

## **AGENDA**

**MEETING OF THE TRAVEL POLICY COMMITTEE  
and  
BOARD OF RETIREMENT\* and BOARD OF INVESTMENTS\*  
LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

**300 NORTH LAKE AVENUE, SUITE 810  
PASADENA, CA 91101**

**THURSDAY, FEBRUARY 9, 2017 – 8:00 A.M.**

*The Committee may take action on any item on the agenda,  
and agenda items may be taken out of order.*

### **COMMITTEE MEMBERS:**

Marvin Adams, Board of Retirement  
Alan Bernstein, Board of Retirement  
Anthony Bravo, Board of Retirement  
Vivian Gray, Board of Retirement  
David Green, Board of Investments  
Shawn R. Kehoe, Board of Investments  
Diane Sandoval, Board of Investments  
Herman Santos, Board of Investment

- I. CALL TO ORDER
- II. ELECTION OF CHAIR AND VICE CHAIR
- III. MINUTES
  - A. Minutes of the Committee meeting of March 9, 2016
- IV. PUBLIC COMMENT
- V. NON-CONSENT ITEMS
  - A. Action on Recommendation to Board of Retirement and Board of Investments for Approval of Proposed Education and Travel Policy Amendments

B. Review of Education and Travel Expenditure Reports

VI. GOOD OF THE ORDER

VII. ADJOURNMENT

**\*The Board of Retirement and the Board of Investments have adopted a policy permitting any member of the Boards to attend a standing committee meeting open to the public. In the event five (5) or more members of the Board of Retirement or Board of Investments (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement and/or the Board of Investments. Members of the Board of Retirement and the Board of Investments who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at subsequent meetings of the Board of Retirement and the Board of Investments.**

**Assistive Listening Devices are available upon request. American Sign Language (ASL) Interpreters are available with at least three (3) business days notice before the meeting date.**

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**Documents subject to public disclosure that relate to an agenda item for an open session of the Board of Retirement, Board of Investments, or Travel Policy Committee that are distributed to members of such Boards or Committee less than 72 hours prior to the meeting will be available for public inspection at the time they are distributed to a majority of the members of any such Board or Committee at LACERA's offices at 300 N. Lake Avenue, Suite 820, Pasadena, CA 91101, during normal business hours of 9:00 a.m. to 5:00 p.m. Monday through Friday.**

Legal/TravelPolicyAgenda Travel Pol. Comm. 02092016.doc

**MINUTES OF THE MEETING OF THE  
TRAVEL POLICY COMMITTEE  
and  
BOARD OF RETIREMENT\* and BOARD OF INVESTMENTS\***

**LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

**300 NORTH LAKE AVENUE, SUITE 810  
PASADENA, CA 91101**

**WEDNESDAY, MARCH 9, 2016 – 8:00 A.M.**

Committee Members Present

From the Board of Retirement

Marvin Adams, Committee Chair  
William de la Garza

From the Board of Investments

David Green  
Shawn Kehoe  
Herman Santos, Committee Vice Chair

Committee Members Absent

Anthony Bravo, Board of Retirement  
Diane Sandoval, Board of Investments

Other Board Members Present

Valerie Villarreal, Board of Investments

Others Present

Gregg Rademacher	Imelda Saldivar
Steven P. Rice	Gloria Harriel
Ted Granger	James Beasley

I. CALL TO ORDER

The meeting was called to order at 8:00 a.m. in the 8<sup>th</sup> floor Board Room.

## II. ELECTION OF CHAIR AND VICE CHAIR

Mr. de la Garza nominated Marvin Adams to be Chair of the committee. No other nominations were made. Mr. Adams was elected chair by unanimous vote of the members present. He then presided over the meeting.

Mr. de la Garza nominated Herman Santos to be Vice Chair of the Committee. No other nominations were made. Mr. Santos was elected Vice Chair by unanimous vote of the members present.

## III. MINUTES

The May 21, 2015 Minutes were noted but not approved because a quorum was not present at that meeting.

## IV. PUBLIC COMMENT

None.

## V. NON-CONSENT ITEMS

### A. Review of Education and Travel Expenditure Reports

The reports were received and filed on a motion by Mr. Santos, seconded by Mr. de la Garza, and approved by unanimous vote of the members present.

### B. Action on Recommendation to Board of Retirement and Board of Investments for Approval of Proposed Education and Travel Policy Amendments.

Mr. Rice made a brief presentation. There was discussion among the members present.

Mr. Kehoe moved approval of the proposed Education and Travel Policy, with the modification that members of the Board of Investments be assigned priority for attendance at the National Association of Securities Professionals Annual Pension and Financial Services Conference. The motion was seconded by Mr. de la Garza.

Mr. Santos requested clarification of the changes to Section 705.01.A to provide more explanation for the change regarding local conferences and seminars. Mr. Kehoe and Mr. de la Garza accepted this change to the motion.

The motion, as modified, was approved by unanimous vote of the members present.

C. Travel Insurance (For Information Only)

Mr. Rice made a brief presentation. There was discussion among the members present. Mr. Rice and Mr. Beasley responded to questions concerning the availability and terms of LACERA's travel insurance.

VI. GOOD OF THE ORDER

No comments were made.

VII. ADJOURNMENT

Meeting was adjourned at 8:10 a.m.

**\*The Board of Retirement and the Board of Investments have adopted a policy permitting any member of the Boards to attend a standing committee meeting open to the public. In the event five (5) or more members of the Board of Retirement or the Board of Investments (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement and/or the Board of Investments. Members of the Board of Retirement and the Board of Investments who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at subsequent meetings of the Board of Retirement and the Board of Investments.**

February 1, 2017

TO: Travel Policy Committee  
Marvin Adams, Board of Retirement  
Alan Bernstein, Board of Retirement  
Anthony Bravo, Board of Retirement  
Vivian Gray, Board of Retirement  
David Green, Board of Investments  
Shawn R. Kehoe, Board of Investments  
Diane Sandoval, Board of Investments  
Herman Santos, Board of Investment

FROM: Steven P. Rice *SPR*  
Chief Counsel

FOR: February 9, 2017 Travel Policy Committee Meeting

SUBJECT: Proposed Revised Education and Travel Policy

**Recommendation**

That the Committee recommend to the Board of Retirement and Board of Investments adoption of the proposed revised Education and Travel Policy.

**Discussion**

Attached as Attachment A is a redlined copy of the Education and Travel Policy marked to show changes that are proposed for consideration to be recommended to the Board of Retirement and Board of Investments. The proposed changes are:

1. Pursuant to Finding 1 and Recommendation 1 of the recent Education and Travel Policy Compliance Audit (Attachment B, at 6-7), revisions were made to the Policy to support the requirement of written substantiation for travel reimbursement requests. The Audit Report found two instances where travel expenses were not adequately documented. The Audit Report recommended that the Financial and Accounting Services Division (FASD) ensure “proper and completed written information, as required by the Policy, is submitted.” The Audit Report was received and filed, without change, at the December 14, 2016 Audit Committee meeting.

To assist FASD in complying with the recommendation and to reinforce documentation requirements to travelers and other users of the Policy, the Policy has been revised at pages 3 (Sections 705.02 and 705.04), 8 (Section

705.18), and 9 and 11 (Attachment A). These changes reinforce and clarify existing documentation requirements.

2. Pursuant to Finding 2 and Recommendation 2 of the Education and Travel Policy Compliance Audit (Attachment B, at 7-8), revisions have been made to the Policy at page 13 (Attachment A) to provide that if reimbursement is sought under either the Per Diem Method or Actual Receipt Method for a meal pre-paid by LACERA, written justification will be provided.

The Policy currently provides that, if a meal is pre-paid by LACERA, reimbursement will not be paid except where the traveler has special dietary or medical concerns or where it was reasonably necessary for the traveler to conduct LACERA business while the pre-paid meal was being served (Policy, at 12). The Audit Report found four instances where travelers requested a full day per diem for meals even though meals were provided at the conferences they attended. The Audit Report recommended the Policy be revised to require travelers to document justification for meal reimbursement when meals are pre-paid by LACERA. In Management's Response to this audit finding, management agreed to recommend to this Committee that the Policy be revised to address the issue.

3. At the request of Mr. Kehoe, revisions have been made to the Policy at page 10 (Attachment A) to the circumstances under which travelers may travel in business class or its equivalent. Currently, the Policy provides that business class or equivalent may only be used for a non-stop flight of six hours or more and for red-eye flights. The proposed revisions state that business class or equivalent may be used if non-stop flight time or total connecting travel time from original departing airport to the final destination airport is five hours or more. The proposed revisions also state that business class or equivalent may be used for international flights.

With respect to non-stop flights, these revisions are reasonable because some flights (such as travel to the East Coast) are just under six hours and yet have the same fatigue factor as a flight of six hours or more.

With respect to connecting flights, the current policy does not address this type of travel. Such travel is often less expensive than non-stop flights, and yet it involves layovers and other wait time between flights that can bring the total travel time to five hours or more and therefore are as fatiguing, or even more so, than non-stop flights.

With respect to all international flights, they often involve early or other special check-in requirements and other circumstances that justify business travel in all such cases, regardless of length.

These changes will encourage trustees and staff to take advantage of less expensive forms of travel and will also minimize the tiring aspects of travel so that the educational or business purpose of the travel will not be impaired by fatigue.

4. At Mr. Bernstein's request, the Policy has been revised at page 15 (Attachment A) to provide that travelers may be reimbursed for gym access up to \$25 per day through a traveler's hotel or local gym or health facility. This change is reasonable to help travelers maintain health on the road. Other changes were made to this same section of the Policy to clarify reasonable business and personal telephone will be reimbursed so that travelers may stay in touch while traveling; the current Policy wording is interpreted in this way and the proposed change will therefore document existing practice. Any such telephone expenses must be reasonable and must be substantiated with bills or other documentation. Another related change is also proposed, stating that travelers may contact the Systems Division to discuss their technology needs while traveling. Systems can often provide cost-effective solutions, including use of LACERA devices, international rate plans, and other services.
5. The Policy has been revised at page 11 (Attachment A) to clarify reimbursable room rates for lodging include mandatory taxes and hotel fees.

The Internal Audit Division reviewed the proposed changes.

### **Conclusion**

For the reasons stated above, it is recommended that the Committee recommend to the Board of Retirement and Board of Investments adoption of the proposed revised Education and Travel Policy.

### **Attachments**

c: Gregg Rademacher  
Robert Hill  
John Popowich  
Beulah Auten

Ted Granger  
Christina Logan



**ATTACHMENT A**  
**PROPOSED REVISED**  
**EDUCATION AND TRAVEL POLICY**



## Education and Travel Policy

Approved: Board of Investments, ~~April 13, 2016~~ \_\_\_\_\_, 2017  
Board of Retirement, ~~April 6, 2016~~ \_\_\_\_\_, 2017

# EDUCATION AND TRAVEL POLICY

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## Statement of Purpose

The Board of Retirement, the Board of Investments, and designated staff have a fiduciary duty:

- To obtain education on matters of public pension administration and investments,
- To monitor the administration and investments of the Trust,
- To monitor the work of those to whom the Board has delegated authority to administer and manage Trust assets, and
- To advocate positions that protect and further the interests of the Trust.

It is the desire and intention of the Board of Retirement and the Board of Investments to ensure that the Boards and staff may perform their fiduciary duties, by implementing an education and travel policy by which:

- Board Members and staff receive current benefit, financial and policy information pertinent to the administration of public pension plans, the administration and management of the retiree health care program, and the investment of public pension funds,
- Board Members and staff may travel to advocate positions that protect and further the interests of the Trust, and
- Board Members may complete their required 24 hours of “board member education” every two years as mandated by Government Code §31522.8.

The Boards desire to avoid even the appearance of impropriety in connection with education and travel. The Boards acknowledge that acceptance of gifts of travel, such as transportation, meals, and lodging by a public agency, though permitted under certain circumstances by applicable law, can create the appearance that LACERA encourages “pay to play” and may, unwittingly, create opportunities for undue influence on Board Members and staff. LACERA’s education and travel policy therefore does not permit LACERA as an entity to accept gifts of travel.

The Boards further acknowledge that international travel, though expensive, is increasingly necessary in light of today’s global economy and LACERA’s ongoing prudent investment of a substantial portion of its assets outside the United States.

# EDUCATION AND TRAVEL POLICY

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This policy is to be implemented in compliance with the relevant provisions of the California Government Code and federal law, and in harmony with existing philosophy, objectives, policies and guidelines previously approved by the Boards of Retirement and Investments.

This policy shall be reviewed by the Travel Committee of the Board of Retirement and Board of Investments annually or as needed and may be amended by both Boards at any time.

## **705.00 – EDUCATIONAL CONTENT REQUIREMENT**

Except as provided in Section 705.01.A.1, conferences and seminars must contain an average of five hours of substantive content per day, excluding travel days.

## **705.01 – EDUCATION AUTHORIZATION**

### **A. Board Members**

1. Local educational conferences and seminars not requiring common carrier travel and lodging and where the registration fee is \$500 or less are approved for attendance. Such conferences and seminars must contain substantive content but are not subject to the five-hour per day content requirement of Section 705.00.
2. Educational conferences, seminars and meetings listed on Attachment C are preapproved for attendance and expense reimbursement provided all other policy requirements are met.
3. Educational conferences, seminars, and meetings not listed on Attachment C and not covered by Section 705.01.A.1 require prior approval by the Board. Memoranda submitted to the Board seeking approval to attend conferences, seminars and meetings shall include the registration fee and hotel rate.
4. Attending a conference, seminar and meeting held outside of the United States requires prior Board approval whether or not such conference, seminar or meeting is listed on Attachment C.
5. The Board may ratify attendance at otherwise unapproved conferences, seminars and meetings for good cause explained in a written communication to the Board.

# EDUCATION AND TRAVEL POLICY

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6. Requests for conference attendance and travel arrangements must be made in writing and directed to the appropriate Board staff secretary.

B. Staff Members The Chief Executive Officer, or designee, shall approve staff education and travel.

## **705.02 - AUTHORIZED EXPENSES**

Authorized educational and related travel expenses for Board Members and staff shall be determined by the Boards as set forth in Attachment A. LACERA Board Members and staff shall be reimbursed for reasonable and necessary expenses incurred, [and documented](#), in connection with LACERA business.

## **705.03 - COSTS OF ADMINISTRATION**

Education and travel expenses for Board Members and staff shall be administrative costs and may not be paid through third party contracts. It is LACERA's policy that LACERA, as an agency, will not accept gifts of travel.

## **705.04 - CLAIMS FOR REIMBURSEMENT**

An education and travel expense reimbursement shall be claimed by completing an expense voucher form available on the LACERA intranet website and submitting it to the appropriate authorizing person. Board Members may submit their expense reimbursements to their respective Board staff secretaries and staff to their Division Manager. [All expense reimbursement requests shall be accompanied by receipts and/or other reasonable documentation.](#) The deadline for submitting an education and travel reimbursement claim is 90 days after completing the education, or 30 days after the fiscal year-end, whichever comes first. Extensions to this deadline may be granted upon showing good cause.

## **705.05 – BOARD PRIORITY WHERE ATTENDANCE IS LIMITED**

Should an education provider limit Board Member attendance, it is the Boards' intent to provide attendance priority to the specified Board as designated in Attachment C. The basis for this designation is for the Board of Retirement Members to have attendance priority for benefit, healthcare, plan administration, and general policy conferences and for the Board of Investments Members to have priority for investment and actuarial conferences. In this context, the term "conference" is meant to include conference, meeting, roundtable, symposium, or any other term used to describe an educational opportunity. Should a conference not listed in Attachment C be approved by both

# EDUCATION AND TRAVEL POLICY

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Boards, such conference will be prioritized by the CEO in the manner used to set Board Priority in Attachment C.

## **705.06 - SELECTION OF ATTENDEES WHERE ATTENDANCE IS LIMITED**

In the event attendance at a conference or seminar where the number of LACERA representatives that may attend is limited, a Board staff secretary shall canvass the Board with conference priority, per Attachment C or so designated, to identify those Board Members interested in attending. In the event more Board Members from the Priority Board desire to attend than the conference provider will accommodate or this policy allows, such attendance will be determined by the appropriate priority listing as described in Attachment B. After fulfilling attendance needs for the Board with attendance priority, remaining attendance opportunity will shift to the other Board.

## **705.07 – CONFERENCE ATTENDANCE LIMITATIONS**

### **A. Number of Conferences Subject to Reimbursement per Fiscal Year**

1. Every Board Member is authorized to attend up to 8 approved conferences per fiscal year, and up to 12 if the Board Member is serving simultaneously on both Boards.
2. It is the policy's intent for Board members to have the ability to maximize attending local educational conferences. As such, conferences that do not require common carrier travel and lodging is under \$1,500, are not subject to the 8 (or 12, as applicable) conference attendance limit.

### **B. Failing to Attend or Canceling a Conference Timely**

Travel expenses incurred by a Board Member for the first 8 (or 12, as applicable) approved conferences the Board Member attends per fiscal year are subject to reimbursement by LACERA in accordance with this Education and Travel Policy. If a Board Member is enrolled for a conference but fails to attend or timely cancel and LACERA incurs an expense as a result (e.g., conference registration, travel and lodging cancelation fees), that conference counts toward the limit until the Board Member reimburses LACERA for all expenses incurred, unless the failure to cancel is excused under section 705.12(c).

### **C. Exceeding the Number of Conferences Subject to Reimbursement per Fiscal Year**

# EDUCATION AND TRAVEL POLICY

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LACERA will not reimburse a Board Member for expenses associated with conference attendance by a Board Member during the remainder of the fiscal year once the sum of approved conferences a Board Member attends plus those for which LACERA has incurred unreimbursed, unexcused cancelation expenses reaches 8 (or 12). The Board Member shall be responsible for all such expenses, including without limitation the registration fee, lodging, transportation and meal expenses. A Board member may place on the agenda of the member's respective Board a request to approve exceeding the conference limit specified in this section.

## D. Seminars and Conferences Outside the United States

In addition to the limitations described in 705.06, the following limitations shall apply to attending conferences and seminars outside the United States (International Conferences)

1. An individual Board member shall not be authorized to attend more than two International Conferences in any fiscal year,
2. Not more than three Board members shall be authorized to attend the same International Conference,
3. Prior to attending an International Benefit Conference, a Board Member is required to attend an American Health Insurance Plans (AHIP) National Policy Forum or World Health Care Congress, and
4. Prior to attending an International Investment Conference a Board Member is required to successfully complete the State Association of County Retirement Systems (SACRS) Public Pension Investment Management Program or the University of Pennsylvania Wharton School of Business Portfolio Concepts and Management course.

## **705.08 - CASH ADVANCES**

Cash advances will not be allowed unless specifically approved for Board Members by the appropriate Board and staff by the CEO.

## **705.09 - EXPENSES FOR TRAVELING COMPANIONS**

Education and travel expenses for family members and/or traveling companions are not reimbursable by LACERA.

# EDUCATION AND TRAVEL POLICY

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## **705.10 – ADDITIONAL TRAVEL DAYS TO MINIMIZE OVERALL TRAVEL COST**

Travel the day prior to and/or the day after a conference will be reimbursed if reasonably necessary because of time constraints. More than one additional day prior to and/or after international travel will be reimbursed as reasonably necessary based on the location of the conference. In addition, lodging and per diem for extra days prior to or after a conference will be reimbursed if such extension results in lower overall trip costs. For staff, cost comparisons for trip extensions shall include the costs of salary for any work days lost by the extension. Written justification for travel expenses incurred prior to or after a conference shall be submitted with the claim for reimbursement.

## **705.11 - GROUND TRANSPORTATION**

Individuals will be expected to use group shuttle service to and from metropolitan destinations unless such use is precluded by time constraints or it is safer, more efficient, or more economical to hire a taxi or rent a car, pay for parking, fuel, etc. Reimbursement of an alternative mode of transportation will be limited to the cost of the group shuttle service unless otherwise justified. When renting a vehicle, purchase of optional insurance is not necessary as LACERA's insurance will cover the same risks.

## **705.12 – CANCELING EDUCATION AND TRAVEL ARRANGEMENTS**

### **A. Responsibility for Timely Cancelation**

Individuals are responsible for timely canceling education and travel arrangements made on his/her behalf which will not be used so that no costs will be incurred by LACERA.

### **B. Responsibility for Untimely Cancelation Costs**

Individuals are responsible for all costs LACERA incurs as a result of the individual's failure to cancel education and travel arrangements before cancelation charges accrue, unless the failure to cancel was due to facts or circumstances beyond the traveler's control. The traveler must reimburse LACERA within 30 days after notification of the amount due. If reimbursement is not made within such 30-day period, and payment is still due, the amount shall be deducted from any payment due the traveler from LACERA.

### **C. Responsibility for Untimely Cancelation Costs with Good Cause**



# EDUCATION AND TRAVEL POLICY

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If the individual believes the failure to cancel was due to facts or circumstances beyond their control, they must submit a written excuse to the Board Chair, or to the CEO if the individual is staff, within 30 days after receiving notification of the cancellation expenses due. For Board Members, the Board Chair will approve or disapprove the excuse in writing to the individual, with a copy to the Board's staff secretary. If the individual is a Board Chair, then the written excuse must be submitted to that Board's Vice Chair who will then approve or disapprove the excuse. If the individual is a Vice Chair simultaneously serving as the acting Chair, then the Vice Chair's written excuse must be submitted to that Board's Secretary who will then approve or disapprove the excuse. Should a Board Member disagree with the Board Officer's determination, the Board Member may request the Board's staff secretary to agendize the matter for the Board's consideration.

## **705.13 – INTERNATIONAL TRAVEL INSURANCE**

LACERA will purchase travel insurance covering Board Members and staff while traveling internationally on LACERA business. The insurance will include accident, medical, security assistance and evacuation, travel assistance, trip cancellation, interruption or delay, and baggage loss or delay coverage.

## **705.14 - TRAVEL REPORTS**

The Chief Executive Officer shall submit a monthly Travel Report to both Boards listing the current fiscal year's completed, anticipated, and canceled education attendance for Board Members. Such report will include staff's educational travel.

A quarterly Travel Report listing Board Member education and travel expenses paid/reimbursed by LACERA shall be provided to both Boards. Such report shall identify the purpose, location, and cost. Such report will include staff's education and administrative travel.

## **705.15 - REPORT FOLLOWING ATTENDANCE AT CONFERENCE AND SEMINARS**

Board Members who attend a conference, seminar or meeting, are encouraged to report at a Board meeting the information and knowledge gained, an evaluation of the conference, seminar or meeting, and recommendation concerning future participation.

