITEMS FOR STAFF REVIEW

(This item summarizes requests and suggestions by individual trustees during the meeting for consideration by staff. These requests and suggestions do not constitute approval or formal action by the Board, which can only be made separately by motion on an agenda item at a future meeting.)

There was nothing to report.

VIII. ITEMS FOR FUTURE AGENDAS

(This item provides an opportunity for trustees to identify items to be included on a future agenda as permitted under the Board's Regulations.)

There was nothing to report.

IX. GOOD OF THE ORDER

(For Information Purposes Only)

There was nothing to report.

X. EXECUTIVE SESSION

A. **Potential Threats to Public Services or Facilities**

(Pursuant to Subdivision (a) of California Government Code Section 54957)

Consultation with: LACERA Chief Executive Officer Santos H. Kreimann, Deputy Chief Executive Officer Luis Lugo, Assistant Executive Officers JJ Popowich and Laura Guglielmo, Chief, Information Technology Kathy Delino, Information Security Officer Chaitanya Errande, and Other LACERA Staff.

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 1:35 p.m.

***The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**