## **705.16 - TRAVEL BY NEWLY APPOINTED AND ELECTED BOARD MEMBERS**

A person duly appointed or elected to the Board of Retirement or Board of Investments shall, for purposes of this policy, be deemed to have assumed the office of Board

# EDUCATION AND TRAVEL POLICY

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Member as of the date the person's appointment is approved or election is certified by the Board of Supervisors. It is the intent of this Section that incoming Board Members attend seminars and conferences as part of their orientation and preparation to assume the duties of a LACERA Board Member.

For purposes of Section 705.07, seminars and conferences related to the topics listed in Government Code §31522.8 that are attended during the six months prior to the date an individual's term of office commences shall be counted towards the number of seminars and conferences that may be attended during the first fiscal year of the individual's term in office.

A copy of this policy, related policy procedures, and list of all pre-approved, approved, or likely to be approved conferences scheduled to occur during the first six months of the newly elected or appointed member's term are to be provided to each new Board Member at the beginning of his/her term.

## **705.17 - BROWN ACT COMPLIANCE**

No more than four members of either Board are authorized to meet together to discuss LACERA business unless there is appropriate public notice of the meeting pursuant to the Ralph M. Brown Act. All meetings subject to the Brown Act must be held within the County of Los Angeles, unless otherwise permitted by the Brown Act. A person holding membership on both the Board of Retirement and Board of Investments counts as one of the members in attendance for each of the Boards. Attendance at conferences, seminars, meetings and social activities by more than four members of a Board is not a violation of this provision.

## **705.18 – WAIVER OF POLICY PROVISIONS**

For good cause [presented in writing](#), and in the exercise of its sound discretion, the Board of Retirement or the Board of Investments may waive compliance with specific requirements of this Policy when in the best interest of LACERA.

# EDUCATION AND TRAVEL POLICY

## Reimbursement Schedule

### Attachment A

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When determining reimbursement limits for lodging and meals, LACERA considers how much control it has over those travel costs. Conference/seminar sponsors select the city and hotel for their conferences and LACERA has little or no input in the decision. Similarly, conference sponsors often provide meals, and LACERA again has little or no input as to the place or menu. Where LACERA's input regarding lodging and meals is limited — and thus its ability to control the cost of such items is limited – it is appropriate to reimburse the actual travel costs incurred [subject to the requirements set forth below in this Attachment A with respect to individual expense categories](#), unless to do so would jeopardize LACERA's tax-exempt status.

The same rationale applies to meetings of limited partners, members, shareholders, advisory committees, etc. of entities to which LACERA has invested trust funds (“investor meetings”). LACERA has little or no input as to the location of investor meetings, or with respect to the meals provided during such meetings. Therefore investor meetings should be treated as “conferences/seminars” and not administrative travel for purposes of determining appropriate lodging and meal reimbursements.

A policy that reimburses actual lodging and meal costs where LACERA has little or no control over those costs provides benefits to LACERA. First, its Boards and staff will be better able to travel to educational conferences and investor meetings in fulfillment of their fiduciary duties if they do not have to bear the cost of such travel personally. Second, LACERA benefits from having its personnel enjoy the convenient educational access, increased networking opportunities, and safety afforded when staying at the designated conference or investor meeting hotel.

Travelers are encouraged to schedule travel in a way that minimizes LACERA's travel expenses. For example, a traveler may have a conference to attend and a due diligence visit to make in the same geographic area at or about the same time. The traveler should either (i) make two trips (i.e., return home after the first event) or (ii) make one trip (i.e., remain in the region in the interim between the events, and receive transportation, lodging and meal reimbursement during the interim as otherwise permitted by the Travel Policy), depending upon which results in lower overall cost to LACERA.

Amounts which can be reimbursed for transportation, lodging, meals and other items are indicated as follows:

# EDUCATION AND TRAVEL POLICY

## Reimbursement Schedule

### Attachment A

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#### TRANSPORTATION:

##### A. Airline Travel

1. Board Members and staff will travel in coach/economy class except that they may travel in business class or its equivalent for:
  - a. Flights having a scheduled non-stop flight time or total connecting flight travel time from original departing airport to the final destination airport of ~~six~~five hours or more and
  - b. Red-eye flights. "Red-eye flights" are defined as flights in which a majority of the flight time occurs between 10:00 PM and 6:00 AM.
  - ~~b.c.~~ Flights arriving or departing at an international location.
2. LACERA will reimburse the additional cost of coach/economy class seats advertised as having additional leg room regardless of flight time.
3. Recognizing air carriers have begun charging for incidental items historically included in the ticket price (for example, checking luggage, providing pillows, blankets, and non-alcoholic beverages during flights, etc.), LACERA also will reimburse carrier charges for such incidental items.
4. Substantiation of airline travel shall include a copy of the ticket or E-mail confirmation showing the cost of the air travel.
5. Board Members and staff traveling by air to conduct LACERA business may use only regularly-scheduled airline services operating by an air carrier certified by the Federal Aviation Administration or comparable foreign authority. Board Members and staff are prohibited from traveling on LACERA business via private aircraft, including but not limited to aircraft owned, leased, or rented by the individual Board Member or staff. Persons traveling on LACERA business via private aircraft will be deemed to be acting outside the scope of their responsibilities and employment. They will not be covered by LACERA's liability insurance.

##### B. Other Common Carrier Travel

# EDUCATION AND TRAVEL POLICY

## Reimbursement Schedule

### Attachment A

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1. Travel permitted under this Travel Policy should be accomplished in the most cost-effective and efficient manner practicable, considering the costs of the mode of transportation, travel time, accommodations, and per diem.
  2. Generally air travel is the most cost-effective and efficient means for long distance travel, with "long distance travel" defined as a travel to a site more than 600 miles from LACERA's headquarters.
  3. Where a traveler has special travel needs or concerns such that travel by air for long distance travel is not practicable, then the traveler may use an alternate common carrier (e.g., train or bus) and incur such reasonable expenses associated with that mode of travel (e.g., sleeper car, additional days of per diem).
- ~~3.4.~~ [Substantiation of other common carrier travel shall include a copy of the ticket or E-mail confirmation showing the cost of the travel.](#)

#### **LODGING:**

##### A. Room Cost

Reimbursement is limited to a standard class single room rate, [including mandatory taxes and hotel fees](#). Actual expenses for lodging will be reimbursed upon submittal of receipts.

##### B. Government Rates

Board Members and staff traveling on LACERA business should always request government rates when making reservations and/or checking in. LACERA recognizes that the governmental rate offered for local governmental entities like LACERA may be higher than the federal government rate, or may not be available at all, especially in connection with international travel or conference attendance.

##### C. Attendance at Conferences and Investor Meetings

LACERA acknowledges that the cost of a standard room at a conference hotel may exceed the standard lodging reimbursement rate. Nevertheless, Board Members and staff attending conferences are expected to stay at the designated conference

# EDUCATION AND TRAVEL POLICY

## Reimbursement Schedule

### Attachment A

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meeting hotel to promote convenient educational access, networking, and safety. Reimbursement for lodging at a conference meeting is limited to the standard room rate charged by the conference meeting hotel. When lodging at the conference hotel is unavailable, reimbursement is limited to the best available rate for a standard room at a nearby hotel of comparable quality. The traveler will be responsible for any excess cost. This applies for staff attendance at investor meetings.

#### D. Travel Not Connected With Conferences or Investor Meetings

The maximum lodging amounts are intended to cover the cost of lodging at adequate, suitable and moderately-priced facilities located near the destination city's airport or the specific area in the destination city where LACERA's business will be conducted. Reimbursement for lodging connected with all non-conference travel is limited to:

1. Domestic: Not more than three times the regular per diem rate for the location as established from time to time by the Internal Revenue Service, found at [www.gsa.gov](http://www.gsa.gov) (click on "per diem rates").
2. International: Not more than three times the rate for the location as established from time to time by the United States Department of State, found at: [www.state.gov/m/a/als/prdm](http://www.state.gov/m/a/als/prdm).

#### **MEALS:**

It is the Policy's intent for the traveler to be reimbursed for meals not pre-paid for by LACERA. As such, LACERA will not reimburse the traveler for a meal which has been pre-paid for by LACERA (e.g., when conference registration includes meals), whether or not the traveler consumed the meal, except where the traveler could not consume the pre-paid meal because:

1. The traveler has special dietary or medical concerns, or
2. It was reasonably necessary for the traveler to conduct LACERA business (e.g., meet with an investment advisor) while the pre-paid meal was being served.

# EDUCATION AND TRAVEL POLICY

## Reimbursement Schedule

### Attachment A

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If reimbursement is requested under with the Per Diem Method or the Actual Receipt Method for a meal pre-paid by LACERA, written justification as to which of the above two exceptions applies will be provided with the reimbursement request.

Likewise, LACERA will not reimburse the traveler for a meal paid for by a third party.

#### Meal Reimbursement

Reimbursement for meals shall, at the traveler's option, be based either on "The Per Diem Method" or "The Actual Receipt Method." The traveler may use both the Per Diem Method and the Actual Receipt Method of reimbursement on a single trip, so long as only one method is used per calendar day.

#### A. The Per Diem Method

1. Under the Per Diem Method the traveler agrees to accept a flat rate for meal expense for actual meals eaten and is not required to submit receipts.
2. The per diem allowance will be computed using the Meals & Incidental Expenses rate (the "M&IE Rate") published by the Internal Revenue Service and in effect on the date of travel for the locality of travel.
3. The per diem allowance shall be claimed in accordance with the Meals & Incidental Expenses Breakdown (M&IE Breakdown) per the IRS, based on the M&IE Rate. The portion of the per diem the traveler receives depends upon when the travel occurs. For example, if the travel occurs during normal breakfast and lunch times, the traveler receives the per diem for breakfast and lunch; if the travel occurs during normal lunch and dinner times, the traveler receives the per diem for lunch and dinner, etc.

#### B. The Actual Receipt Method

1. Under the Actual Receipt Method, reimbursement shall be requested only for the actual cost paid for a meal.
2. Actual cost reimbursed will not to exceed \$100 per day.
3. Receipts shall include the following information:

# EDUCATION AND TRAVEL POLICY

## Reimbursement Schedule

### Attachment A

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- a. Meal cost amount, and
  - b. Date and location.
4. Credit card receipts are sufficient provided they include the required information.
  5. Annotating the meal receipt with the business purpose for the meal will assist staff with processing reimbursements, and if the receipt is for more than the individual, the names of persons whose meals are covered by the receipt.
  6. If a host provides a meal, and actual expenses are not incurred, then that meal should be excluded from reimbursement

#### **PORTERAGE:**

1. Maximum reimbursement for Porterage is \$10 per day of travel (that is, days involving transportation from home to a travel location, from one travel location to another, and from the final destination to home).
2. Porterage shall be based on the actual amount expended and documented on the claim form.
3. Porterage may not be claimed if reimbursement for meals is claimed using the Per Diem Method, as the Per Diem Method's IRS tables already factor in porterage reimbursement.

**PARKING:** Parking, including airport parking, will be reimbursed at actual rate (receipt required).

**MILEAGE:** Use of a personal vehicle will be reimbursed on a per mile basis at the rate approved by the Internal Revenue Service as of the date of travel.

#### **OTHER BUSINESS**



# EDUCATION AND TRAVEL POLICY

## Reimbursement Schedule

### Attachment A

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**EXPENSES:**

Other business expenses reasonably incurred in connection with LACERA business, such as [business and personal](#) telephone, fax, internet access, [gym access \(up to \\$25 per day through the traveler's hotel, if available, or a local gym or health facility\)](#), dry cleaning, and similar business expenses, shall be reimbursed upon submittal of receipts. [Technology needs, for both international and domestic travel, may be discussed with the Systems Division in advance to develop appropriate solutions for the traveler's needs and to manage cost.](#)

**EDUCATION AND TRAVEL POLICY**  
**Board Member Priority**  
**Attachment B**

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**PROCEDURE FOR SELECTION OF ATTENDEES  
AT CONFERENCES, SEMINARS AND MEETINGS WHERE  
ATTENDANCE IS LIMITED**

The following procedures apply to authorize attendance at conferences, seminars, and meetings where attendance is limited.

**A. Board Member Education Priority Listings**

1. Each Board shall keep separate Board Member Education Priority Listings.

2. Each Board shall keep two listings:

a. Domestic Education Priority List

Conferences, seminars and meetings held in the United States shall be considered domestic events for purposes of this policy.

b. International Education Priority List

Conferences, seminars and meetings held outside of the United States shall be considered international events for purposes of this policy.

3. Board Member Education Priority Listings will be maintained by the Board staff secretary.

**B. Creating Education Priority Listings**

1. Each Board member will be assigned an Initial Priority Date.

2. The Initial Priority Date will be the later of:

a. Board of Supervisor's Appointment date (includes Treasurer Tax Collector), or

b. Board of Supervisor's Election Certification date, or

c. Date the Board Member last attended a Domestic/International Conference, as appropriate for list being created.

# EDUCATION AND TRAVEL POLICY

## Board Member Priority

### Attachment B

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3. In the event the Board Member is serving concurrent elected or appointed terms, the Appointment/Election date will be earliest date in the current concurrent term of service. Board service will be bridged if the break in Board service is less than 18 months. Bridging Board service provides equity between the regularly appointed members and regularly elected members.
4. The Board staff secretary will sort the Board Members by Initial Priority Date. The Board Member with the oldest date will have the highest priority and the Board Member with the newest date will have the lowest priority.
5. In the event more than one Board Member has the same Initial Priority Date, the priority will be determined for such members by last name alphabetically.

#### C. Updating an Education Priority List

1. Board Members who attend a Domestic/International Conference will be placed at the bottom of the respective list.
2. Board Members who have a break in Board service for a period more than 18 months will have their names placed at the bottom of the respective lists upon return to Board service.
3. Using the Initial Priority Date method, new Board Members joining their respective Boards will be placed at the bottom of the respective lists.

#### D. Selection of Board Members Authorized to Attend

When the number of Board Members interested in attending a conference, seminar or meeting exceeds the number of attendees permitted by the sponsor, the Board staff secretary will document members indicating an interest in attending ("Interested Members"). Interested Members shall be authorized to attend in accordance with their priority on the applicable Education Priority List. Upon being authorized to attend, the Board Member shall be placed at the bottom of the Education Priority List.

In the event a Board Member authorized to attend in accordance with the above paragraph later decides not to attend, such Board Member's position on the

EDUCATION AND TRAVEL POLICY  
**Board Member Priority**  
Attachment B

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Education Priority List shall be restored to its former position, and the next Interested Member on the Education Priority List shall be authorized to attend.

In selecting Board Members to attend conferences and seminars, a Board Member shall not be considered as an Interested Member if such Board Member is disqualified from attending pursuant to the limitations imposed by section 705.07.

**EDUCATION AND TRAVEL POLICY**  
**Pre-Approved Conferences and Board Priority**  
**Attachment C**

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**Board Priority Listing**  
**for Pre-Approved Conferences, Seminars and Meetings**

<b>Conference/Seminar/Meeting</b>	Priority	
	<b>Board of Retirement</b>	<b>Board of Investments</b>
America's Health Insurance Plans (AHIP) conferences, seminars, and meetings	✓	
America's Health Insurance Plans (AHIP): Annual Institute; Annual Medicare Conference; Annual National Policy Forum	✓	
California Association of Public Employee Retirement Systems (CALAPRS) Principles of Pension Management Course at Stanford Law School	✓	
CALAPRS meetings, conferences, seminars and periodic roundtables	✓	
California Retired County Employees Association (CRCEA) semi-annual conferences	✓	
Council of Institutional Investors (CII) conferences and meetings		✓
Federal and state legislative hearings on pension and retirement health care issues	✓	
Goldman Sachs conferences and educational meetings		✓
Government Finance Officers Association (GFOA) conferences, seminars and meetings	✓	
Harvard Kennedy School, Trustee Leadership Forum for Retirement Security, Initiative for Responsible Investment		✓

**EDUCATION AND TRAVEL POLICY**  
**Pre-Approved Conferences and Board Priority**  
**Attachment C**

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**Board Priority Listing**  
**for Pre-Approved Conferences, Seminars and Meetings**

<b>Conference/Seminar/Meeting</b>	Priority	
	<b>Board of Retirement</b>	<b>Board of Investments</b>
Harvard Law School Labor and Work Life Conference and Capital Matters Conference		✓
International Foundation of Employee Benefit Plans (IFEBP) Annual Employee Benefits Conference	✓	
International Foundation of Employee Benefit Plans (IFEBP) Annual Benefits Conference for Public Employees	✓	
International Foundation of Employee Benefit Plans (IFEBP) Annual Health Care Cost Management Conference	✓	
International Foundation of Employee Benefit Plans (IFEBP) Annual Investments Institute		✓
International Foundation of Employee Benefit Plans (IFEBP) Annual Washington Legislative Update Conference	✓	
Information Management Network (IMN) Beneficial Owners' International Securities Lending Summit Annual Conference		✓
Institutional Limited Partners Association (ILPA) conferences and meetings		✓
International Corporate Governance Network (ICGN) domestic conferences and meeting		✓
Milken Institute domestic conferences and meetings		✓

**EDUCATION AND TRAVEL POLICY**  
**Pre-Approved Conferences and Board Priority**  
**Attachment C**

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**Board Priority Listing**  
**for Pre-Approved Conferences, Seminars and Meetings**

Conference/Seminar/Meeting	Priority	
	Board of Retirement	Board of Investments
National Association of Securities Professionals Annual Pension and Financial Services Conference		✓
National Conference on Public Employees Retirement Systems (NCPERS) meetings, conferences and workshops	✓	
National Institute on Retirement Security (NIRS) conferences, seminars, and meetings	✓	
Pacific Pension Institute (PPI) domestic conferences, seminars, and meetings		✓
Pension Real Estate Association (PREA) annual spring and fall conferences and institute		✓
Public Retirement Journal conferences and seminars	✓	
State Association of County Retirement Systems (SACRS) meetings, educational conferences, seminars and symposiums	✓	
United Nations Principals of Responsible Investing (UNPRI) events		✓
University of Pennsylvania Wharton School's Pension Fund and Investment Management and the Portfolio Concepts and Management courses.		✓
World Healthcare Congress conferences, seminars and meetings	✓	

EDUCATION AND TRAVEL POLICY  
**Pre-Approved Conferences and Board Priority**  
Attachment C

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**Board Priority Listing**  
**for Pre-Approved Conferences, Seminars and Meetings**

Conference/Seminar/Meeting	Priority	
	Board of Retirement	Board of Investments
World Pension Forum domestic conferences		✓

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**ATTACHMENT B**  
**EDUCATION AND TRAVEL POLICY AUDIT**



**LACERA INTERNAL AUDIT DIVISION**

## **Education and Travel Policy Compliance Audit**

September 20, 2016

**AUDIT PERFORMED BY:**

Christina Logan, CPA  
*Senior Internal Auditor*

## EXECUTIVE SUMMARY

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As part of our Fiscal Year 2015-2016 Audit Plan, Internal Audit completed an audit of LACERA's compliance with the Education and Travel Policy (Policy). The Policy provides guidance and procedures for reimbursement of allowable expenses, and applies to the Board of Investments and Board of Retirement (Boards) and designated staff members. Education and travel expenses include, but are not limited to, attendance at industry conferences and various educational seminars, attendance at legislative meetings/hearings, and on-site due diligence visits to existing and potential service providers. For the fiscal year ended June 30, 2016, staff's education and travel expenses were \$995,017 while the Boards' expenses were \$279,337.

Board and staff may incur education and travel expenditures by using either a LACERA issued corporate card or paying the expenses directly and submitting an expense voucher for reimbursement. Both methods require the individual to submit receipts for charges to the Financial Accounting Services Division ("FASD") which administers LACERA's payment process. FASD reviews the receipts for accuracy and completeness, and compliance with the Policy. FASD also, prepares monthly and quarterly Travel Reports to ensure the Boards and management are aware of the travel anticipated, completed, and cancelled during the fiscal year.

Adherence to the Education and Travel Policy, as well as strong internal controls is essential to reduce the risk of paying unauthorized or inappropriate travel and education expenses. If Board Members, staff, management, or FASD do not comply with established policies and procedures, LACERA's funds could be imprudently spent or improperly recorded.

### **The objectives of this audit were to assess if:**

1. LACERA's Education and Travel Policy, procedures, and process design are adequate,
2. LACERA's reimbursement process is efficient and effective,
3. Board and staff travel are in compliance with LACERA's Education and Travel Policy,
4. Board and staff travel expenses are valid and supported by the required documentation.

Our audit concluded the Education and Travel Policy and related processes are generally effective. However, we identified the following areas where management could further strengthen controls:

1. Ensure travel expenses are adequately documented and reviewed before accepted for payment,
2. Update the Education and Travel Policy to require written justification of meal reimbursement when pre-paid meals are provided, and
3. Provide regular reinforcement of the guidance and procedures contained in the Education and Travel Policy.

Internal Audit would like to thank FASD management and staff, and the Legal and Executive offices for their cooperation and assistance in facilitating this audit.

## EDUCATION AND TRAVEL COMPLIANCE AUDIT

EXECUTIVE SUMMARY .....	2
BACKGROUND .....	4
AUDIT OBJECTIVE(S).....	5
AUDIT SCOPE.....	5
AUDIT METHODOLOGY .....	5
AUDIT RESULTS .....	6

## BACKGROUND

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The Board of Retirement and the Board of Investments (Boards), and designated staff have a fiduciary duty to obtain education about public pension administration and investments, to monitor the administration and investments of the Trust, and to advocate positions that protect and further the interests of the Trust. To facilitate the Boards and staff in executing this fiduciary duty, and to ensure LACERA's funds are used in a manner consistent with LACERA's overall mission, an Education and Travel Policy ("Policy") was created. The Policy provides guidance and procedures for reimbursement of allowable expenses. Education and travel expenses include, but are not limited to, attendance at industry conferences and various educational and training seminars, attendance at legislative meetings/hearings, and on-site due diligence visits to existing and potential service providers.

The Travel Committee consists of four members from each Board, with LACERA's Chief Counsel as the responsible staff member for the Committee. The Committee meets twice a year to review the most recent Quarterly Travel Reports, to discuss issues that may have arisen, and propose updates to the Policy. The Board of Retirement and Board of Investments approved the most current version of the Policy on April 6, 2016 and April 13, 2016, respectively. The Boards approved the prior version in June 2015.

An individual can pay education and travel costs directly, and then request reimbursement by submitting a Reimbursement Expense Voucher ("Expense Voucher"). Individuals are required to submit an expense voucher within 90 days of completing the education and travel, or 30 days after the fiscal year-end, whichever comes first. Division managers review and approve their staff's expense vouchers, while Board Secretaries review and the Chief Executive Officer ("CEO") approves Board Member's expense vouchers.

Individuals can also pay for education and travel expense with a LACERA issued corporate credit card ("corporate card"). Each division manager receives a corporate card to pay for business related expenses for their division. Board Secretaries are also issued corporate cards so they can coordinate and pay Board Members' travel and education expenses. FASD requires corporate cardholders to provide receipts for purchases, and managers to approve card purchases, on a monthly basis and follows-up on any discrepancies or missing documentation.

FASD is responsible for reviewing the monthly corporate card receipts and expense vouchers relating to education and travel to ensure the expenditures are consistent with the Policy. FASD reviews the receipts provided to ensure date, times, and amounts are consistent with the corresponding conference agenda. Staff also reviews the mathematical accuracy of the mileage calculation, ensures the per diem is calculated based on the correct General Services Administration ("GSA") rate and Meal & Incidental Breakdown, and allocates expenses that are shared between individuals (e.g., a shared meal, shared taxi ride) to the appropriate divisions. If FASD has questions about an expense, they will contact either the Board Secretaries or staff for additional information.

FASD prepares a monthly Travel Report for Board and staff travel. The cumulative Monthly Travel Report lists the attendee, travel purpose/location, event dates and travel status (i.e., completed, anticipated, or canceled travel). FASD also, prepares a Quarterly Travel Report for Board and staff travel. The cumulative Quarterly Travel Report details similar information as the monthly report except it includes the costs for each completed and/or cancelled travel. Board Members and management receive Monthly and Quarterly Reports to keep them informed of LACERA's education and travel expenditures. Additionally, the Board Secretaries maintain a "Board Member Education Priority" list to ensure all Board Members have equitable access to conferences, seminars, and meetings where attendance is limited.

## AUDIT OBJECTIVE(S)

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**The objectives of this audit were to assess if:**

1. LACERA's Education and Travel Policy, procedures, and process design are adequate,
2. LACERA's reimbursement process for education and travel is efficient and effective,
3. Board and staff travel are in compliance with LACERA's Education and Travel Policy,
4. Board and staff travel expenses are valid and supported by the required documentation.

## AUDIT SCOPE

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The scope of this audit included Board and staff education and travel expenditures from July 2015 – March 2016. Internal Audit selected events during this period, and tested the related expense voucher and corporate card payments for compliance with the Education and Travel Policy.

## AUDIT METHODOLOGY

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**Audit work included, but was not limited to:**

1. Reviewing the current and previous Education and Travel Policies.
2. Interviewing staff on the Travel Committee, FASD, and Board Secretaries.
3. Testing a selected sample of Board and staff's education and/or travel expenses from July 2015 – March 2016, to verify that travel was properly approved, expenditures were consistent with the Policy, and management and FASD thoroughly reviewed expense reimbursements and corporate card expenses.
  - a) **Board's Education and Travel:** During the period reviewed, LACERA recorded Board expenditures of \$190,950.57 for 77 business trips. Internal Audit tested approximately 10% of the 77 business trips. The sum of the seven business trips selected was \$52,150, 27% of the total expenditures.
  - b) **Staff's Education and Travel:** During the period reviewed, LACERA recorded staff expenditures of \$504,921.95 for 245 business trips for staff. Internal Audit tested

approximately 10% of staffs' business trips. The sum of the 24 business trips was \$112,666, 22% of the total expenditures.

4. Reviewing all cancelled business travel for both Board and staff, from July 2015 – March 2016, to verify the individuals, Board Secretaries, and FASD handled the cancellations consistent with the Policy. This test work also included verifying if the individual notified LACERA about the cancellation as soon as possible and the cancellation was for a valid business reason.

## AUDIT RESULTS

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Internal Audit found the controls related to the Education and Travel Policy are generally effective, provide reasonable assurance risks are being managed, and objectives are being met.

### Internal Audit noted the following best practices in use:

- The Travel Committee reviews the Education and Travel Policy annually or as needed, and the Policy is maintained on the LACERA intranet, allowing staff easy access to the Policy and any updates.
- FASD staff verifies receipts support travel and education expenses.
- FASD staff verifies that per diem amounts requested correspond with the appropriate GSA geographical rates and Meal & Incidental breakdown, and the travel agenda.
- FASD staff reconciles the monthly corporate card statements for each cardholder against actual receipts provided.
- Cancelled business trips were documented in the Travel Reports. Individuals who needed to cancel business travel appeared to provide as much notice as they could, and provided valid reasons.

We identified opportunities to strengthen the existing Education and Travel Policy, procedure, and/or process in the following areas:

### 1. Ensure travel expenses are adequately documented and reviewed before being accepted for payment

As part of our audit work, we tested a sample of 31-expense voucher packages.

We noted two instances where travel expenses were not adequately documented or reviewed in accordance with the Policy:

- According to the Education and Travel Policy "Travel the day prior to and/or the day after a conference will be reimbursed if reasonably necessary because of time constraints...Written justification for travel expenses incurred prior to or after a conference shall be submitted with the claim for reimbursement." Based on audit work, we identified one expense voucher package where a traveler's post-conference costs were inadequately documented. Although prior verbal approval

was obtained for an additional lodging night due to the distance between the airport and the hotel location, the traveler did not document the approval in the expense voucher as the Policy requires. Although FASD documented its inquiry about the additional lodging costs, the resolution was not documented in the expense voucher package. Due to the lack of clarity and documentation of the approval, two subsequent nights of hotel fees were charged to the corporate card instead of the one additional night that had been approved. Subsequent to the audit, the traveler reimbursed LACERA for the second additional night of hotel fees.

- According to the Education and Travel Policy, “Reimbursement is limited to a standard class single room rate.” Our audit work disclosed that in November 2015, a traveler incurred fees for an upgraded hotel room, which did not comply with the Policy. We noted the traveler did not provide an explanation for the exception in the submitted expense voucher package. Although FASD staff may have inquired about the additional costs, the inquiry and resolution was not documented in the expense voucher package. Subsequent to the audit, management reviewed the incident with the traveler, who voluntarily agreed to reimburse LACERA for the cost associated with the room upgrade.

**RECOMMENDATION 1:**

**FASD should review documentation submitted with travel expense vouchers to ensure the proper and completed written documentation, as required by the Policy, is submitted. FASD should reject travel expenses that are not in compliance with the Policy, unless documented approval and justification is provided from an appropriate level of management.**

**Management Response:**

Agree. Within 30 days, FASD management will re-emphasize to FASD staff the importance of ensuring all travel expense voucher packages are reviewed, including confirming required documentation is properly submitted and the documentation has the supporting details and justification, as necessary. Staff will also emphasize to all travelers that it is each individual’s responsibility to comply with the Education and Travel Policy. If an exception to the Policy is permitted, FASD will ensure that written explanations and approvals are included in the expense voucher package. In addition, FASD discussed with the affected individual to challenge the hotel directly about discrepancies between the confirmed hotel room rate versus the actual room rate charged.

**2. Update the Education and Travel Policy to require written justification of meal reimbursement if a pre-paid meal was available**

Based on our audit work, we observed inconsistencies between the Policy and actual practice for meal reimbursements. The Policy states, “LACERA will not reimburse the traveler for a meal which has been pre-paid for by LACERA, whether or not the traveler



consumed the meal, except where the traveler could not consume the pre-paid meal because: 1) The traveler has special dietary or medical concerns, or 2) It was reasonably necessary for the traveler to conduct LACERA business while the pre-paid meal was being served.” Based on the Policy, meal reimbursements, when meals are provided at conferences, should be the exception, not the standard. However, of the 31-expense voucher packages included in our audit work, we noted four incidents where travelers requested a full day per diem for meals although conference brochures clearly indicated that the meals were provided.

For these instances, the travelers did not document on their expense voucher the reason that they could not consume the conference provided meals. Since there was no documentation of the justification for the exception, neither FASD nor Internal Audit could determine if the requests for reimbursement complied with the Policy. To ensure that meal expenses comply with the Policy, LACERA should require travelers to provide an explanation for meal reimbursement when a pre-paid meal is provided during the conference or travel. Additionally, during training and/or discussions, this topic should be reviewed and discussed to ensure Board Members and staff understand the Policy.

**RECOMMENDATION 2:**

**The Travel Committee should consider updating the Policy to require travelers to document justification for meal reimbursements when meals are provided during conferences or travel.**

***Management Response:***

Agree. At the next Travel Policy Committee meeting (estimated to be in the Fourth Quarter 2016), staff will request the Committee to consider the following additional clarifying language be added immediately after the Policy verbiage stated above: "If reimbursement is requested under either the Per Diem Method or the Actual Receipt Method for a meal pre-paid by LACERA, written justification under the above two exceptions will be provided with the reimbursement request." Thereafter, FASD will ensure that proper written documentation for meal reimbursement requests is included in the expense voucher. Staff will also emphasize to all travelers that it is each individual's responsibility to comply with the Education and Travel Policy.

**3. Provide regular reinforcement about the Education and Travel Policy**

Based on our audit work, we noted FASD regularly provides training to Administrative Assistants on the process for submitting corporate card receipts and expense reimbursements within the Policy framework. Also, as exceptions to the Policy are noted, FASD reinforces the Policy requirements to travelers or the Administrative Assistant on a one-on-one basis. However, Board and staff, who regularly travel on LACERA business, do not receive training on the Education and Travel Policy. By providing training and/or discussions, LACERA will ensure travelers are aware of the Education and Travel Policy, its restrictions, required processes, and updates on the Policy and current issues. Additionally

the training and/or discussions will give FASD and management an opportunity to remind frequent travelers they are responsible for complying with the Education and Travel policy. A significant factor in the effectiveness and adherence to any policy is that adequate training and reinforcement is provided to effected individuals. It may also, create a forum for individuals to express their concerns or suggestions to improve the Policy or its processes.

**RECOMMENDATION 3:**

**FASD and managers should provide regular reinforcement of the Education and Travel Policy and its processes, to Board Members and staff who regularly travel on behalf of LACERA.**

**Management Response:**

Agree. FASD already provides training on the Education and Travel Policy and its processes at the Annual Secretaries' Meeting. In addition, commencing in 2017, the Policy will be discussed annually by FASD and the Legal Division at a MAC meeting and in the Supervisors Fellowship to reinforce policies and procedures with managers and supervisors and to discuss additional staff training that could be provided. Management believes that in person training for Board Members is unnecessary in that: (a) the Boards approve the Education and Travel Policy and are aware of its terms; (b) the Travel Policy Committee meets approximately twice a year to discuss the Policy and related issues; and (c) the Board Secretaries (who are well-versed in the Policy) assist Board members in submitting reimbursement requests. However, within 60 days, Chief Counsel will provide a reminder memo to Board Members as to the importance of reviewing and following the Policy and highlighting key provisions of the Policy.

**AUDIT REVIEW**

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**NOTED AND APPROVED**



Richard Bendall  
*Chief Audit Executive*

**Date:** September 20, 2016

**REPORT DISTRIBUTION**

2016 Audit Committee  
Rick Wentzel  
Internal Audit Staff

Gregg Rademacher  
Robert Hill  
JJ Popowich

Steve Rice  
Beulah Auten  
Ted Granger

February 1, 2017

TO: Travel Policy Committee  
Marvin Adams, Board of Retirement  
Alan Bernstein, Board of Retirement  
Anthony Bravo, Board of Retirement  
Vivian Gray, Board of Retirement  
David Green, Board of Investments  
Shawn R. Kehoe, Board of Investments  
Diane Sandoval, Board of Investments  
Herman Santos, Board of Investment

FROM: Steven P. Rice *SPR*  
Chief Counsel

FOR: February 9, 2017 Travel Policy Committee Meeting

SUBJECT: Education and Travel Expenditure Reports

## **Recommendation**

That the Committee review and receive and file the education and travel expenditure reports for the fiscal year ending June 30, 2016 and available reports for fiscal year 2016-2017.

## **Discussion**

Reports of education and travel expenditures for Board members and staff for the fiscal year ending June 30, 2016 are attached as Attachment A. Reports for the first quarter of fiscal year 2016-2017 are attached as Attachment B. Second quarter reports for fiscal year 2016-2017 will be available at the meeting. Staff requests that the Board review these reports and, if they are satisfactory, receive and file them.

## **Attachments**

c: Gregg Rademacher  
Robert Hill  
John Popowich  
Beulah Auten  
Ted Granger  
Christina Logan

**ATTACHMENT A**  
**FISCAL YEAR 2016 FINANCIAL REPORTS**

**4TH QUARTER BOARD  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Marvin Adams</b>													
A	1. IFEBP's Health Care Management Conference - Phoenix AZ - 04/11/16 - 04/13/16	Attended	\$ 2,680.20	\$ 1,635.00	\$ 705.81	\$ 333.45	\$ -	\$ 5.94	\$ -	\$ -	\$ -	\$ -	\$ -
	2. 2016 Milken Institute Global Conference - Beverly Hills CA - 05/01/16 - 05/04/16	Attended	2,255.86	-	1,826.16	-	-	56.70	-	144.00	-	204.00	25.00
	3. ICGN's Annual Conference - San Francisco CA - 06/27/16 - 06/29/16	Attended	2,841.92	1,193.03	889.64	547.20	35.00	6.05	-	-	-	156.00	15.00
B	- SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	1,145.58	120.00	754.38	-	-	43.20	-	60.00	-	148.00	20.00
	- Pomerantz Annual Corporate Governance & Litigation Roundtable - Beverly Hills CA - 06/30/16 - 06/30/16	Attended	525.37	-	404.53	-	-	51.84	-	-	-	59.00	10.00
X	- NASP's 27th Annual Pension and Financial Services Conference - Atlanta GA - 06/13/16 - 06/15/16	Canceled	50.00	50.00	-	-	-	-	-	-	-	-	-
<b>Totals for Marvin Adams</b>			<b>\$ 9,498.93</b>	<b>\$ 2,998.03</b>	<b>\$ 4,580.52</b>	<b>\$ 880.65</b>	<b>\$ 35.00</b>	<b>\$ 163.73</b>	<b>\$ -</b>	<b>\$ 204.00</b>	<b>\$ -</b>	<b>\$ 567.00</b>	<b>\$ 70.00</b>
<b>John Barger</b>													
A	1. Fortune Brainstorm Tech Conference - Aspen CO - 07/13/15 - 07/15/15	Attended	\$ 9,361.47	\$ 5,200.00	\$ 2,650.42	\$ 456.45	\$ 735.60	\$ -	\$ -	\$ -	\$ -	\$ 294.00	\$ 25.00
	2. 2015 Pacific Pension Institute Roundtable - San Francisco CA - 07/22/15 - 07/24/15	Attended	2,617.41	900.00	830.42	507.99	166.00	-	-	-	-	198.00	15.00
	3. Annual Alpha Hedge West - San Francisco CA - 09/27/15 - 09/29/15	Attended	1,172.54	-	459.54	508.00	100.00	-	-	-	-	90.00	15.00
	4. Pacific Pension Institute Executive Seminar and Asia Roundtable - Tokyo, Japan - 10/25/15 - 10/30/15	Attended	12,058.43	4,500.00	741.20	5,719.82	50.00	-	-	-	-	795.00	252.41
	5. 15th Annual GSAM Symposium - New York NY - 11/04/15 - 11/05/15	Attended	5,406.85	-	1,734.33	3,075.72	100.00	-	-	-	274.95	172.00	49.85
B	- SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	692.38	120.00	258.18	-	-	155.25	-	47.00	-	84.00	27.95
<b>Totals for John Barger</b>			<b>\$ 31,309.08</b>	<b>\$ 10,720.00</b>	<b>\$ 6,674.09</b>	<b>\$ 10,267.98</b>	<b>\$ 1,151.60</b>	<b>\$ 155.25</b>	<b>\$ -</b>	<b>\$ 47.00</b>	<b>\$ 274.95</b>	<b>\$ 1,633.00</b>	<b>\$ 385.21</b>
<b>Alan Bernstein</b>													
A	1. CII Fall Conference - Boston MA - 09/30/15 - 10/02/15	Attended	\$ 2,727.08	\$ 507.30	\$ 1,049.51	\$ 756.20	\$ 119.19	\$ -	\$ -	\$ -	\$ -	\$ 248.00	\$ 46.88
	2. AHIP National Conferences on Medicare and Medicaid and Dual Eligibles Summit - Washington DC - 10/18/15 - 10/22/15	Attended	3,365.15	950.00	762.57	1,483.50	137.08	-	-	-	-	-	32.00
	3. IFEBP 61st U.S. Annual Employee Benefits Conference - Honolulu HI - 11/08/15 - 11/11/15	Attended	5,480.80	2,165.00	1,652.45	747.51	190.29	-	-	207.55	-	380.00	138.00
B	- NCPERS Public Safety Employees Pension & Benefits Conference - Rancho Mirage CA - 10/25/15 - 10/28/15	Attended	1,764.54	650.00	706.52	-	-	211.02	-	-	-	177.00	20.00
<b>Totals for Alan Bernstein</b>			<b>\$ 13,337.57</b>	<b>\$ 4,272.30</b>	<b>\$ 4,171.05</b>	<b>\$ 2,987.21</b>	<b>\$ 446.56</b>	<b>\$ 211.02</b>	<b>\$ -</b>	<b>\$ 207.55</b>	<b>\$ -</b>	<b>\$ 805.00</b>	<b>\$ 236.88</b>



**4TH QUARTER BOARD  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Anthony Bravo</b>													
A	1. SACRS Public Pension Investment Management Program - Berkeley CA - 07/26/15 - 07/29/15	Attended	\$ 3,967.95	\$ 2,500.00	\$ 1,068.76	\$ 238.00	\$ 117.49	\$ 43.70	\$ -	\$ -	\$ -	\$ -	\$ -
	2. AHIP National Conferences on Medicare and Medicaid and Dual Eligibles Summit - Washington DC - 10/18/15 - 10/22/15	Attended	2,848.26	950.00	1,003.04	559.20	54.02	-	-	-	-	257.00	25.00
	3. IFEBP 61st U.S. Annual Employee Benefits Conference - Honolulu HI - 11/08/15 - 11/11/15	Attended	4,723.60	2,165.00	1,253.60	675.00	125.50	34.50	-	-	-	360.00	110.00
	4. AHIP National Health Policy Conference - Washington DC - 03/09/16 - 03/10/16	Attended	2,195.53	725.00	787.77	446.20	40.00	34.56	-	-	-	147.00	15.00
	5. World Health Care Congress - Washington DC - 04/10/16 - 04/13/16	Attended	2,756.50	690.00	1,186.20	484.20	79.38	36.72	-	-	-	255.00	25.00
B	- CALAPRS Principles of Pension Management for Trustees 2015 - Malibu CA - 08/25/15 - 08/28/15	Attended	2,666.70	2,500.00	-	-	-	43.70	-	-	-	108.00	15.00
	- SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,707.60	120.00	1,032.72	-	-	140.88	-	188.00	-	206.00	20.00
	- 13th Annual Made in America: 2016 Taft-Hartley Benefits Summit - Las Vegas NV - 01/24/16 - 01/26/16	Attended	1,926.88	695.00	833.28	-	-	291.60	-	-	-	87.00	20.00
	- 2016 Milken Institute Global Conference - Beverly Hills CA - 05/01/16 - 05/04/16	Attended	692.98	-	692.98	-	-	-	-	-	-	-	-
	- SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	1,183.88	120.00	754.38	-	-	48.60	-	96.00	-	121.00	43.90
	- NCPERS Annual Conference - San Diego CA - 05/14/16 - 05/19/16	Attended	3,024.74	1,350.00	1,279.30	-	-	154.44	-	50.00	-	171.00	20.00
<b>Totals for Anthony Bravo</b>			<b>\$ 27,694.62</b>	<b>\$ 11,815.00</b>	<b>\$ 9,892.03</b>	<b>\$ 2,402.60</b>	<b>\$ 416.39</b>	<b>\$ 828.70</b>	<b>\$ -</b>	<b>\$ 334.00</b>	<b>\$ -</b>	<b>\$ 1,712.00</b>	<b>\$ 293.90</b>

**4TH QUARTER BOARD  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Yves Chery</b>													
A	1. SACRS Public Pension Investment Management Program - Berkeley CA - 07/26/15 - 07/29/15	Attended	\$ 746.26	\$ -	\$ 194.36	\$ 472.00	\$ 18.00	\$ 6.90	\$ -	\$ 55.00	\$ -	\$ -	\$ -
	2. NCPERS Public Pension Funding Forum - Berkeley CA - 08/23/15 - 08/25/15	Attended	1,554.10	300.00	649.62	403.00	17.00	7.48	-	90.00	-	77.00	10.00
	3. AHIP National Health Policy Conference - Washington DC - 03/09/16 - 03/10/16	Attended	2,201.57	725.00	787.77	506.20	71.00	21.60	-	90.00	-	-	-
	4. World Health Care Congress - Washington DC - 04/10/16 - 04/13/16	Attended	2,165.00	375.00	1,186.20	396.20	20.00	21.60	-	-	-	141.00	25.00
	5. SACRS Board Meeting - Sacramento CA - 05/04/16 - 05/04/16	Attended	462.96	-	-	353.96	58.48	20.52	-	30.00	-	-	-
	6. IFEBP Washington Legislative Update - Washington DC - 05/23/16 - 05/24/16	Attended	2,613.80	1,145.00	1,035.08	388.20	25.00	20.52	-	-	-	-	-
B	- SACRS Board Meeting - Sacramento CA - 07/07/15 - 07/07/15	Attended	697.09	-	229.01	360.00	13.00	12.08	-	60.00	-	18.00	5.00
	- SACRS Board of Directors Meeting - Sacramento CA - 07/13/15 - 07/13/15	Attended	286.03	-	84.20	-	-	201.83	-	-	-	-	-
	- SACRS Ad Hoc Committee - Berkeley CA - 08/28/15 - 08/28/15	Attended	322.13	-	-	214.00	70.65	7.48	-	30.00	-	-	-
	- SACRS Board of Directors Meeting - Sacramento CA - 09/14/15 - 09/15/15	Attended	563.84	-	309.56	138.00	51.80	7.48	-	57.00	-	-	-
	- SACRS Legislative Committee Meeting - Sacramento CA - 09/18/15 - 09/18/15	Attended	363.48	-	-	306.00	20.00	7.48	-	30.00	-	-	-
	- CRCEA Fall Conference - Stockton CA - 10/19/15 - 10/21/15	Attended	560.47	-	167.17	-	-	393.30	-	-	-	-	-
	- SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,421.07	120.00	1,032.72	-	-	148.35	-	120.00	-	-	-
	- Los Angeles County Women's Leadership Conference - Pasadena CA - 12/10/15 - 12/10/15	Attended	104.70	75.00	-	-	-	20.70	-	9.00	-	-	-
	- SACRS Board of Directors Meeting - Sacramento CA - 12/16/15 - 12/16/15	Attended	508.97	-	247.53	151.96	61.00	7.48	-	41.00	-	-	-
	- SACRS Board & Program Committee Meeting - Sacramento CA - 01/11/16 - 01/11/16	Attended	874.12	-	281.14	467.96	58.00	7.02	-	60.00	-	-	-
	- SEIU Diversity & Dollars in California - Los Angeles CA - 02/01/16 - 02/01/16	Attended	21.12	-	-	-	-	15.12	-	6.00	-	-	-
	- CALAPRS Trustee Roundtable - Burbank CA - 02/05/16 - 02/05/16	Attended	30.04	-	-	-	-	14.04	-	16.00	-	-	-
	- SACRS Legislative Committee and Board of Directors Meetings - Sacramento CA - 02/24/16 - 02/24/16	Attended	503.30	-	-	448.96	13.00	11.34	-	30.00	-	-	-
	- SACRS Board Program Meeting - Sacramento CA - 03/14/16 - 03/16/16	Attended	807.72	-	233.16	477.96	15.00	21.60	-	60.00	-	-	-
	- 2016 Milken Institute Global Conference - Beverly Hills CA - 05/01/16 - 05/04/16	Attended	90.00	-	-	-	-	-	-	90.00	-	-	-
	- SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	932.70	120.00	754.38	-	-	58.32	-	-	-	-	-
	- NCPERS Annual Conference - San Diego CA - 05/14/16 - 05/19/16	Attended	1,607.72	-	1,329.92	-	-	172.80	-	105.00	-	-	-
	- SACRS Legislative Committee - Sacramento CA - 06/17/16 - 06/17/16	Attended	534.56	-	-	467.96	15.00	21.60	-	30.00	-	-	-
	- SACRS Board of Directors Meeting - Sacramento CA - 06/24/16 - 06/24/16	Attended	479.55	-	-	414.95	13.00	21.60	-	30.00	-	-	-
X	- IFEBP 61st U.S. Annual Employee Benefits Conference - Honolulu HI - 11/08/15 - 11/11/15	Canceled	50.00	50.00	-	-	-	-	-	-	-	-	-



**4TH QUARTER BOARD  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Yves Chery</b>													
<b>Totals for Yves Chery</b>			<b>\$ 20,502.30</b>	<b>\$ 2,910.00</b>	<b>\$ 8,521.82</b>	<b>\$ 5,967.31</b>	<b>\$ 539.93</b>	<b>\$ 1,248.24</b>	<b>\$ -</b>	<b>\$ 1,039.00</b>	<b>\$ -</b>	<b>\$ 236.00</b>	<b>\$ 40.00</b>
<b>William de la Garza</b>													
B -	CRCEA Fall Conference - Stockton CA - 10/19/15 - 10/21/15	Attended	\$ 1,056.03	\$ 45.00	\$ 400.53	\$ -	\$ -	\$ 425.50	\$ -	\$ -	\$ 45.00	\$ 120.00	\$ 20.00
-	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	120.00	120.00	-	-	-	-	-	-	-	-	-
-	28th Annual Public Retirement Seminar - Lakewood CA - 03/24/16 - 03/24/16	Attended	200.00	200.00	-	-	-	-	-	-	-	-	-
-	CRCEA Spring Conference - Bakersfield CA - 04/11/16 - 04/13/16	Attended	775.43	90.00	370.23	-	-	151.20	-	-	-	164.00	-
-	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	654.92	120.00	502.92	-	-	-	-	32.00	-	-	-
<b>Totals for William de la Garza</b>			<b>\$ 2,806.38</b>	<b>\$ 575.00</b>	<b>\$ 1,273.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 576.70</b>	<b>\$ -</b>	<b>\$ 32.00</b>	<b>\$ 45.00</b>	<b>\$ 284.00</b>	<b>\$ 20.00</b>



**4TH QUARTER BOARD  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Vivian Gray</b>													
A	1. NCPERS Public Pension Funding Forum - Berkeley CA - 08/23/15 - 08/25/15	Attended	\$ 1,284.79	\$ 300.00	\$ 433.08	\$ 506.00	\$ -	\$ -	\$ -	\$ -	\$ 25.73	\$ -	\$ 19.98
	2. CII Fall Conference - Boston MA - 09/30/15 - 10/02/15	Attended	2,855.80	507.30	1,049.51	1,089.20	57.72	-	-	-	-	132.00	20.07
	3. AHIP National Conferences on Medicare and Medicaid and Dual Eligibles Summit - Washington DC - 10/18/15 - 10/22/15	Attended	3,349.59	950.00	1,019.04	1,172.00	28.55	-	-	-	-	160.00	20.00
	4. IFEBP 61st U.S. Annual Employee Benefits Conference - Honolulu HI - 11/08/15 - 11/11/15	Attended	5,481.18	2,525.00	1,661.15	958.03	-	-	-	185.00	-	127.00	25.00
	5. IFEBP Pension Trustee Training - Washington DC - 01/11/16 - 01/12/16	Attended	2,737.08	1,000.00	984.70	488.20	85.18	-	-	-	-	159.00	20.00
	6. NASP's 27th Annual Pension and Financial Services Conference - Atlanta GA - 06/13/16 - 06/15/16	Attended	2,344.92	125.00	1,198.56	731.06	38.82	6.48	-	-	-	225.00	20.00
	7. TLF National Convening Conference - Cambridge MA - 06/20/16 - 06/22/16	Attended	2,881.33	150.00	1,012.87	1,339.02	120.44	-	-	-	-	239.00	20.00
B	- SACRS Committee and Board Meeting - Sacramento CA - 09/15/15 - 09/15/15	Attended	804.38	-	263.95	506.00	14.43	-	-	-	-	15.00	5.00
	- CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	343.51	100.00	197.51	-	-	-	-	12.00	-	29.00	5.00
	- CALAPRS Trustee Roundtable - San Jose CA - 09/18/15 - 09/18/15	Attended	373.95	100.00	-	-	-	198.95	-	12.00	-	58.00	5.00
	- SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,338.74	120.00	774.54	-	-	147.20	-	120.00	-	148.00	29.00
	- WIIN Luncheon: Sustainable Investing, Governance, and Diversity - An Institutional Perspective - Los Angeles CA - 03/11/16 - 03/11/16	Attended	60.00	60.00	-	-	-	-	-	-	-	-	-
	- SACRS Board Program Meeting - Sacramento CA - 03/14/16 - 03/16/16	Attended	901.80	-	292.70	521.96	34.14	-	-	-	-	43.00	10.00
	- 2016 Milken Institute Global Conference - Beverly Hills CA - 05/01/16 - 05/04/16	Attended	1,177.83	-	1,039.47	-	-	12.96	-	125.40	-	-	-
	- SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	1,271.23	120.00	754.38	-	-	45.90	-	96.00	-	215.00	39.95
	- NCPERS Annual Conference - San Diego CA - 05/14/16 - 05/19/16	Attended	2,493.65	800.00	1,493.65	-	-	-	-	200.00	-	-	-
	- Pomerantz Annual Corporate Governance & Litigation Roundtable - Beverly Hills CA - 06/30/16 - 06/30/16	Attended	570.39	-	491.21	-	-	9.18	-	-	-	60.00	10.00
<b>Totals for Vivian Gray</b>			<b>\$ 30,270.17</b>	<b>\$ 6,857.30</b>	<b>\$ 12,666.32</b>	<b>\$ 7,311.47</b>	<b>\$ 379.28</b>	<b>\$ 420.67</b>	<b>\$ -</b>	<b>\$ 750.40</b>	<b>\$ 25.73</b>	<b>\$ 1,610.00</b>	<b>\$ 249.00</b>

**4TH QUARTER BOARD  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>David Green</b>													
A	1. ACGA 15th Annual Conference - Kuala Lumpur, Malaysia Kuala Lumpur, Malaysia - 11/03/15 - 11/04/15	Attended	\$ 7,650.24	\$ -	\$ 538.17	\$ 6,436.30	\$ 250.42	\$ 37.26	\$ -	\$ 108.90	\$ -	\$ 198.00	\$ 81.19
	2. AVCJ's 16th Annual Private Equity & Venture Forum - Mumbai, India - 12/01/15 - 12/02/15	Attended	9,236.60	-	698.83	8,141.77	-	-	-	-	-	311.00	85.00
	3. NIRS Conference - Washington DC - 02/29/16 - 03/01/16	Attended	2,618.73	-	387.02	1,921.20	160.98	-	-	44.53	-	95.00	10.00
	4. CII Spring Conference - Washington DC - 03/21/16 - 03/23/16	Attended	3,247.29	-	1,597.29	1,270.20	250.17	20.63	-	-	-	94.00	15.00
	5. RFKennedy Annual Compass Conference - Hyannis Port MA - 06/27/16 - 06/29/16	Attended	3,037.74	-	834.39	1,791.20	210.00	38.56	-	69.59	-	74.00	20.00
B	- CALAPRS Principles of Pension Management for Trustees 2015 - Malibu CA - 08/25/15 - 08/28/15	Attended	2,500.00	2,500.00	-	-	-	-	-	-	-	-	-
	- 2016 Milken Institute Global Conference - Beverly Hills CA - 05/01/16 - 05/04/16	Attended	1,318.46	-	1,039.47	-	-	33.59	-	125.40	-	100.00	20.00
<b>Totals for David Green</b>			<b>\$ 29,609.06</b>	<b>\$ 2,500.00</b>	<b>\$ 5,095.17</b>	<b>\$ 19,560.67</b>	<b>\$ 871.57</b>	<b>\$ 130.04</b>	<b>\$ -</b>	<b>\$ 348.42</b>	<b>\$ -</b>	<b>\$ 872.00</b>	<b>\$ 231.19</b>
<b>Shawn Kehoe</b>													
A	1. 2016 Milken Institute Global Conference - Beverly Hills CA - 05/01/16 - 05/04/16	Attended	\$ 3,915.00	\$ -	\$ 3,291.72	\$ -	\$ -	\$ 71.28	\$ -	\$ 192.00	\$ -	\$ 345.00	\$ 15.00
	2. AHIP's Institute & Expo 2016 - Las Vegas NV - 06/15/16 - 06/17/16	Attended	2,036.44	1,295.00	741.44	-	-	-	-	-	-	-	-
B	- SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,652.62	120.00	1,152.72	-	-	83.38	10.00	-	158.52	118.00	10.00
	- 13th Annual Made in America: 2016 Taft-Hartley Benefits Summit - Las Vegas NV - 01/24/16 - 01/26/16	Attended	2,119.91	695.00	833.28	-	-	294.63	-	-	100.00	177.00	20.00
	- SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	120.00	120.00	-	-	-	-	-	-	-	-	-
	- NCPERS Annual Conference - San Diego CA - 05/14/16 - 05/19/16	Attended	2,625.40	1,000.00	1,282.40	-	-	81.00	-	-	-	247.00	15.00
<b>Totals for Shawn Kehoe</b>			<b>\$ 12,469.37</b>	<b>\$ 3,230.00</b>	<b>\$ 7,301.56</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 530.29</b>	<b>\$ 10.00</b>	<b>\$ 192.00</b>	<b>\$ 258.52</b>	<b>\$ 887.00</b>	<b>\$ 60.00</b>



**4TH QUARTER BOARD  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Joseph Kelly</b>													
A	1. Pacific Pension Institute Executive Seminar and Asia Roundtable - Tokyo, Japan - 10/25/15 - 10/30/15	Attended	\$ 9,947.75	\$ 4,500.00	\$ 1,235.33	\$ 3,539.90	\$ 63.72	\$ -	\$ -	\$ -	\$ 39.45	\$ 207.00	\$ 362.35
	2. RFKennedy Annual Compass Conference - Hyannis Port MA - 06/27/16 - 06/29/16	Attended	2,404.17	-	834.39	1,147.20	328.58	-	-	-	-	74.00	20.00
B	- CALAPRS Principles of Pension Management for Trustees 2015 - Malibu CA - 08/25/15 - 08/28/15	Attended	2,500.00	2,500.00	-	-	-	-	-	-	-	-	-
	- 2016 Winter Roundtable - Rancho Palos Verdes CA - 02/24/16 - 02/26/16	Attended	1,573.83	900.00	648.83	-	-	-	-	25.00	-	-	-
	- WIIN Luncheon: Sustainable Investing, Governance, and Diversity - An Institutional Perspective - Los Angeles CA - 03/11/16 - 03/11/16	Attended	70.00	60.00	-	-	-	-	-	10.00	-	-	-
<b>Totals for Joseph Kelly</b>			<b>\$ 16,495.75</b>	<b>\$ 7,960.00</b>	<b>\$ 2,718.55</b>	<b>\$ 4,687.10</b>	<b>\$ 392.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35.00</b>	<b>\$ 39.45</b>	<b>\$ 281.00</b>	<b>\$ 382.35</b>
<b>Dave Muir</b>													
A	1. NIRS Conference - Washington DC - 02/29/16 - 03/01/16	Attended	\$ 1,611.53	\$ -	\$ 944.91	\$ 369.97	\$ 105.65	\$ -	\$ -	\$ -	\$ -	\$ 176.00	\$ 15.00
B	- 28th Annual Public Retirement Seminar - Lakewood CA - 03/24/16 - 03/24/16	Attended	200.00	200.00	-	-	-	-	-	-	-	-	-
	- SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	185.90	120.00	-	-	-	45.90	-	20.00	-	-	-
<b>Totals for Dave Muir</b>			<b>\$ 1,997.43</b>	<b>\$ 320.00</b>	<b>\$ 944.91</b>	<b>\$ 369.97</b>	<b>\$ 105.65</b>	<b>\$ 45.90</b>	<b>\$ -</b>	<b>\$ 20.00</b>	<b>\$ -</b>	<b>\$ 176.00</b>	<b>\$ 15.00</b>
<b>William Pryor</b>													
B	- NCPERS Public Safety Employees Pension & Benefits Conference - Rancho Mirage CA - 10/25/15 - 10/28/15	Attended	\$ 1,319.60	\$ 650.00	\$ 669.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	- NCPERS Annual Conference - San Diego CA - 05/14/16 - 05/19/16	Attended	2,023.13	1,000.00	653.19	-	-	113.94	-	105.00	-	131.00	20.00
<b>Totals for William Pryor</b>			<b>\$ 3,342.73</b>	<b>\$ 1,650.00</b>	<b>\$ 1,322.79</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 113.94</b>	<b>\$ -</b>	<b>\$ 105.00</b>	<b>\$ -</b>	<b>\$ 131.00</b>	<b>\$ 20.00</b>



**4TH QUARTER BOARD  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Les Robbins</b>													
A	1. IFEBP 61st U.S. Annual Employee Benefits Conference - Honolulu HI - 11/08/15 - 11/11/15	Attended	\$ 3,981.09	\$ 1,375.00	\$ 1,043.88	\$ 788.00	\$ 199.83	\$ 14.38	\$ -	\$ 36.00	\$ -	\$ 414.00	\$ 110.00
	2. AHIP National Health Policy Conference - Washington DC - 03/09/16 - 03/10/16	Attended	2,157.60	725.00	517.54	658.06	50.00	-	-	-	-	192.00	15.00
	3. World Health Care Congress - Washington DC - 04/10/16 - 04/13/16	Attended	2,653.55	395.00	1,408.35	440.20	65.00	-	-	-	-	320.00	25.00
	4. IFEBP Washington Legislative Update - Washington DC - 05/23/16 - 05/24/16	Attended	3,337.28	1,395.00	1,035.08	578.20	50.00	-	-	-	-	254.00	25.00
B	- 28th Annual Public Retirement Seminar - Lakewood CA - 03/24/16 - 03/24/16	Attended	200.00	200.00	-	-	-	-	-	-	-	-	-
	- SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	120.00	120.00	-	-	-	-	-	-	-	-	-
<b>Totals for Les Robbins</b>			<b>\$ 12,449.52</b>	<b>\$ 4,210.00</b>	<b>\$ 4,004.85</b>	<b>\$ 2,464.46</b>	<b>\$ 364.83</b>	<b>\$ 14.38</b>	<b>\$ -</b>	<b>\$ 36.00</b>	<b>\$ -</b>	<b>\$ 1,180.00</b>	<b>\$ 175.00</b>
<b>Diane Sandoval</b>													
A	1. IFEBP Alternative Investment Strategies Course - San Francisco CA - 07/27/15 - 07/29/15	Attended	\$ 4,859.88	\$ 2,930.00	\$ 1,206.36	\$ 387.20	\$ 106.10	\$ 13.22	\$ -	\$ -	\$ -	\$ 192.00	\$ 25.00
B	- Onsite due diligence for Real Estate Consultant RFP candidates - Cleveland, OH; San Francisco, CA - 08/31/15 - 09/03/15	Attended	2,110.56	-	587.28	1,267.80	20.00	50.39	-	-	57.09	113.00	15.00
	- CRCEA Fall Conference - Stockton CA - 10/19/15 - 10/21/15	Attended	673.53	45.00	400.53	-	-	-	-	-	45.00	163.00	20.00
	- PIMCO Institute Special Edition Seminar - Newport Beach CA - 01/26/16 - 01/27/16	Attended	320.66	-	320.66	-	-	-	-	-	-	-	-
<b>Totals for Diane Sandoval</b>			<b>\$ 7,964.63</b>	<b>\$ 2,975.00</b>	<b>\$ 2,514.83</b>	<b>\$ 1,655.00</b>	<b>\$ 126.10</b>	<b>\$ 63.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 102.09</b>	<b>\$ 468.00</b>	<b>\$ 60.00</b>



**4TH QUARTER BOARD  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Herman Santos</b>													
A	1. CII Fall Conference - Boston MA - 09/30/15 - 10/02/15	Attended	\$ 3,163.73	\$ 507.30	\$ 1,289.85	\$ 838.19	\$ 94.35	\$ 55.66	\$ -	\$ 90.22	\$ -	\$ 228.00	\$ 60.16
	2. 15th Annual GSAM Symposium - New York NY - 11/04/15 - 11/05/15	Attended	5,509.92	-	1,734.33	2,979.20	163.35	54.97	-	72.17	274.95	172.00	58.95
	3. AVCJ's 16th Annual Private Equity & Venture Forum - Mumbai, India - 12/01/15 - 12/02/15	Attended	10,632.84	-	1,629.26	7,187.68	300.72	54.97	-	179.53	-	701.00	579.68
	4. IFEBP Pension Trustee Training - Washington DC - 01/11/16 - 01/12/16	Attended	2,535.91	1,000.00	641.20	694.20	19.76	51.62	-	54.13	-	60.00	15.00
	5. CII Spring Conference - Washington DC - 03/21/16 - 03/23/16	Attended	2,258.69	-	996.15	823.70	61.48	22.46	-	41.00	-	239.00	74.90
	6. 2016 Institute Fund Summit - Singapore - 04/25/16 - 04/26/16	Attended	12,004.72	-	2,357.20	8,554.76	85.02	55.62	-	139.12	-	653.00	160.00
	7. TLF National Convening Conference - Cambridge MA - 06/20/16 - 06/22/16	Attended	2,796.12	150.00	1,095.27	1,012.19	135.12	54.54	-	74.05	-	225.00	49.95
B	- 2016 Milken Institute Global Conference - Beverly Hills CA - 05/01/16 - 05/04/16	Attended	1,390.71	-	1,039.47	-	27.15	54.64	-	125.40	38.05	86.00	20.00
	- Pomerantz Annual Corporate Governance & Litigation Roundtable - Beverly Hills CA - 06/30/16 - 06/30/16	Attended	491.21	-	491.21	-	-	-	-	-	-	-	-
<b>Totals for Herman Santos</b>			<b>\$ 40,783.85</b>	<b>\$ 1,657.30</b>	<b>\$ 11,273.94</b>	<b>\$ 22,089.92</b>	<b>\$ 886.95</b>	<b>\$ 404.48</b>	<b>\$ -</b>	<b>\$ 775.62</b>	<b>\$ 313.00</b>	<b>\$ 2,364.00</b>	<b>\$ 1,018.64</b>
<b>Michael Schneider</b>													
B	- 2016 Upfront Conference - Santa Monica CA - 02/02/16 - 02/04/16	Attended	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.00	\$ -	\$ -	\$ -
	- 2016 Milken Institute Global Conference - Beverly Hills CA - 05/01/16 - 05/04/16	Attended	90.00	-	-	-	-	-	-	90.00	-	-	-
	- SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	497.49	120.00	377.49	-	-	-	-	-	-	-	-
<b>Totals for Michael Schneider</b>			<b>\$ 622.49</b>	<b>\$ 120.00</b>	<b>\$ 377.49</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Valerie Villarreal</b>													
A	1. Wharton School of Business' Refresher Workshop in Core Investment Concepts & the Advanced Investments Management Course - Philadelphia PA - 09/28/15 - 10/02/15	Attended	\$ 8,053.01	\$ 5,090.00	\$ 780.78	\$ 1,631.60	\$ 192.68	\$ -	\$ -	\$ -	\$ -	\$ 306.00	\$ 51.95
B	- Conduct Real Estate site visit at WREN property - Los Angeles CA - 04/07/16 - 04/07/16	Attended	97.80	-	-	-	97.80	-	-	-	-	-	-
	- PREA Institute - Los Angeles CA - 06/23/16 - 06/24/16	Attended	556.00	500.00	-	-	-	-	-	-	-	10.00	46.00
<b>Totals for Valerie Villarreal</b>			<b>\$ 8,706.81</b>	<b>\$ 5,590.00</b>	<b>\$ 780.78</b>	<b>\$ 1,631.60</b>	<b>\$ 290.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 316.00</b>	<b>\$ 97.95</b>



**4TH QUARTER BOARD  
 EDUCATION AND TRAVEL EXPENDITURE REPORT  
 FOR FISCAL YEAR 2016  
 FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>GRAND TOTALS:</b>			<b>\$ 269,860.69</b>	<b>\$ 70,359.93</b>	<b>\$ 84,114.38</b>	<b>\$ 82,275.94</b>	<b>\$ 6,006.64</b>	<b>\$ 4,906.95</b>	<b>\$ 10.00</b>	<b>\$ 4,250.99</b>	<b>\$ 1,058.74</b>	<b>\$ 13,522.00</b>	<b>\$ 3,355.12</b>

Category Legend:

- A - Pre-approved conferences and conferences not listed in Attachment C of the LACERA Education and Travel Policy.
- B - Administrative conferences and/or local educational conferences that do not require common carrier travel and lodging totaling less than \$1,500.
- C - Events pending receipt of reimbursement claim.
- X - Canceled events for which expenses have been incurred.

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Administrative Services</b>													
<b>Sandra Romero</b>													
1.	IIA 2015 All Star Conference - Fort Lauderdale FL - 10/19/15 - 10/21/15	Attended	\$ 2,455.77	\$ 1,245.00	\$ 762.57	\$ 448.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Sandra Romero</b>			<b>\$ 2,455.77</b>	<b>\$ 1,245.00</b>	<b>\$ 762.57</b>	<b>\$ 448.20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Kaelyn Ung</b>													
1.	GFO's Budget Analyst Training Academy - Chicago IL - 09/15/15 - 09/18/15	Attended	\$ 2,340.14	\$ 735.00	\$ 903.28	\$ 305.20	\$ 92.00	\$ 39.66	\$ -	\$ -	\$ -	\$ 240.00	\$ 25.00
<b>Totals for Kaelyn Ung</b>			<b>\$ 2,340.14</b>	<b>\$ 735.00</b>	<b>\$ 903.28</b>	<b>\$ 305.20</b>	<b>\$ 92.00</b>	<b>\$ 39.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 240.00</b>	<b>\$ 25.00</b>
<b>Totals for Administrative Services</b>			<b>\$ 4,795.91</b>	<b>\$ 1,980.00</b>	<b>\$ 1,665.85</b>	<b>\$ 753.40</b>	<b>\$ 92.00</b>	<b>\$ 39.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 240.00</b>	<b>\$ 25.00</b>

<b>Benefits</b>													
<b>Bernie Buenafior</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 1,297.79	\$ 120.00	\$ 828.54	\$ -	\$ -	\$ 155.25	\$ -	\$ -	\$ -	\$ 174.00	\$ 20.00
<b>Totals for Bernie Buenafior</b>			<b>\$ 1,297.79</b>	<b>\$ 120.00</b>	<b>\$ 828.54</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 155.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 174.00</b>	<b>\$ 20.00</b>
<b>Louis Gittens</b>													
1.	CEM Global Pension Administration Conference - Austin TX - 05/02/16 - 05/05/16	Attended	\$ 1,324.68	\$ -	\$ 823.40	\$ 374.96	\$ 28.00	\$ 31.32	\$ -	\$ -	\$ -	\$ 67.00	\$ -
2.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	906.40	120.00	702.24	-	-	56.16	-	-	-	28.00	-
<b>Totals for Louis Gittens</b>			<b>\$ 2,231.08</b>	<b>\$ 120.00</b>	<b>\$ 1,525.64</b>	<b>\$ 374.96</b>	<b>\$ 28.00</b>	<b>\$ 87.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95.00</b>	<b>\$ -</b>
<b>Dmitriy Khaytovich</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 1,262.12	\$ 120.00	\$ 774.53	\$ -	\$ -	\$ 154.10	\$ -	\$ 15.00	\$ 27.49	\$ 146.00	\$ 25.00
2.	CALAPRS Roundtable - San Jose CA - 06/10/16 - 06/10/16	Attended	614.75	-	239.78	273.97	-	-	-	24.00	-	72.00	5.00
<b>Totals for Dmitriy Khaytovich</b>			<b>\$ 1,876.87</b>	<b>\$ 120.00</b>	<b>\$ 1,014.31</b>	<b>\$ 273.97</b>	<b>\$ -</b>	<b>\$ 154.10</b>	<b>\$ -</b>	<b>\$ 39.00</b>	<b>\$ 27.49</b>	<b>\$ 218.00</b>	<b>\$ 30.00</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Benefits</b>													
<b>Theodore King</b>													
1.	CALAPRS Benefits Roundtable - San Jose CA - 09/18/15 - 09/18/15	Attended	\$ 750.08	\$ 100.00	\$ 194.08	\$ 403.00	\$ -	\$ -	\$ -	\$ 24.00	\$ -	\$ 29.00	\$ -
2.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	1,067.84	120.00	694.38	-	-	51.46	-	120.00	-	72.00	10.00
<b>Totals for Theodore King</b>			<b>\$ 1,817.92</b>	<b>\$ 220.00</b>	<b>\$ 888.46</b>	<b>\$ 403.00</b>	<b>\$ -</b>	<b>\$ 51.46</b>	<b>\$ -</b>	<b>\$ 144.00</b>	<b>\$ -</b>	<b>\$ 101.00</b>	<b>\$ 10.00</b>
<b>Totals for Benefits</b>			<b>\$ 7,223.66</b>	<b>\$ 580.00</b>	<b>\$ 4,256.95</b>	<b>\$ 1,051.93</b>	<b>\$ 28.00</b>	<b>\$ 448.29</b>	<b>\$ -</b>	<b>\$ 183.00</b>	<b>\$ 27.49</b>	<b>\$ 588.00</b>	<b>\$ 60.00</b>

<b>Communications</b>													
<b>Amanda Aguayo</b>													
1.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	\$ 176.92	\$ 120.00	\$ -	\$ -	\$ -	\$ 56.92	\$ -	\$ -	\$ -	\$ -	\$ -
2.	CALAPRS Roundtable - San Jose CA - 06/10/16 - 06/10/16	Attended	833.36	-	686.88	146.48	-	-	-	-	-	-	-
<b>Totals for Amanda Aguayo</b>			<b>\$ 1,010.28</b>	<b>\$ 120.00</b>	<b>\$ 686.88</b>	<b>\$ 146.48</b>	<b>\$ -</b>	<b>\$ 56.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Jennifer Carter</b>													
1.	CALAPRS Advanced Course in Retirement Plan Administration - San Jose CA - 12/02/15 - 12/04/15	Attended	\$ 956.53	\$ 250.00	\$ 388.16	\$ 158.96	\$ -	\$ 19.55	\$ -	\$ 69.00	\$ 70.86	\$ -	\$ -
<b>Totals for Jennifer Carter</b>			<b>\$ 956.53</b>	<b>\$ 250.00</b>	<b>\$ 388.16</b>	<b>\$ 158.96</b>	<b>\$ -</b>	<b>\$ 19.55</b>	<b>\$ -</b>	<b>\$ 69.00</b>	<b>\$ 70.86</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cynthia Martinez</b>													
1.	CALAPRS Overview Course in Retirement Plan Administration - San Jose CA - 05/06/16 - 05/06/16	Attended	\$ 733.82	\$ -	\$ 216.93	\$ 316.96	\$ 94.00	\$ 16.04	\$ 10.00	\$ -	\$ 79.89	\$ -	\$ -
<b>Totals for Cynthia Martinez</b>			<b>\$ 733.82</b>	<b>\$ -</b>	<b>\$ 216.93</b>	<b>\$ 316.96</b>	<b>\$ 94.00</b>	<b>\$ 16.04</b>	<b>\$ 10.00</b>	<b>\$ -</b>	<b>\$ 79.89</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Jeannine Smart</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 1,102.93	\$ 120.00	\$ 774.54	\$ -	\$ -	\$ 154.39	\$ -	\$ 54.00	\$ -	\$ -	\$ -
2.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	1,026.97	120.00	754.38	-	-	26.46	5.00	60.00	36.13	-	25.00
3.	HOW Design Live - Atlanta GA - 05/19/16 - 05/23/16	Attended	3,820.80	1,795.00	1,098.00	424.20	127.00	26.46	5.00	-	345.14	-	-
4.	CALAPRS Roundtable - San Jose CA - 06/10/16 - 06/10/16	Attended	926.93	-	685.22	146.48	23.00	-	10.00	-	62.23	-	-
<b>Totals for Jeannine Smart</b>			<b>\$ 6,877.63</b>	<b>\$ 2,035.00</b>	<b>\$ 3,312.14</b>	<b>\$ 570.68</b>	<b>\$ 150.00</b>	<b>\$ 207.31</b>	<b>\$ 20.00</b>	<b>\$ 114.00</b>	<b>\$ 443.50</b>	<b>\$ -</b>	<b>\$ 25.00</b>



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Communications</b>													
<b>Totals for Communications</b>			\$ 9,578.26	\$ 2,405.00	\$ 4,604.11	\$ 1,193.08	\$ 244.00	\$ 299.82	\$ 30.00	\$ 183.00	\$ 594.25	\$ -	\$ 25.00
<b>Disability Litigation</b>													
<b>Allison Barrett</b>													
1.	CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	\$ 349.77	\$ 100.00	\$ 194.08	\$ -	\$ 37.72	\$ -	\$ -	\$ -	\$ 17.97	\$ -	\$ -
2.	CALAPRS Attorney Roundtable - San Jose CA - 09/18/15 - 09/18/15	Attended	746.08	100.00	194.08	452.00	-	-	-	-	-	-	-
3.	Disability Retirement Attorneys Roundtable - Oakland CA - 03/18/16 - 03/18/16	Attended	856.47	-	274.65	457.96	54.59	-	-	-	69.27	-	-
4.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	477.60	120.00	251.46	-	-	52.27	-	12.00	41.87	-	-
<b>Totals for Allison Barrett</b>			\$ 2,429.92	\$ 320.00	\$ 914.27	\$ 909.96	\$ 92.31	\$ 52.27	\$ -	\$ 12.00	\$ 129.11	\$ -	\$ -
<b>Eugenia Der</b>													
1.	CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	\$ 381.48	\$ 100.00	\$ 194.08	\$ -	\$ -	\$ 18.40	\$ -	\$ 69.00	\$ -	\$ -	\$ -
2.	CALAPRS Attorney Roundtable - San Jose CA - 09/18/15 - 09/18/15	Attended	746.08	100.00	194.08	452.00	-	-	-	-	-	-	-
3.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	927.56	120.00	516.36	-	-	147.20	-	80.00	-	59.00	5.00
<b>Totals for Eugenia Der</b>			\$ 2,055.12	\$ 320.00	\$ 904.52	\$ 452.00	\$ -	\$ 165.60	\$ -	\$ 149.00	\$ -	\$ 59.00	\$ 5.00
<b>Vincent Lim</b>													
1.	CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	\$ 294.08	\$ 100.00	\$ 194.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.	CALAPRS Attorney Roundtable - San Jose CA - 09/18/15 - 09/18/15	Attended	746.08	100.00	194.08	452.00	-	-	-	-	-	-	-
3.	Disability Retirement Attorneys Roundtable - Oakland CA - 03/18/16 - 03/18/16	Attended	845.25	-	274.65	457.96	10.00	-	-	26.00	76.64	-	-
4.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	401.46	120.00	251.46	-	-	-	-	-	30.00	-	-
<b>Totals for Vincent Lim</b>			\$ 2,286.87	\$ 320.00	\$ 914.27	\$ 909.96	\$ 10.00	\$ -	\$ -	\$ 26.00	\$ 106.64	\$ -	\$ -
<b>Steven Tallant</b>													
1.	OCERS Semi-annual Disability Retirement Attorneys Roundtable - Santa Ana CA - 09/18/15 - 09/18/15	Attended	\$ 49.80	\$ -	\$ -	\$ -	\$ -	\$ 49.80	\$ -	\$ -	\$ -	\$ -	\$ -
2.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,563.07	120.00	1,041.72	-	-	148.35	-	90.00	-	143.00	20.00
<b>Totals for Steven Tallant</b>			\$ 1,612.87	\$ 120.00	\$ 1,041.72	\$ -	\$ -	\$ 198.15	\$ -	\$ 90.00	\$ -	\$ 143.00	\$ 20.00



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Disability Litigation</b>													
<b>Totals for Disability Litigation</b>			\$ 8,384.78	\$ 1,080.00	\$ 3,774.78	\$ 2,271.92	\$ 102.31	\$ 416.02	\$ -	\$ 277.00	\$ 235.75	\$ 202.00	\$ 25.00
<b>Disability Retirement</b>													
<b>Hernan Barrientos</b>													
1.	CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	\$ 578.40	\$ 100.00	\$ 194.08	\$ 255.00	\$ -	\$ 9.32	\$ -	\$ 20.00	\$ -	\$ -	\$ -
2.	Council of Self-Insured Public Agencies: Believe It or Not! - Costa Mesa CA - 06/23/16 - 06/23/16	Attended	100.00	100.00	-	-	-	-	-	-	-	-	-
<b>Totals for Hernan Barrientos</b>			\$ 678.40	\$ 200.00	\$ 194.08	\$ 255.00	\$ -	\$ 9.32	\$ -	\$ 20.00	\$ -	\$ -	\$ -
<b>Marilu Bretado</b>													
1.	CALAPRS Overview Course in Retirement Plan Administration - San Jose CA - 05/06/16 - 05/06/16	Attended	\$ 453.48	\$ -	\$ 216.93	\$ 216.96	\$ -	\$ -	\$ -	\$ -	\$ 19.59	\$ -	\$ -
<b>Totals for Marilu Bretado</b>			\$ 453.48	\$ -	\$ 216.93	\$ 216.96	\$ -	\$ -	\$ -	\$ -	\$ 19.59	\$ -	\$ -
<b>Tamara Caldwell</b>													
1.	CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	\$ 1,037.53	\$ 100.00	\$ 399.73	\$ 255.00	\$ -	\$ -	\$ -	\$ 62.00	\$ 220.80	\$ -	\$ -
2.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,725.11	120.00	1,032.72	-	-	155.25	-	160.00	257.14	-	-
3.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	837.00	120.00	502.92	-	-	-	-	64.00	150.08	-	-
4.	Council of Self-Insured Public Agencies: Believe It or Not! - Costa Mesa CA - 06/23/16 - 06/23/16	Attended	100.00	100.00	-	-	-	-	-	-	-	-	-
<b>Totals for Tamara Caldwell</b>			\$ 3,699.64	\$ 440.00	\$ 1,935.37	\$ 255.00	\$ -	\$ 155.25	\$ -	\$ 286.00	\$ 628.02	\$ -	\$ -
<b>Ricki Contreras</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 1,494.68	\$ 120.00	\$ 847.67	\$ -	\$ -	\$ 155.25	\$ -	\$ 95.00	\$ 276.76	\$ -	\$ -
<b>Totals for Ricki Contreras</b>			\$ 1,494.68	\$ 120.00	\$ 847.67	\$ -	\$ -	\$ 155.25	\$ -	\$ 95.00	\$ 276.76	\$ -	\$ -



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Disability Retirement</b>													
<b>Mario Garrido</b>													
1.	CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	\$ 604.40	\$ 100.00	\$ 194.08	\$ 255.00	\$ -	\$ 9.32	\$ -	\$ 46.00	\$ -	\$ -	\$ -
<b>Totals for Mario Garrido</b>			<b>\$ 604.40</b>	<b>\$ 100.00</b>	<b>\$ 194.08</b>	<b>\$ 255.00</b>	<b>\$ -</b>	<b>\$ 9.32</b>	<b>\$ -</b>	<b>\$ 46.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ruby Minjares</b>													
1.	CALAPRS Overview Course in Retirement Plan Administration - San Jose CA - 05/06/16 - 05/06/16	Attended	\$ 529.79	\$ -	\$ 216.93	\$ 216.96	\$ -	\$ 17.71	\$ -	\$ 46.00	\$ 32.19	\$ -	\$ -
<b>Totals for Ruby Minjares</b>			<b>\$ 529.79</b>	<b>\$ -</b>	<b>\$ 216.93</b>	<b>\$ 216.96</b>	<b>\$ -</b>	<b>\$ 17.71</b>	<b>\$ -</b>	<b>\$ 46.00</b>	<b>\$ 32.19</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Katy O'Brien</b>													
1.	CALAPRS Overview Course in Retirement Plan Administration - San Jose CA - 05/06/16 - 05/06/16	Attended	\$ 452.38	\$ -	\$ 216.93	\$ 216.96	\$ -	\$ -	\$ -	\$ -	\$ 18.49	\$ -	\$ -
<b>Totals for Katy O'Brien</b>			<b>\$ 452.38</b>	<b>\$ -</b>	<b>\$ 216.93</b>	<b>\$ 216.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18.49</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ricardo Salinas</b>													
1.	Council of Self-Insured Public Agencies: Believe It or Not! - Costa Mesa CA - 06/23/16 - 06/23/16	Attended	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Ricardo Salinas</b>			<b>\$ 100.00</b>	<b>\$ 100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Karla Sarni</b>													
1.	CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	\$ 640.18	\$ 100.00	\$ 194.08	\$ 255.00	\$ -	\$ 29.10	\$ -	\$ 62.00	\$ -	\$ -	\$ -
2.	Council of Self-Insured Public Agencies: Believe It or Not! - Costa Mesa CA - 06/23/16 - 06/23/16	Attended	165.24	100.00	-	-	-	57.24	-	8.00	-	-	-
<b>Totals for Karla Sarni</b>			<b>\$ 805.42</b>	<b>\$ 200.00</b>	<b>\$ 194.08</b>	<b>\$ 255.00</b>	<b>\$ -</b>	<b>\$ 86.34</b>	<b>\$ -</b>	<b>\$ 70.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Barbara Tuncay</b>													
1.	CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	\$ 632.62	\$ 100.00	\$ 194.08	\$ 269.00	\$ -	\$ 9.32	\$ -	\$ 20.00	\$ 40.22	\$ -	\$ -
<b>Totals for Barbara Tuncay</b>			<b>\$ 632.62</b>	<b>\$ 100.00</b>	<b>\$ 194.08</b>	<b>\$ 269.00</b>	<b>\$ -</b>	<b>\$ 9.32</b>	<b>\$ -</b>	<b>\$ 20.00</b>	<b>\$ 40.22</b>	<b>\$ -</b>	<b>\$ -</b>



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Disability Retirement</b>													
<b>Michelle Yanas</b>													
1.	CALAPRS Overview Course in Retirement Plan Administration - San Jose CA - 05/06/16 - 05/06/16	Attended	\$ 461.89	\$ -	\$ 216.93	\$ 216.96	\$ -	\$ -	\$ -	\$ -	\$ 28.00	\$ -	\$ -
<b>Totals for Michelle Yanas</b>			<b>\$ 461.89</b>	<b>\$ -</b>	<b>\$ 216.93</b>	<b>\$ 216.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Totals for Disability Retirement</b>			<b>\$ 9,912.70</b>	<b>\$ 1,260.00</b>	<b>\$ 4,427.08</b>	<b>\$ 2,156.84</b>	<b>\$ -</b>	<b>\$ 442.51</b>	<b>\$ -</b>	<b>\$ 583.00</b>	<b>\$ 1,043.27</b>	<b>\$ -</b>	<b>\$ -</b>

**Executive Office**

<b>Robert Hill</b>													
1.	Morgan Stanley and State Street Bank due diligence visit - West Conshohocken, PA; Boston, MA; Toronto, Canada - 09/14/15 - 09/17/15	Attended	\$ 2,595.19	\$ -	\$ 984.59	\$ 1,192.25	\$ 76.03	\$ -	\$ -	\$ 85.51	\$ 36.30	\$ 174.00	\$ 46.51
2.	Milliman Employee Benefits Conference - Seattle WA - 11/06/15 - 11/06/15	Attended	664.42	-	285.22	224.20	6.00	-	-	46.00	-	103.00	-
3.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,297.72	120.00	1,032.72	-	-	-	-	72.00	-	73.00	-
4.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	1,017.28	120.00	754.38	-	-	-	-	60.00	-	56.00	26.90
<b>Totals for Robert Hill</b>			<b>\$ 5,574.61</b>	<b>\$ 240.00</b>	<b>\$ 3,056.91</b>	<b>\$ 1,416.45</b>	<b>\$ 82.03</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 263.51</b>	<b>\$ 36.30</b>	<b>\$ 406.00</b>	<b>\$ 73.41</b>
<b>Bonnie Nolley</b>													
1.	National Notary Seminar and Exam - Ontario CA - 01/07/16 - 01/07/16	Attended	\$ 13.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.00	\$ -
<b>Totals for Bonnie Nolley</b>			<b>\$ 13.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13.00</b>	<b>\$ -</b>
<b>John Popowich</b>													
1.	SACRS Public Pension Investment Management Program - Berkeley CA - 07/26/15 - 07/29/15	Attended	\$ 3,673.25	\$ 2,500.00	\$ 1,173.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.	CALAPRS Benefits Roundtable - San Jose CA - 09/18/15 - 09/18/15	Attended	313.08	100.00	213.08	-	-	-	-	-	-	-	-
3.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	957.54	120.00	774.54	-	-	-	-	54.00	-	-	9.00
4.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	788.95	120.00	628.95	-	-	-	-	40.00	-	-	-
<b>Totals for John Popowich</b>			<b>\$ 5,732.82</b>	<b>\$ 2,840.00</b>	<b>\$ 2,789.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 94.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9.00</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Executive Office</b>													
<b>Gregg Rademacher</b>													
1.	SACRS Public Pension Investment Management Program - Berkeley CA - 07/26/15 - 07/29/15	Attended	\$ 4,289.70	\$ 2,500.00	\$ 1,068.76	\$ 527.00	\$ 27.94	\$ -	\$ 20.00	\$ -	\$ 110.00	\$ 31.00	\$ 5.00
2.	Wharton Executive Education's Investment Strategies and Portfolio Management - Philadelphia PA - 10/26/15 - 10/30/15	Attended	10,449.25	9,700.00	-	539.30	38.95	-	-	113.00	-	28.00	30.00
3.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,457.62	120.00	1,032.72	-	-	-	-	120.00	-	134.00	50.90
4.	CALAPRS Board Meeting - San Jose CA - 12/04/15 - 12/04/15	Attended	464.96	-	-	451.96	-	-	-	13.00	-	-	-
5.	CALAPRS Overview Course in Retirement Plan Administration - San Jose CA - 05/06/16 - 05/06/16	Attended	587.68	-	285.48	280.20	-	-	-	-	22.00	-	-
6.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	662.92	120.00	502.92	-	-	-	-	40.00	-	-	-
7.	CALAPRS Administrators' Roundtable - San Jose CA - 06/24/16 - 06/24/16	Attended	406.95	-	-	372.95	-	-	-	12.00	22.00	-	-
<b>Totals for Gregg Rademacher</b>			<b>\$ 18,319.08</b>	<b>\$ 12,440.00</b>	<b>\$ 2,889.88</b>	<b>\$ 2,171.41</b>	<b>\$ 66.89</b>	<b>\$ -</b>	<b>\$ 20.00</b>	<b>\$ 298.00</b>	<b>\$ 154.00</b>	<b>\$ 193.00</b>	<b>\$ 85.90</b>
<b>Totals for Executive Office</b>			<b>\$ 29,639.51</b>	<b>\$ 15,520.00</b>	<b>\$ 8,736.61</b>	<b>\$ 3,587.86</b>	<b>\$ 148.92</b>	<b>\$ -</b>	<b>\$ 20.00</b>	<b>\$ 655.51</b>	<b>\$ 190.30</b>	<b>\$ 612.00</b>	<b>\$ 168.31</b>

**Financial and Accounting Services**

<b>Beulah Auten</b>													
1.	CalPERS 2015 Global CFO Forum - Sacramento CA - 08/31/15 - 09/02/15	Attended	\$ 1,363.92	\$ 400.00	\$ 315.93	\$ 221.50	\$ 256.95	\$ 22.44	\$ -	\$ 35.10	\$ -	\$ 97.00	\$ 15.00
2.	Morgan Stanley and State Street Bank due diligence visit - West Conshohocken, PA; Boston, MA; Toronto, Canada - 09/14/15 - 09/17/15	Attended	3,454.84	-	976.54	1,408.14	439.33	-	-	-	384.04	203.00	43.79
3.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	1,601.16	400.00	795.40	-	-	141.76	-	-	-	234.00	30.00
4.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	662.92	120.00	502.92	-	-	-	-	40.00	-	-	-
5.	GFOA Annual Conference - Toronto, Ontario - 05/22/16 - 05/25/16	Attended	2,262.52	380.00	790.20	425.79	102.58	41.90	-	51.05	-	356.00	115.00
<b>Totals for Beulah Auten</b>			<b>\$ 9,345.36</b>	<b>\$ 1,300.00</b>	<b>\$ 3,380.99</b>	<b>\$ 2,055.43</b>	<b>\$ 798.86</b>	<b>\$ 206.10</b>	<b>\$ -</b>	<b>\$ 126.15</b>	<b>\$ 384.04</b>	<b>\$ 890.00</b>	<b>\$ 203.79</b>
<b>Angel Calvo</b>													
1.	2015 AFP Annual Conference - Denver CO - 10/18/15 - 10/21/15	Attended	\$ 2,666.48	\$ 1,099.00	\$ 908.84	\$ 318.70	\$ 52.00	\$ 40.94	\$ -	\$ -	\$ -	\$ 222.00	\$ 25.00
<b>Totals for Angel Calvo</b>			<b>\$ 2,666.48</b>	<b>\$ 1,099.00</b>	<b>\$ 908.84</b>	<b>\$ 318.70</b>	<b>\$ 52.00</b>	<b>\$ 40.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 222.00</b>	<b>\$ 25.00</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Financial and Accounting Services</b>													
<b>Calvin Chang</b>													
1.	Morgan Stanley and State Street Bank due diligence visit - West Conshohocken, PA; Boston, MA; Toronto, Canada - 09/14/15 - 09/17/15	Attended	\$ 2,656.85	\$ -	\$ 1,444.33	\$ 669.95	\$ 84.00	\$ 54.05	\$ -	\$ -	\$ 69.52	\$ 269.00	\$ 66.00
2.	Meeting with CalPERS regarding private equity - Sacramento CA - 09/18/15 - 09/18/15	Attended	522.80	-	-	462.00	14.70	-	-	9.66	36.44	-	-
3.	Conduct due diligence on LP Capital Advisors - Sacramento CA - 11/16/15 - 11/16/15	Attended	588.09	-	-	461.96	42.35	32.78	-	-	51.00	-	-
4.	Conduct due diligence with Kreisler Miller for Private Equity expense monitoring; Attend Private Equity Carried Interest & Performance Measurement Master Classes - New York NY - 12/09/15 - 12/11/15	Attended	4,486.05	2,419.12	1,218.99	306.20	202.47	57.27	5.00	-	55.00	207.00	15.00
5.	Due diligence on new ILPA template update and adoption practices - San Francisco CA - 01/27/16 - 01/28/16	Attended	801.59	-	314.41	331.96	21.53	9.07	5.00	-	79.62	35.00	5.00
<b>Totals for Calvin Chang</b>			<b>\$ 9,055.38</b>	<b>\$ 2,419.12</b>	<b>\$ 2,977.73</b>	<b>\$ 2,232.07</b>	<b>\$ 365.05</b>	<b>\$ 153.17</b>	<b>\$ 10.00</b>	<b>\$ 9.66</b>	<b>\$ 291.58</b>	<b>\$ 511.00</b>	<b>\$ 86.00</b>
<b>Margaret Chwa</b>													
1.	AGA's 2015 Professional Development - Nashville TN - 07/12/15 - 07/15/15	Attended	\$ 2,393.69	\$ 975.00	\$ 577.04	\$ 478.20	\$ 42.00	\$ 72.45	\$ -	\$ -	\$ -	\$ 224.00	\$ 25.00
2.	Brown Armstrong Certified Public Accountants Continuing Professional Education - Bakersfield CA - 04/28/16 - 04/29/16	Attended	425.30	103.00	201.96	-	84.34	-	-	-	-	26.00	10.00
<b>Totals for Margaret Chwa</b>			<b>\$ 2,818.99</b>	<b>\$ 1,078.00</b>	<b>\$ 779.00</b>	<b>\$ 478.20</b>	<b>\$ 126.34</b>	<b>\$ 72.45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250.00</b>	<b>\$ 35.00</b>
<b>Ted Granger</b>													
1.	Meeting with CalPERS regarding private equity - Sacramento CA - 09/18/15 - 09/18/15	Attended	\$ 562.59	\$ -	\$ -	\$ 484.50	\$ 34.80	\$ 9.09	\$ -	\$ 9.00	\$ 25.20	\$ -	\$ -
2.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	1,577.18	400.00	795.40	-	-	139.15	-	126.00	36.63	60.00	20.00
3.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	534.18	120.00	258.18	-	-	138.00	-	18.00	-	-	-
4.	GFOA Annual Conference - Toronto, Ontario - 05/22/16 - 05/25/16	Canceled	0.00	-	-	-	-	-	-	-	-	-	-
5.	IFEBP Accounting & Auditing Institute for Employee Benefit Plans - Las Vegas NV - 06/27/16 - 06/29/16	Attended	2,179.68	1,270.00	515.76	-	-	241.92	-	-	-	132.00	20.00
<b>Totals for Ted Granger</b>			<b>\$ 4,853.63</b>	<b>\$ 1,790.00</b>	<b>\$ 1,569.34</b>	<b>\$ 484.50</b>	<b>\$ 34.80</b>	<b>\$ 528.16</b>	<b>\$ -</b>	<b>\$ 153.00</b>	<b>\$ 61.83</b>	<b>\$ 192.00</b>	<b>\$ 40.00</b>
<b>Gloria Harriel</b>													
1.	IOFM Accounts Payable & Procure-to-Pay Conference & Expo - Lake Buena Vista FL - 05/23/16 - 05/25/16	Attended	\$ 2,752.10	\$ 1,295.00	\$ 702.00	\$ 577.20	\$ -	\$ 49.90	\$ -	\$ -	\$ -	\$ 108.00	\$ 20.00
<b>Totals for Gloria Harriel</b>			<b>\$ 2,752.10</b>	<b>\$ 1,295.00</b>	<b>\$ 702.00</b>	<b>\$ 577.20</b>	<b>\$ -</b>	<b>\$ 49.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 108.00</b>	<b>\$ 20.00</b>



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Financial and Accounting Services</b>													
<b>Diana Huang</b>													
1.	2015 AFP Annual Conference - Denver CO - 10/18/15 - 10/21/15	Attended	\$ 2,696.03	\$ 1,099.00	\$ 908.84	\$ 296.19	\$ 145.00	\$ -	\$ -	\$ -	\$ -	\$ 222.00	\$ 25.00
2.	Brown Armstrong Certified Public Accountants Continuing Professional Education - Bakersfield CA - 04/28/16 - 04/29/16	Attended	489.00	103.00	201.96	-	-	122.04	-	-	-	52.00	10.00
<b>Totals for Diana Huang</b>			<b>\$ 3,185.03</b>	<b>\$ 1,202.00</b>	<b>\$ 1,110.80</b>	<b>\$ 296.19</b>	<b>\$ 145.00</b>	<b>\$ 122.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 274.00</b>	<b>\$ 35.00</b>
<b>Chona Labtic-Austin</b>													
1.	AGA's 2015 Professional Development - Nashville TN - 07/12/15 - 07/15/15	Attended	\$ 2,420.84	\$ 975.00	\$ 577.04	\$ 528.20	\$ 91.60	\$ -	\$ -	\$ -	\$ -	\$ 224.00	\$ 25.00
<b>Totals for Chona Labtic-Austin</b>			<b>\$ 2,420.84</b>	<b>\$ 975.00</b>	<b>\$ 577.04</b>	<b>\$ 528.20</b>	<b>\$ 91.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 224.00</b>	<b>\$ 25.00</b>
<b>Claro Lanting</b>													
1.	2015 AFP Annual Conference - Denver CO - 10/18/15 - 10/21/15	Attended	\$ 1,923.03	\$ 355.00	\$ 908.84	\$ 296.19	\$ 132.00	\$ -	\$ -	\$ -	\$ -	\$ 206.00	\$ 25.00
<b>Totals for Claro Lanting</b>			<b>\$ 1,923.03</b>	<b>\$ 355.00</b>	<b>\$ 908.84</b>	<b>\$ 296.19</b>	<b>\$ 132.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 206.00</b>	<b>\$ 25.00</b>
<b>Ramon Reyes</b>													
1.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	\$ 1,683.40	\$ 550.00	\$ 795.40	\$ -	\$ -	\$ 138.00	\$ -	\$ -	\$ -	\$ 175.00	\$ 25.00
<b>Totals for Ramon Reyes</b>			<b>\$ 1,683.40</b>	<b>\$ 550.00</b>	<b>\$ 795.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 138.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175.00</b>	<b>\$ 25.00</b>
<b>Imelda Saldivar</b>													
1.	Brown Armstrong Certified Public Accountants Continuing Professional Education - Bakersfield CA - 04/28/16 - 04/29/16	Attended	\$ 443.54	\$ 103.00	\$ 201.86	\$ -	\$ -	\$ 107.68	\$ -	\$ -	\$ -	\$ 26.00	\$ 5.00
<b>Totals for Imelda Saldivar</b>			<b>\$ 443.54</b>	<b>\$ 103.00</b>	<b>\$ 201.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 107.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26.00</b>	<b>\$ 5.00</b>
<b>Susana Seeckts</b>													
1.	GPUG Summit 2015 - Reno NV - 10/13/15 - 10/16/15	Attended	\$ 2,273.83	\$ 903.75	\$ 681.48	\$ 462.01	\$ -	\$ 30.59	\$ -	\$ -	\$ -	\$ 171.00	\$ 25.00
<b>Totals for Susana Seeckts</b>			<b>\$ 2,273.83</b>	<b>\$ 903.75</b>	<b>\$ 681.48</b>	<b>\$ 462.01</b>	<b>\$ -</b>	<b>\$ 30.59</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 171.00</b>	<b>\$ 25.00</b>
<b>Srbui Tadevosyan</b>													
1.	CALAPRS Overview Course in Retirement Plan Administration - San Jose CA - 05/06/16 - 05/06/16	Attended	\$ 433.66	\$ -	\$ 214.65	\$ 137.96	\$ 53.05	\$ -	\$ -	\$ -	\$ -	\$ 28.00	\$ -
<b>Totals for Srbui Tadevosyan</b>			<b>\$ 433.66</b>	<b>\$ -</b>	<b>\$ 214.65</b>	<b>\$ 137.96</b>	<b>\$ 53.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28.00</b>	<b>\$ -</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Financial and Accounting Services</b>													
<b>Katy Tieu</b>													
1.	AGA's 2015 Professional Development - Nashville TN - 07/12/15 - 07/15/15	Attended	\$ 2,482.24	\$ 975.00	\$ 577.04	\$ 528.20	\$ 153.00	\$ -	\$ -	\$ -	\$ -	\$ 224.00	\$ 25.00
<b>Totals for Katy Tieu</b>			<b>\$ 2,482.24</b>	<b>\$ 975.00</b>	<b>\$ 577.04</b>	<b>\$ 528.20</b>	<b>\$ 153.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 224.00</b>	<b>\$ 25.00</b>
<b>Elda Villarroel</b>													
1.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	\$ 1,701.15	\$ 550.00	\$ 795.40	\$ -	\$ -	\$ 120.75	\$ -	\$ 35.00	\$ -	\$ 175.00	\$ 25.00
2.	Brown Armstrong Certified Public Accountants Continuing Professional Education - Bakersfield CA - 04/28/16 - 04/29/16	Attended	425.40	103.00	202.06	-	84.34	-	-	-	-	26.00	10.00
<b>Totals for Elda Villarroel</b>			<b>\$ 2,126.55</b>	<b>\$ 653.00</b>	<b>\$ 997.46</b>	<b>\$ -</b>	<b>\$ 84.34</b>	<b>\$ 120.75</b>	<b>\$ -</b>	<b>\$ 35.00</b>	<b>\$ -</b>	<b>\$ 201.00</b>	<b>\$ 35.00</b>
<b>Rosana Wallace</b>													
1.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	\$ 1,134.45	\$ -	\$ 795.40	\$ -	\$ -	\$ 139.05	\$ -	\$ -	\$ -	\$ 175.00	\$ 25.00
<b>Totals for Rosana Wallace</b>			<b>\$ 1,134.45</b>	<b>\$ -</b>	<b>\$ 795.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 139.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175.00</b>	<b>\$ 25.00</b>
<b>Koreana Wong</b>													
1.	GPUG Summit 2015 - Reno NV - 10/13/15 - 10/16/15	Attended	\$ 2,032.71	\$ 903.75	\$ 681.48	\$ 202.01	\$ -	\$ 33.47	\$ -	\$ -	\$ -	\$ 187.00	\$ 25.00
<b>Totals for Koreana Wong</b>			<b>\$ 2,032.71</b>	<b>\$ 903.75</b>	<b>\$ 681.48</b>	<b>\$ 202.01</b>	<b>\$ -</b>	<b>\$ 33.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 187.00</b>	<b>\$ 25.00</b>
<b>Ervin Wu</b>													
1.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	\$ 1,742.95	\$ 550.00	\$ 795.40	\$ -	\$ -	\$ 134.55	\$ -	\$ 63.00	\$ -	\$ 175.00	\$ 25.00
2.	CALAPRS Overview Course in Retirement Plan Administration - San Jose CA - 05/06/16 - 05/06/16	Attended	475.16	-	214.65	194.95	-	30.56	-	35.00	-	-	-
<b>Totals for Ervin Wu</b>			<b>\$ 2,218.11</b>	<b>\$ 550.00</b>	<b>\$ 1,010.05</b>	<b>\$ 194.95</b>	<b>\$ -</b>	<b>\$ 165.11</b>	<b>\$ -</b>	<b>\$ 98.00</b>	<b>\$ -</b>	<b>\$ 175.00</b>	<b>\$ 25.00</b>
<b>Alice Yen</b>													
1.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	\$ 1,745.66	\$ 550.00	\$ 795.40	\$ -	\$ -	\$ 137.26	\$ -	\$ 63.00	\$ -	\$ 175.00	\$ 25.00
<b>Totals for Alice Yen</b>			<b>\$ 1,745.66</b>	<b>\$ 550.00</b>	<b>\$ 795.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 137.26</b>	<b>\$ -</b>	<b>\$ 63.00</b>	<b>\$ -</b>	<b>\$ 175.00</b>	<b>\$ 25.00</b>
<b>Totals for Financial and Accounting Services</b>			<b>\$ 55,594.99</b>	<b>\$ 16,701.62</b>	<b>\$ 19,664.80</b>	<b>\$ 8,791.81</b>	<b>\$ 2,036.04</b>	<b>\$ 2,044.67</b>	<b>\$ 10.00</b>	<b>\$ 484.81</b>	<b>\$ 737.45</b>	<b>\$ 4,414.00</b>	<b>\$ 709.79</b>





**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Human Resources</b>													
<b>Koleta Caldwell</b>													
1.	Fitbit Captivate Summit 2016 - San Francisco CA - 06/07/16 - 06/09/16	Attended	\$ 2,502.93	\$ 599.00	\$ 1,208.94	\$ -	\$ 5.00	\$ 413.99	\$ -	\$ -	\$ -	\$ 276.00	\$ -
<b>Totals for Koleta Caldwell</b>			<b>\$ 2,502.93</b>	<b>\$ 599.00</b>	<b>\$ 1,208.94</b>	<b>\$ -</b>	<b>\$ 5.00</b>	<b>\$ 413.99</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 276.00</b>	<b>\$ -</b>
<b>Connie Chan</b>													
1.	AWI Workplace Investigations Basic Seminar - Costa Mesa CA - 09/10/15 - 09/10/15	Attended	\$ 309.63	\$ 250.00	\$ -	\$ -	\$ -	\$ 59.63	\$ -	\$ -	\$ -	\$ -	\$ -
2.	World at Work Society of Certified Professionals' Accounting and Finance for the Human Resources Professional Training - Santa Ana CA - 04/04/16 - 04/05/16	Attended	1,605.79	1,495.00	-	-	-	110.79	-	-	-	-	-
3.	AWI's Public Sector Investigation Seminar - Costa Mesa CA - 06/09/16 - 06/09/16	Attended	227.24	150.00	-	-	-	57.24	-	20.00	-	-	-
<b>Totals for Connie Chan</b>			<b>\$ 2,142.66</b>	<b>\$ 1,895.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 227.66</b>	<b>\$ -</b>	<b>\$ 20.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Michael Cordial</b>													
1.	AWI's Training Institute for Workplace Investigations - Santa Barbara CA - 02/22/16 - 02/26/16	Attended	\$ 3,804.81	\$ 2,595.00	\$ 876.45	\$ -	\$ -	\$ 99.36	\$ -	\$ -	\$ -	\$ 204.00	\$ 30.00
2.	SHRM SCP Certification Preparation Course - San Diego CA - 04/18/16 - 04/20/16	Attended	2,871.24	1,395.00	1,161.00	-	-	138.24	-	-	-	157.00	20.00
<b>Totals for Michael Cordial</b>			<b>\$ 6,676.05</b>	<b>\$ 3,990.00</b>	<b>\$ 2,037.45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 237.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 361.00</b>	<b>\$ 50.00</b>
<b>John Nogales</b>													
1.	WRIPAC Job Analysis Training - Fresno CA - 07/30/15 - 07/31/15	Attended	\$ 984.63	\$ 350.00	\$ 199.88	\$ -	\$ -	\$ 281.75	\$ -	\$ -	\$ -	\$ 143.00	\$ 10.00
2.	Core Concepts of HR Project Management - San Francisco CA - 02/01/16 - 02/03/16	Attended	2,508.59	1,300.00	788.10	218.20	-	30.24	-	55.05	-	102.00	15.00
<b>Totals for John Nogales</b>			<b>\$ 3,493.22</b>	<b>\$ 1,650.00</b>	<b>\$ 987.98</b>	<b>\$ 218.20</b>	<b>\$ -</b>	<b>\$ 311.99</b>	<b>\$ -</b>	<b>\$ 55.05</b>	<b>\$ -</b>	<b>\$ 245.00</b>	<b>\$ 25.00</b>
<b>Sharon Norton</b>													
1.	World at Work Society of Certified Professionals' Accounting and Finance for the Human Resources Professional Training - Santa Ana CA - 04/04/16 - 04/05/16	Attended	\$ 1,768.68	\$ 1,495.00	\$ 273.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Sharon Norton</b>			<b>\$ 1,768.68</b>	<b>\$ 1,495.00</b>	<b>\$ 273.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Human Resources</b>													
<b>Ana Ronquillo</b>													
1.	ATD International Conference - Denver CO - 05/21/16 - 05/25/16	Attended	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Ana Ronquillo</b>			<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Roberta Van Nortrick</b>													
1.	ATD TeckKnowledge 2016 Conference - Las Vegas NV - 01/13/16 - 01/15/16	Attended	\$ 1,568.88	\$ 495.00	\$ 553.28	\$ 295.46	\$ 23.94	\$ 20.20	\$ -	\$ -	\$ -	\$ 161.00	\$ 20.00
2.	ATD International Conference - Denver CO - 05/21/16 - 05/25/16	Attended	2,232.14	500.00	835.40	576.34	49.56	20.84	-	-	-	225.00	25.00
<b>Totals for Roberta Van Nortrick</b>			<b>\$ 3,801.02</b>	<b>\$ 995.00</b>	<b>\$ 1,388.68</b>	<b>\$ 871.80</b>	<b>\$ 73.50</b>	<b>\$ 41.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 386.00</b>	<b>\$ 45.00</b>
<b>Rosalind White</b>													
1.	LEAP 12th Annual Labor & Employment Law Advanced Practices Symposium - Las Vegas NV - 03/16/16 - 03/18/16	Attended	\$ 2,631.19	\$ 1,177.00	\$ 866.88	\$ 246.46	\$ 53.60	\$ 3.25	\$ -	\$ 72.00	\$ -	\$ 192.00	\$ 20.00
<b>Totals for Rosalind White</b>			<b>\$ 2,631.19</b>	<b>\$ 1,177.00</b>	<b>\$ 866.88</b>	<b>\$ 246.46</b>	<b>\$ 53.60</b>	<b>\$ 3.25</b>	<b>\$ -</b>	<b>\$ 72.00</b>	<b>\$ -</b>	<b>\$ 192.00</b>	<b>\$ 20.00</b>
<b>Tina Young</b>													
1.	2015 PIHRA California HR Conference - Anaheim CA - 08/31/15 - 09/02/15	Attended	\$ 1,374.75	\$ 749.00	\$ 434.91	\$ -	\$ -	\$ 47.84	\$ -	\$ 15.00	\$ -	\$ 108.00	\$ 20.00
<b>Totals for Tina Young</b>			<b>\$ 1,374.75</b>	<b>\$ 749.00</b>	<b>\$ 434.91</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 47.84</b>	<b>\$ -</b>	<b>\$ 15.00</b>	<b>\$ -</b>	<b>\$ 108.00</b>	<b>\$ 20.00</b>
<b>Totals for Human Resources</b>			<b>\$ 24,890.50</b>	<b>\$ 13,050.00</b>	<b>\$ 7,198.52</b>	<b>\$ 1,336.46</b>	<b>\$ 132.10</b>	<b>\$ 1,283.37</b>	<b>\$ -</b>	<b>\$ 162.05</b>	<b>\$ -</b>	<b>\$ 1,568.00</b>	<b>\$ 160.00</b>

**Internal Audit**

**Richard Bendall**

1.	Morgan Stanley and State Street Bank due diligence visit - West Conshohocken, PA; Boston, MA; Toronto, Canada - 09/14/15 - 09/17/15	Attended	\$ 2,994.48	\$ -	\$ 659.18	\$ 1,268.62	\$ 585.55	\$ 18.40	\$ -	\$ -	\$ 78.22	\$ 299.00	\$ 85.51
2.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	934.55	-	596.55	-	-	138.00	-	63.00	-	117.00	20.00
3.	APPFA Professional Development Conference - Hilton Head SC - 11/01/15 - 11/04/15	Attended	1,736.90	325.00	443.40	607.20	143.61	10.93	-	83.76	-	103.00	20.00
4.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,151.84	120.00	774.54	-	-	140.30	-	54.00	-	43.00	20.00
5.	APPFA Professional Development Conference - Chicago IL - 04/24/16 - 04/27/16	Attended	1,249.66	-	555.24	443.61	-	10.26	-	99.55	-	121.00	20.00
<b>Totals for Richard Bendall</b>			<b>\$ 8,067.43</b>	<b>\$ 445.00</b>	<b>\$ 3,028.91</b>	<b>\$ 2,319.43</b>	<b>\$ 729.16</b>	<b>\$ 317.89</b>	<b>\$ -</b>	<b>\$ 300.31</b>	<b>\$ 78.22</b>	<b>\$ 683.00</b>	<b>\$ 165.51</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Internal Audit</b>													
<b>Leisha Collins</b>													
1.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	\$ 1,554.10	\$ 575.00	\$ 596.55	\$ -	\$ -	\$ 123.05	\$ -	\$ 94.50	\$ -	\$ 145.00	\$ 20.00
2.	APPFA Professional Development Conference - Hilton Head SC - 11/01/15 - 11/04/15	Attended	1,590.10	325.00	377.40	532.70	136.65	10.35	-	72.00	-	116.00	20.00
3.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,156.52	120.00	774.54	-	-	126.50	-	-	27.48	88.00	20.00
4.	APPFA Professional Development Conference - Chicago IL - 04/24/16 - 04/27/16	Attended	1,239.29	-	555.24	272.20	52.00	57.24	-	93.61	-	189.00	20.00
5.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	1,171.23	120.00	754.38	-	-	41.90	-	74.00	-	149.00	31.95
6.	GFOA Annual Conference - Toronto, Ontario - 05/22/16 - 05/25/16	Attended	2,350.46	380.00	790.20	530.42	26.00	57.24	-	72.60	-	402.00	92.00
<b>Totals for Leisha Collins</b>			<b>\$ 9,061.70</b>	<b>\$ 1,520.00</b>	<b>\$ 3,848.31</b>	<b>\$ 1,335.32</b>	<b>\$ 214.65</b>	<b>\$ 416.28</b>	<b>\$ -</b>	<b>\$ 406.71</b>	<b>\$ 27.48</b>	<b>\$ 1,089.00</b>	<b>\$ 203.95</b>
<b>Quoc Nguyen</b>													
1.	Morgan Stanley and State Street Bank due diligence visit - West Conshohocken, PA; Boston, MA; Toronto, Canada - 09/14/15 - 09/17/15	Attended	\$ 2,652.82	\$ -	\$ 981.08	\$ 1,122.51	\$ 153.01	\$ -	\$ -	\$ 61.75	\$ 69.52	\$ 195.00	\$ 69.95
2.	Meeting with CalPERS regarding private equity - Sacramento CA - 09/18/15 - 09/18/15	Attended	334.00	-	-	261.00	-	-	-	12.00	-	56.00	5.00
3.	APPFA Professional Development Conference - Hilton Head SC - 11/01/15 - 11/04/15	Attended	1,673.63	325.00	377.40	672.70	67.00	20.13	5.00	35.20	53.20	103.00	15.00
4.	Conduct due diligence on LP Capital Advisors - Sacramento CA - 11/16/15 - 11/16/15	Attended	607.71	-	-	461.96	42.35	18.40	-	21.00	-	59.00	5.00
5.	Due diligence on new ILPA template update and adoption practices - San Francisco CA - 01/27/16 - 01/28/16	Attended	791.84	-	464.84	135.96	75.04	-	-	20.00	-	86.00	10.00
6.	APPFA Professional Development Conference - Chicago IL - 04/24/16 - 04/27/16	Attended	1,353.83	-	555.24	440.20	183.39	-	-	-	-	155.00	20.00
<b>Totals for Quoc Nguyen</b>			<b>\$ 7,413.83</b>	<b>\$ 325.00</b>	<b>\$ 2,378.56</b>	<b>\$ 3,094.33</b>	<b>\$ 520.79</b>	<b>\$ 38.53</b>	<b>\$ 5.00</b>	<b>\$ 149.95</b>	<b>\$ 122.72</b>	<b>\$ 654.00</b>	<b>\$ 124.95</b>
<b>David Redman</b>													
1.	Public Pension Financial Forum - San Diego CA - 10/25/15 - 10/28/15	Attended	\$ 1,625.08	\$ 575.00	\$ 601.29	\$ -	\$ -	\$ 143.29	\$ -	\$ -	\$ 287.52	\$ -	\$ 17.98
2.	Brown Armstrong Certified Public Accountants Continuing Professional Education - Bakersfield CA - 04/28/16 - 04/29/16	Attended	539.38	130.00	201.96	-	-	122.17	4.00	-	81.25	-	-
<b>Totals for David Redman</b>			<b>\$ 2,164.46</b>	<b>\$ 705.00</b>	<b>\$ 803.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 265.46</b>	<b>\$ 4.00</b>	<b>\$ -</b>	<b>\$ 368.77</b>	<b>\$ -</b>	<b>\$ 17.98</b>



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Internal Audit</b>													
<b>Gabriel Tafoya</b>													
1.	APPFA Professional Development Conference - Hilton Head SC - 11/01/15 - 11/04/15	Attended	\$ 1,525.94	\$ 325.00	\$ 377.40	\$ 655.70	\$ -	\$ 16.84	\$ -	\$ -	\$ -	\$ 131.00	\$ 20.00
<b>Totals for Gabriel Tafoya</b>			<b>\$ 1,525.94</b>	<b>\$ 325.00</b>	<b>\$ 377.40</b>	<b>\$ 655.70</b>	<b>\$ -</b>	<b>\$ 16.84</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 131.00</b>	<b>\$ 20.00</b>
<b>Totals for Internal Audit</b>			<b>\$ 28,233.36</b>	<b>\$ 3,320.00</b>	<b>\$ 10,436.43</b>	<b>\$ 7,404.78</b>	<b>\$ 1,464.60</b>	<b>\$ 1,055.00</b>	<b>\$ 9.00</b>	<b>\$ 856.97</b>	<b>\$ 597.19</b>	<b>\$ 2,557.00</b>	<b>\$ 532.39</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Amit Aggarwal</b>													
1.	Onsite due diligence for Real Estate Consultant RFP candidates - Cleveland, OH; San Francisco, CA - 08/31/15 - 09/03/15	Attended	\$ 2,044.93	\$ -	\$ 587.28	\$ 999.07	\$ 234.53	\$ 32.55	\$ 8.00	\$ 49.78	\$ 133.72	\$ -	\$ -
2.	Attend NCREIF/INREV Training Program; conduct meeting with Cornerstone Real Estate Advisors (Debt); site inspections of LACERA assets with INVESCO and Cornerstone Real Estate Advisors - Hartford, CT & New York, NY - 09/22/15 - 09/25/15	Attended	2,622.67	750.00	1,188.39	388.70	93.03	32.55	12.00	65.13	86.91	-	5.96
3.	Conduct site inspections of Stockbridge's Windward Plaza Shopping Center and TA Realty's Two Pershing Square and Bonhomme Place; meet with Stockbridge Capital - Atlanta, GA; Clayton & Kansas City, MO - 10/06/15 - 10/08/15	Attended	1,897.60	-	748.00	958.90	50.84	32.55	14.00	49.78	43.53	-	-
4.	Investment Advisory Committee meeting for Starwood Capital Hospitality Fund II and Starwood Capital Annual Client Conference; site inspection of INVESCO/Alta Dadeland - Miami FL - 10/26/15 - 10/28/15	Attended	1,303.04	-	703.14	442.20	6.00	32.55	12.00	49.78	57.37	-	-
5.	2015 INVESCO Real Estate U.S. Client Conference; conduct site inspections of Cornerstone Real Estate Advisors' Torrey Pines Complex Center, ARRIS San Diego Campus, and Lakehill Corporation - La Jolla & Laguna CA - 11/03/15 - 11/05/15	Attended	2,011.80	-	973.19	-	-	70.73	6.00	-	961.88	-	-
6.	Attend NCREIF Conference; conduct site inspection of Arbors at Maitland Summit - Orlando FL - 11/10/15 - 11/13/15	Attended	2,267.24	100.00	850.53	1,125.29	70.00	34.62	8.00	39.49	39.31	-	-
7.	Conduct annual budget meetings with INVESCO and site inspections of Stockbridge assets - Dallas TX - 12/14/15 - 12/15/15	Attended	683.84	-	206.31	379.20	-	32.20	12.00	39.49	14.64	-	-
8.	Conduct site inspections and meet with Cornerstone Real Estate Advisers - San Francisco CA - 02/09/16 - 02/10/16	Attended	907.90	-	396.00	224.96	96.89	32.55	10.00	20.00	127.50	-	-
9.	Conduct site inspection for Stockbridge properties; meet with Stockbridge Capital and Quadrant Real Estate Advisors - Kendall Lakes, FL; Decatur, GA - 02/17/16 - 02/19/16	Attended	1,028.87	-	469.13	405.70	19.13	30.56	14.00	39.93	50.42	-	-
10.	PREA 2016 CEO Leadership Forum & Spring Conference; conduct site inspection of properties and meet with TA Realty - Boston MA - 03/07/16 - 03/10/16	Attended	2,114.98	110.00	1,359.58	399.20	174.55	-	10.00	-	61.65	-	-
11.	Conduct due diligence on sample City View properties - Seattle, WA; Dallas, TX - 03/30/16 - 03/31/16	Attended	1,178.79	-	240.69	821.05	-	30.56	10.00	37.64	37.35	-	1.50
12.	Attend European Association for INREV Annual Conference; conduct manager meetings with Carlyle Europe Fund III, Europa Fund III, Europa Fund IV, and Prologis Targeted European Logistics Fund; conduct meetings and site inspections with prospective managers	Attended	9,121.65	-	1,055.05	7,296.60	678.86	-	25.00	-	45.73	-	20.41
13.	Conduct budget meetings with Stockbridge Capital; conduct site inspections of Stockbridge and INVESCO properties - San Francisco CA - 06/09/16 - 06/10/16	Attended	681.87	-	401.03	188.96	13.80	15.77	6.00	24.00	32.31	-	-
14.	Attend Advisory Board Meetings for Prologis Targeted European Logistics Fund, Europa Fund III, Europa Fund IV, and Carlyle Europe Fund III; conduct meetings and site inspections with prospective managers of EQT, Capman, NIAM, and Invesco - London, United	Attended	12,433.75	-	2,914.76	8,238.16	705.57	-	37.00	-	487.10	-	51.16

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Amit Aggarwal</b>													
<b>Totals for Amit Aggarwal</b>			<b>\$ 40,298.93</b>	<b>\$ 960.00</b>	<b>\$ 12,093.08</b>	<b>\$ 21,867.99</b>	<b>\$ 2,143.20</b>	<b>\$ 377.19</b>	<b>\$ 184.00</b>	<b>\$ 415.02</b>	<b>\$ 2,179.42</b>	<b>\$ -</b>	<b>\$ 79.03</b>
<b>David Chu</b>													
1.	Meet with Y Combinator Continuity Fund I and Canvas Venture Fund II, potential managers - San Francisco & Menlo Park CA - 07/08/15 - 07/08/15	Attended	\$ 664.54	\$ -	\$ -	\$ 452.00	\$ 166.54	\$ -	\$ -	\$ -	\$ -	\$ 41.00	\$ 5.00
2.	Conduct due diligence meeting with Joy Capital, BioVeda China Fund, Lilly Asia Ventures, Trustbridge Partners, Orbimed Asia, and Qiming Ventures, potential managers for LACERA - Beijing, China - 07/13/15 - 07/17/15	Attended	11,267.87	-	753.83	9,556.18	201.71	16.16	-	-	-	411.00	328.99
3.	Meet with YC Continuity Fund I and TC Growth Fund I, potential managers for LACERA - San Francisco & Palo Alto CA - 08/07/15 - 08/07/15	Attended	613.17	-	-	472.00	124.17	-	-	-	-	12.00	5.00
4.	Conduct due diligence on YC Continuity Fund, a potential manager for LACERA - San Francisco CA - 09/11/15 - 09/11/15	Attended	633.47	-	-	454.10	131.37	-	-	-	-	43.00	5.00
5.	Conduct due diligence with GGV Capital and Union Square Ventures; update meetings with Storm Ventures and UBS - San Francisco & Menlo Park CA - 10/13/15 - 10/14/15	Attended	1,601.58	-	809.44	452.00	225.14	-	-	-	-	100.00	15.00
6.	GGV 15th Anniversary Summit; AVJC Private Equity and Venture Forum; meet with existing and potential managers for LACERA - Beijing, China; Hong Kong, China; Tokyo, Japan - 10/24/15 - 11/17/15	Attended	17,119.09	-	5,259.95	9,551.22	367.58	18.34	-	-	-	1,421.00	501.00
7.	Conduct due diligence with Spark Capital, Longitude Capital, Soffinova Ventures, and TCVC; introductory meeting with Mayfield; Spark Capital Annual Meeting; attend ILPA LP-Only reception - San Francisco & Menlo Park CA - 01/26/16 - 01/29/16	Attended	2,131.18	-	1,101.93	454.96	397.29	-	-	-	-	149.00	28.00
8.	Conduct due diligence on Foundry Group Next and meet with Techstars, both potential managers for LACERA - Boulder CO - 02/22/16 - 02/23/16	Attended	931.92	-	349.11	355.98	174.83	-	-	-	-	34.00	18.00
9.	Conduct due diligence and meet with existing and potential managers; attend AVCJ Annual Private Equity & Venture Forum - Menlo Park, San Francisco, CA; Beijing, Hong Kong, Shanghai, China - 03/02/16 - 03/17/16	Attended	15,033.51	-	4,187.89	8,739.20	435.83	-	-	-	-	1,193.00	477.59
10.	Attend Technology Crossover Ventures 2016; Y Combinator Demo Day and RAISE, GP Networking Events - Mountain View, San Francisco CA - 03/22/16 - 03/25/16	Attended	2,446.41	-	1,307.34	452.96	433.11	-	-	-	-	233.00	20.00
11.	Conduct due diligence on Binary Capital, a potential manager - San Francisco CA - 05/06/16 - 05/06/16	Attended	602.26	-	-	447.96	137.30	-	-	-	-	12.00	5.00
12.	Attend Union Square Ventures Investor Day; meet with Stripes Group, a potential manager - New York NY - 05/11/16 - 05/12/16	Attended	1,374.31	-	426.93	589.10	222.31	-	-	-	-	114.00	21.97
13.	Attend ILPA Institute Level I Program on Private Equity - Chicago IL - 06/14/16 - 06/17/16	Attended	4,411.68	2,300.00	806.55	1,041.76	125.37	-	-	-	-	118.00	20.00
<b>Totals for David Chu</b>			<b>\$ 58,830.99</b>	<b>\$ 2,300.00</b>	<b>\$ 15,002.97</b>	<b>\$ 33,019.42</b>	<b>\$ 3,142.55</b>	<b>\$ 34.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,881.00</b>	<b>\$ 1,450.55</b>

**4TH QUARTER STAFF  
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Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Esmeralda Del Bosque</b>													
1.	Attend Institutional Investor's Redefining Fixed Income Forum; conduct due diligence with SocGen/Newedge, Credit Suisse, and Goldman Sachs Asset Management - New York NY - 07/12/15 - 07/16/15	Attended	\$ 2,757.52	\$ -	\$ 1,276.70	\$ 858.20	\$ 121.96	\$ 32.55	\$ 20.00	\$ -	\$ 448.11	\$ -	\$ -
2.	Morgan Stanley and State Street Bank due diligence visit - West Conshohocken, PA; Boston, MA; Toronto, Canada - 09/14/15 - 09/17/15	Attended	2,291.16	-	976.11	940.35	76.01	26.16	20.00	-	69.52	112.23	70.78
3.	Conduct due diligence visit with Loomis Sayles and attend Sankaty Advisors' Investor Meeting and Credit Symposium - Boston & Cambridge Massachusetts - 10/14/15 - 10/16/15	Attended	1,642.08	-	679.04	711.20	58.05	18.63	8.00	-	167.16	-	-
4.	Attend 22nd Annual Beneficial Owners' International Securities Lending & Collateral Management Conference - Phoenix AZ - 02/03/16 - 02/05/16	Attended	1,202.86	-	691.29	251.96	23.69	18.58	10.00	-	207.34	-	-
5.	Conduct due diligence with Penn Capital Management and Brigade Capital Management; attend BlackRock's 2016 Institutional Investor Conference - Philadelphia, PA; New York, NY - 04/04/16 - 04/06/16	Attended	1,891.04	-	810.68	582.70	160.11	24.08	12.00	-	301.47	-	-
6.	Conduct due diligence on BlackRock Financial Management, an existing manager - San Francisco CA - 05/19/16 - 05/19/16	Attended	379.93	-	-	333.96	10.20	16.74	-	-	19.03	-	-
<b>Totals for Esmeralda Del Bosque</b>			<b>\$ 10,164.59</b>	<b>\$ -</b>	<b>\$ 4,433.82</b>	<b>\$ 3,678.37</b>	<b>\$ 450.02</b>	<b>\$ 136.74</b>	<b>\$ 70.00</b>	<b>\$ -</b>	<b>\$ 1,212.63</b>	<b>\$ 112.23</b>	<b>\$ 70.78</b>
<b>Dale Johnson</b>													
1.	CII Fall Conference - Boston MA - 09/30/15 - 10/02/15	Attended	\$ 2,684.43	\$ 528.82	\$ 1,049.51	\$ 809.28	\$ 67.50	\$ 9.32	\$ -	\$ 36.00	\$ -	\$ 164.00	\$ 20.00
2.	Conduct on-site interview with Cevian Capital and meet with JANA Partners - Stockholm, Sweden - 11/03/15 - 11/19/15	Attended	6,834.45	-	840.29	5,421.42	262.19	41.75	-	54.00	214.80	-	-
3.	Conduct onsite interview with ValueAct Capital, a prospective manager in the equities activist manager search - San Francisco CA - 01/27/16 - 01/27/16	Attended	209.89	-	-	131.70	40.28	8.75	-	9.00	20.16	-	-
4.	CII Spring Conference - Washington DC - 03/21/16 - 03/23/16	Attended	2,128.80	-	996.15	877.08	22.00	8.75	-	36.00	83.82	95.00	10.00
5.	Attend Western North American PRI Network Event - Vancouver, British Columbia - 04/28/16 - 04/29/16	Attended	1,442.66	-	287.38	895.26	67.81	8.21	-	18.00	-	166.00	-
6.	Conduct due diligence on BlackRock Financial Management, an existing manager - San Francisco CA - 05/19/16 - 05/19/16	Attended	406.20	-	-	349.96	30.60	8.64	-	9.00	8.00	-	-
7.	Conduct due diligence meetings with INTECH Investment Management, Eagle Asset Management, and Westwood Management Corporation - West Palm Beach & St.Petersburg, FL; Dallas, TX - 06/21/16 - 06/25/16	Attended	1,721.56	-	623.18	826.63	70.11	8.64	-	27.00	-	151.00	15.00
8.	ICGN's Annual Conference - San Francisco CA - 06/27/16 - 06/29/16	Attended	2,500.33	1,152.93	882.66	243.20	17.90	8.64	-	27.00	-	153.00	15.00
<b>Totals for Dale Johnson</b>			<b>\$ 17,928.32</b>	<b>\$ 1,681.75</b>	<b>\$ 4,679.17</b>	<b>\$ 9,554.53</b>	<b>\$ 578.39</b>	<b>\$ 102.70</b>	<b>\$ -</b>	<b>\$ 216.00</b>	<b>\$ 326.78</b>	<b>\$ 729.00</b>	<b>\$ 60.00</b>



4TH QUARTER STAFF  
 EDUCATION AND TRAVEL EXPENDITURE REPORT  
 FOR FISCAL YEAR 2016  
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Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Vache Mahseredjian</b>													
1.	Conduct due diligence with Callan Associates for the General Investment Consultant - San Francisco CA - 11/13/15 - 11/13/15	Attended	\$ 476.27	\$ -	\$ -	\$ 402.97	\$ 60.30	\$ -	\$ -	\$ 13.00	\$ -	\$ -	\$ -
2.	Meet with Meketa Investment Group, LACERA's new consultant - Carlsbad CA - 03/04/16 - 03/04/16	Attended	112.86	-	-	-	-	112.86	-	-	-	-	-
3.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	757.42	130.00	502.92	-	-	55.07	-	40.00	29.43	-	-
4.	Conduct due diligence on BlackRock Financial Management, an existing manager - San Francisco CA - 05/19/16 - 05/19/16	Attended	534.70	-	-	477.96	30.60	-	-	10.00	16.14	-	-
5.	Attend State Street Global Services' Client Advisory Board Session - San Francisco CA - 06/01/16 - 06/01/16	Attended	849.67	-	331.31	477.96	20.40	-	-	20.00	-	-	-
<b>Totals for Vache Mahseredjian</b>			<b>\$ 2,730.92</b>	<b>\$ 130.00</b>	<b>\$ 834.23</b>	<b>\$ 1,358.89</b>	<b>\$ 111.30</b>	<b>\$ 167.93</b>	<b>\$ -</b>	<b>\$ 83.00</b>	<b>\$ 45.57</b>	<b>\$ -</b>	<b>\$ -</b>



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
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<b>Investment Office</b>													
<b>John McClelland</b>													
1.	2015 Pacific Pension Institute Roundtable - San Francisco CA - 07/22/15 - 07/24/15	Attended	\$ 1,982.90	\$ 900.00	\$ 695.77	\$ 270.00	\$ 5.00	\$ 22.25	\$ 6.00	\$ 69.00	\$ 14.88	\$ -	\$ -
2.	Attend Advisory Board Property Tour for prospective commingled fund, AEW Value Investors Asia II; meet with CBRE Asia and INVESCO Asian R.E. Partners II; conduct site inspection of LACERA owned assets in commingled funds - Hong Kong, Shanghai, China; Seoul	Attended	9,859.19	-	1,717.26	7,097.41	351.91	-	40.00	-	377.26	-	275.35
3.	Conduct site inspections for LACERA owned assets, Clarion's Las Cimas, Heitman Capital's Kenzie Apartments, and Capri's Dominion Post Oak - Houston & Austin TX - 08/13/15 - 08/14/15	Attended	1,753.43	-	277.08	1,251.70	110.49	34.62	14.00	46.87	18.67	-	-
4.	World Pension Forum's Summer Summit: Investment in a Changing World; conduct a site inspection of INVESCO Union Station - Aspen & Denver CO - 08/18/15 - 08/21/15	Attended	2,231.13	400.00	834.75	813.70	-	32.20	19.00	92.31	37.17	-	2.00
5.	2015 Fall Editorial Advisory Board Meeting for the Institutional Real Estate Letter - Americas - Laguna Beach CA - 09/01/15 - 09/03/15	Attended	857.80	-	775.98	-	-	76.82	5.00	-	-	-	-
6.	Advisory Committee meeting for Capri Capital Urban Fund; Capri Capital Annual Client Conference; manager meetings with Heitman and Deutsche Asset & Wealth Management; site inspections for RREEF, Deutsche Bank, and Capri Urban Fund - Chicago IL - 09/15/15 -	Attended	2,143.52	-	1,303.68	250.00	66.90	32.20	20.00	84.66	297.56	72.00	16.52
7.	PREA's 25th Annual Institutional Investor Real Estate Conference/ DD - San Francisco CA - 09/30/15 - 10/02/15	Attended	1,985.39	110.00	1,529.33	170.00	66.31	18.63	14.00	56.00	21.12	-	-
8.	Pacific Pension Institute Executive Seminar and Asia Roundtable - Tokyo, Japan - 10/25/15 - 10/30/15	Attended	9,849.84	4,500.00	991.81	3,839.70	284.44	-	20.00	95.00	48.94	-	69.95
9.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	941.44	120.00	516.36	-	-	155.25	16.00	94.00	33.83	-	6.00
10.	Conduct new investment inspection and participate in NAREIM's 2015 Meeting as a speaker - Chicago IL - 12/02/15 - 12/04/15	Attended	1,746.06	-	862.87	643.20	-	-	-	72.64	167.34	-	0.01
11.	Conduct annual manager review with Cornerstone Real Estate Advisors and site inspection for St. Regis Princeville, a LACERA asset - Princeville HI - 12/15/15 - 12/17/15	Attended	1,742.41	-	567.10	786.50	49.64	32.20	20.00	75.12	211.85	-	-
12.	2016 Visions Insights & Perspectives Americas - Carlsbad CA - 01/26/16 - 01/29/16	Attended	923.64	-	755.10	-	-	117.72	15.00	35.82	-	-	-
13.	Review Liquidation plan with TriPacific Capital Advisors - Irvine CA - 02/16/16 - 02/16/16	Attended	55.89	-	-	-	-	55.89	-	-	-	-	-
14.	2016 Americas Real Assets Conference - Dana Point CA - 04/19/16 - 04/21/16	Attended	989.86	-	438.00	-	-	81.86	15.00	-	455.00	-	-
15.	Attend Annual LP Meeting for Chief II, Annual Review for Cornerstone Debt Program; Client Meeting for Cornerstone Real Estate Advisors - San Francisco CA - 04/26/16 - 04/29/16	Attended	332.72	-	-	200.96	11.00	15.77	25.00	54.00	25.99	-	-
16.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	730.78	120.00	502.92	-	-	56.86	6.00	40.00	-	-	5.00
17.	CALAPRS Trustees Roundtable - San Jose CA - 06/10/16 - 06/10/16	Attended	426.50	-	-	371.96	-	15.77	2.00	14.00	22.77	-	-



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>John McClelland</b>													
18.	Conduct annual meeting with Capri Capital; Annual Client Conference for Heitman; site inspections with Deutsche Asset Management - Chicago IL - 06/13/16 - 06/15/16	Attended	1,659.84	-	722.38	588.61	23.25	32.51	18.00	115.03	160.06	-	-
<b>Totals for John McClelland</b>			<b>\$ 40,212.34</b>	<b>\$ 6,150.00</b>	<b>\$ 12,490.39</b>	<b>\$ 16,283.74</b>	<b>\$ 968.94</b>	<b>\$ 780.55</b>	<b>\$ 255.00</b>	<b>\$ 944.45</b>	<b>\$ 1,892.44</b>	<b>\$ 72.00</b>	<b>\$ 374.83</b>
<b>Jim Rice</b>													
1.	Meet with Grosvenor Capital Management and two existing Hedge Fund managers - Chicago IL - 08/21/15 - 08/21/15	Attended	842.73	-	-	729.04	44.63	26.45	2.00	31.12	9.49	-	-
2.	Farallon Capital Managements's 2015 Investor Meeting - San Francisco CA - 10/22/15 - 10/22/15	Attended	606.48	-	-	451.96	20.00	47.15	2.00	23.00	62.37	-	-
3.	Conduct due diligence with existing and potential hedge fund managers; attend 15th Annual GSAM Symposium - New York NY - 11/01/15 - 11/06/15	Attended	3,893.19	-	2,809.50	446.20	210.00	26.68	-	131.81	-	239.00	30.00
4.	Speaker at SEO's 7th Annual Alternative Investments Conference; meet with hedge fund managers - New York NY - 03/23/16 - 03/25/16	Attended	1,671.94	-	329.40	1,009.96	138.84	27.00	-	44.89	-	101.00	20.85
<b>Totals for Jim Rice</b>			<b>\$ 7,014.34</b>	<b>\$ -</b>	<b>\$ 3,138.90</b>	<b>\$ 2,637.16</b>	<b>\$ 413.47</b>	<b>\$ 127.28</b>	<b>\$ 4.00</b>	<b>\$ 230.82</b>	<b>\$ 71.86</b>	<b>\$ 340.00</b>	<b>\$ 50.85</b>
<b>Michael Romero</b>													
1.	Attend NCREIF Conference; conduct site inspection of Arbors at Maitland Summit - Orlando FL - 11/10/15 - 11/13/15	Attended	1,673.01	100.00	749.28	431.70	155.00	23.86	20.00	72.00	121.17	-	-
2.	2016 Americas Real Assets Conference - Dana Point CA - 04/19/16 - 04/21/16	Attended	984.05	-	438.00	-	-	81.05	10.00	-	455.00	-	-
<b>Totals for Michael Romero</b>			<b>\$ 2,657.06</b>	<b>\$ 100.00</b>	<b>\$ 1,187.28</b>	<b>\$ 431.70</b>	<b>\$ 155.00</b>	<b>\$ 104.91</b>	<b>\$ 30.00</b>	<b>\$ 72.00</b>	<b>\$ 576.17</b>	<b>\$ -</b>	<b>\$ -</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Trina Sanders</b>													
1.	Onsite due diligence for Real Estate Consultant RFP candidates - Cleveland, OH; San Francisco, CA - 08/31/15 - 09/03/15	Attended	\$ 1,792.28	\$ -	\$ 613.68	\$ 848.20	\$ -	\$ 32.55	\$ 10.00	\$ 77.17	\$ 210.68	\$ -	\$ -
2.	PREA's 25th Annual Institutional Investor Real Estate Conference/ DD - San Francisco CA - 09/30/15 - 10/02/15	Attended	2,067.76	110.00	1,401.18	289.00	123.95	18.63	10.00	115.00	-	-	-
3.	2015 Editorial Advisory Board Meeting Asia Pacific; ANREV Annual Conference; conduct meetings and site inspections with prospective managers of BlackRock and AEW; meetings with existing commingled fund managers of INVESCO and CBRE Global Investors - Singa	Attended	11,759.54	1,264.00	3,195.97	6,641.01	87.59	29.79	15.00	291.17	233.14	-	1.87
4.	2015 INVESCO Real Estate U.S. Client Conference; conduct site inspections of Cornerstone Real Estate Advisors' Torrey Pines Complex Center, ARRIS San Diego Campus, and Lakehill Corporation - La Jolla & Laguna CA - 11/03/15 - 11/05/15	Attended	2,116.35	-	973.19	-	-	141.45	-	-	1,001.71	-	-
5.	2016 Visions Insights & Perspectives Americas - Carlsbad CA - 01/26/16 - 01/29/16	Attended	962.82	-	755.10	-	-	117.72	15.00	75.00	-	-	-
6.	Conduct site inspections of Heitman, Van Barton, and Stockbridge properties - Charlotte & Raleigh NC - 02/02/16 - 02/05/16	Attended	1,634.84	-	407.37	753.20	271.07	30.24	20.00	97.53	55.43	-	-
7.	PREA 2016 CEO Leadership Forum & Spring Conference; conduct site inspection of properties and meet with TA Realty - Boston MA - 03/07/16 - 03/10/16	Attended	2,023.98	110.00	1,277.24	404.20	-	30.56	10.00	122.16	69.82	-	-
8.	Conduct site inspections of Capri, Deutche, and CityView properties - Boise, ID; Seattle, WA - 03/15/16 - 03/17/16	Attended	1,064.83	-	773.90	162.20	40.00	-	-	73.87	14.86	-	-
9.	Conduct due diligence on sample City View properties - Seattle, WA; Dallas, TX - 03/30/16 - 03/31/16	Attended	1,212.57	-	240.69	821.05	-	30.56	10.00	37.64	72.63	-	-
10.	2016 Americas Real Assets Conference - Dana Point CA - 04/19/16 - 04/21/16	Attended	984.05	-	438.00	-	-	81.05	10.00	-	455.00	-	-
11.	Attend Clarion Partners 2016 Real Estate Conference; Capri Urban Fund meeting; site inspections on Deutsche properties - New York, NY; Chicago, IL; Deerfield, IL - 04/25/16 - 04/29/16	Attended	3,099.34	-	1,989.83	659.30	210.35	32.51	10.00	95.68	64.27	-	37.40
12.	2016 Invesco Real Estate Asia Client Conference and conduct site inspections of properties within the fund - Tokyo, Japan; Seoul, Korea - 06/10/16 - 06/18/16	Attended	9,596.21	-	3,238.00	4,889.86	638.77	32.51	10.00	-	786.81	-	0.26
13.	Conduct budget/review with Clarion Partners and Emmes; site inspection of new acquisition - New York, NY; Washington, DC - 06/21/16 - 06/24/16	Attended	1,309.09	-	-	776.70	103.23	32.51	10.00	343.67	42.98	-	-
<b>Totals for Trina Sanders</b>			<b>\$ 39,623.66</b>	<b>\$ 1,484.00</b>	<b>\$ 15,304.15</b>	<b>\$ 16,244.72</b>	<b>\$ 1,474.96</b>	<b>\$ 610.08</b>	<b>\$ 130.00</b>	<b>\$ 1,328.89</b>	<b>\$ 3,007.33</b>	<b>\$ -</b>	<b>\$ 39.53</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Robert Santos</b>													
1.	Attend Institutional Investor's Redefining Fixed Income Forum; conduct due diligence with SocGen/Newedge, Credit Suisse, and Goldman Sachs Asset Management - New York NY - 07/12/15 - 07/16/15	Attended	\$ 2,571.06	\$ -	\$ 1,207.86	\$ 769.70	\$ 108.47	\$ 2.53	\$ 30.00	\$ -	\$ 452.50	\$ -	\$ -
2.	Conduct due diligence visit with Loomis Sayles and attend Sankaty Advisors' Investor Meeting and Credit Symposium - Boston & Cambridge Massachusetts - 10/14/15 - 10/16/15	Attended	1,627.72	-	718.98	642.70	58.04	2.53	20.00	30.75	154.72	-	-
3.	Attend 22nd Annual Beneficial Owners' International Securities Lending & Collateral Management Conference - Phoenix AZ - 02/03/16 - 02/05/16	Attended	1,424.72	-	691.29	412.50	30.70	2.53	10.00	30.75	243.95	-	3.00
4.	Conduct due diligence with Penn Capital Management and Brigade Capital Management; attend BlackRock's 2016 Institutional Investor Conference - Philadelphia, PA; New York, NY - 04/04/16 - 04/06/16	Attended	2,092.76	-	810.68	625.70	258.04	2.38	9.00	41.00	345.96	-	-
5.	Conduct due diligence on BlackRock Financial Management, an existing manager - San Francisco CA - 05/19/16 - 05/19/16	Attended	360.99	-	-	303.96	20.40	2.27	-	18.00	16.36	-	-
<b>Totals for Robert Santos</b>			<b>\$ 8,077.25</b>	<b>\$ -</b>	<b>\$ 3,428.81</b>	<b>\$ 2,754.56</b>	<b>\$ 475.65</b>	<b>\$ 12.24</b>	<b>\$ 69.00</b>	<b>\$ 120.50</b>	<b>\$ 1,213.49</b>	<b>\$ -</b>	<b>\$ 3.00</b>
<b>Ron Senkandwa</b>													
1.	CalPERS Diversity Forum - Sacramento CA - 09/10/15 - 09/10/15	Attended	\$ 234.80	\$ -	\$ -	\$ 203.00	\$ -	\$ 9.32	\$ -	\$ 5.00	\$ 17.48	\$ -	\$ -
2.	Conduct on-site interview with Cevian Capital and meet with JANA Partners - Stockholm, Sweden - 11/03/15 - 11/19/15	Attended	6,329.50	-	834.71	5,093.10	52.01	51.06	-	80.37	218.25	-	-
3.	Conduct onsite interviews with Symphony Asset Management and TMAM-GO Japan, prospective managers; meet with Japanese Government Pension Fund - Tokyo, Japan - 12/07/15 - 12/10/15	Attended	5,669.82	-	524.69	4,931.29	75.35	-	18.27	38.68	81.54	-	-
4.	Conduct onsite interview with ValueAct Capital, a prospective manager in the equities activist manager search - San Francisco CA - 01/27/16 - 01/27/16	Attended	547.55	-	-	472.20	40.29	17.50	-	10.00	7.56	-	-
5.	Conduct due diligence on BlackRock Financial Management, an existing manager - San Francisco CA - 05/19/16 - 05/19/16	Attended	434.52	-	-	379.96	20.40	16.31	-	10.00	7.85	-	-
6.	Conduct due diligence meetings with INTECH Investment Management, Eagle Asset Management, and Westwood Management Corporation - West Palm Beach & St.Petersburg, FL; Dallas, TX - 06/21/16 - 06/25/16	Attended	1,846.65	-	679.68	740.84	132.41	34.56	3.00	56.98	199.18	-	-
<b>Totals for Ron Senkandwa</b>			<b>\$ 15,062.84</b>	<b>\$ -</b>	<b>\$ 2,039.08</b>	<b>\$ 11,820.39</b>	<b>\$ 320.46</b>	<b>\$ 128.75</b>	<b>\$ 21.27</b>	<b>\$ 201.03</b>	<b>\$ 531.86</b>	<b>\$ -</b>	<b>\$ -</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
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FOR TRAVEL DURING JULY 2015 - JUNE 2016**

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<b>Investment Office</b>													
<b>David Simpson</b>													
1.	AM&AA's 2015 Certified Merger & Acquisition Advisors Training and Certification Program - Chicago IL - 09/14/15 - 09/18/15	Attended	\$ 7,555.74	\$ 4,495.00	\$ 2,089.38	\$ 374.20	\$ 171.16	\$ -	\$ -	\$ -	\$ -	\$ 396.00	\$ 30.00
2.	Attend Black Diamond Capital Management Advisory Board and Annual Meeting; attend Sterling Investment Partners Annual Meeting; conduct due diligence with North Castle Partners - New York, NY & Greenwich, CT - 10/27/15 - 10/30/15	Attended	2,395.64	-	1,273.04	650.20	342.40	-	-	-	-	110.00	20.00
3.	Conduct due diligence with Lightyear Capital; attend Riverside's Annual Investors Conference; Thomas H. Lee Partners' 2015 Annual Meeting - New York, NY; Boston, MA - 11/16/15 - 11/19/15	Attended	2,947.26	-	1,074.21	1,308.90	308.15	-	-	-	-	236.00	20.00
4.	Conduct due diligence with Clarion Capital, a potential manager; Attend Morgan Stanley's Alternative Investments Forum - New York NY - 02/02/16 - 02/05/16	Attended	1,855.33	-	1,074.33	304.70	160.30	-	-	92.00	-	204.00	20.00
5.	Attend Trident Capital Cybersecurity; Accenture's Annual Executive Dinner - San Francisco CA - 03/02/16 - 03/03/16	Attended	1,192.44	-	426.30	457.96	179.64	4.54	-	46.00	-	68.00	10.00
6.	57 Stars' Annual General Meeting - Washington DC - 03/10/16 - 03/11/16	Attended	2,581.01	-	798.89	1,257.57	300.01	4.54	-	69.00	-	111.00	40.00
7.	Conduct due diligence with L Catterton; attend Victoria Capital Annual Meeting - New York, NY; Greenwich, CT - 04/05/16 - 04/07/16	Attended	2,703.19	-	1,168.41	634.20	500.37	31.21	-	92.00	-	252.00	25.00
8.	Conduct due diligence with Charlesbank Partners, a potential manager; attend Berkshire Partners' 2016 Annual Meeting - Boston MA - 04/14/16 - 04/15/16	Attended	1,968.27	-	663.82	1,001.40	59.05	-	-	69.00	-	160.00	15.00
9.	13th Annual African AVCA Conference; conduct due diligence with Alitheia Identity Fund, GEF Africa Growth, Africa Industrialization Fund, Abraaj Capital, and Gulf Capital - Addis Ababa, Ethiopia; Dubai, United Arab Emirates - 04/25/16 - 04/28/16	Attended	9,671.02	-	2,365.95	5,528.56	96.45	30.56	-	303.00	-	625.00	721.50
10.	Attend IFC's Annual Global Private Equity Conference, Sterling's Advisory Committee Meeting, and meet with Palladium for updates - Washington, D.C.; New York, NY - 05/08/16 - 05/13/16	Attended	3,127.89	-	1,648.80	634.30	313.24	-	-	150.00	-	307.00	74.55
11.	Attend Incline Equity Partners Annual Meeting - Pittsburgh PA - 06/22/16 - 06/23/16	Attended	1,562.66	-	352.26	976.48	55.25	30.67	-	60.00	-	78.00	10.00
<b>Totals for David Simpson</b>			<b>\$ 37,560.45</b>	<b>\$ 4,495.00</b>	<b>\$ 12,935.39</b>	<b>\$ 13,128.47</b>	<b>\$ 2,486.02</b>	<b>\$ 101.52</b>	<b>\$ -</b>	<b>\$ 881.00</b>	<b>\$ -</b>	<b>\$ 2,547.00</b>	<b>\$ 986.05</b>

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<b>Investment Office</b>													
<b>Elin Szymanowski</b>													
1.	Attend Pension Bridge Private Equity Exclusive Conference; meet with prospective managers, BDT Capital Partners, Chicago Growth Partners, and Victory Park Capital; visit GCM Grosvenor to learn about operational due diligence - Chicago IL - 07/20/15 - 07/2	Attended	\$ 1,257.57	\$ -	\$ 556.36	\$ 306.20	\$ 70.57	\$ 21.85	\$ -	\$ 76.60	\$ -	\$ 198.00	\$ 27.99
2.	Conduct due diligence on Searchlight Capital Partners; meet with existing managers (CVC Capital Partners, Hellman & Friedman) and potential managers (Harvest Partners); meet with Wellspring and One Rock, potential managers; Bertram Capital Annual Meeting	Attended	2,392.49	-	1,301.50	661.70	37.30	25.53	-	95.46	-	246.00	25.00
3.	Conduct due diligence on Berkshire Partners; Carlyle Group Annual Meeting; Morgan Stanley AIP (GTB Co-Investment Program) Private Equity Institutional Investor Day - Washington, DC; Boston, MA; New York, NY - 09/15/15 - 09/21/15	Attended	2,662.32	-	1,227.16	555.20	445.47	18.63	-	87.35	93.51	210.00	25.00
4.	Conduct due diligence with existing and potential managers in Europe - Oslo, Norway; Stockholm, Sweeden; Utrecht, Netherlands; London, UK; Warsaw, Poland; Zurich, Switzerland - 10/05/15 - 10/14/15	Attended	13,816.75	-	3,366.09	8,119.12	356.05	25.76	-	283.73	-	1,311.00	355.00
5.	Attend Cinven's Annual Meeting; CVC Capital Partners' Investor Day - New York NY - 11/02/15 - 11/03/15	Attended	1,645.13	-	879.10	316.10	198.00	25.42	-	73.51	-	138.00	15.00
6.	Attend Private Equity Workshop hosted by CalPERS - Sacramento CA - 11/16/15 - 11/16/15	Attended	708.40	-	-	505.96	94.56	12.88	-	31.00	-	59.00	5.00
7.	Conduct due diligence with Berkshire Partners - Boston MA - 12/03/15 - 12/04/15	Attended	959.01	-	342.20	180.10	212.95	25.76	-	60.00	-	128.00	10.00
8.	Conduct due diligence on Permira - San Francisco CA - 02/02/16 - 02/02/16	Attended	626.89	-	-	507.96	57.93	-	-	23.00	-	33.00	5.00
9.	Attend Berkshire Advisory Committee meeting; meet with CVC Capital Partners, Harvest Partners, WLR, and New State Capital Partners - Boston, MA; New York, NY - 02/08/16 - 02/11/16	Attended	2,217.37	-	771.89	484.20	186.50	-	-	98.20	435.58	221.00	20.00
10.	Women's Private Equity Summit - Half Moon Bay CA - 03/09/16 - 03/11/16	Attended	1,325.92	-	700.16	374.08	107.78	12.10	-	64.80	-	52.00	15.00
11.	Attend Excellere's Annual Meeting; LP Advisory Board Meeting - Denver CO - 03/14/16 - 03/15/16	Attended	943.86	-	-	711.96	145.80	12.10	-	23.00	-	46.00	5.00
12.	Conduct onsite update meetings with Montagu, JPM, Exponent, and Pathway; conduct due diligence with potential managers - London, United Kingdom; Warsaw, Poland; Paris, France - 03/17/16 - 03/25/16	Attended	9,098.79	-	2,132.31	5,491.66	173.12	24.19	-	158.51	-	274.00	845.00
13.	Attend Jordan Company AGM; conduct due diligence on Permira; meet with existing and prospective managers. - New York NY - 04/19/16 - 04/22/16	Attended	2,184.53	-	1,211.93	665.20	31.00	-	-	73.40	-	183.00	20.00
14.	Attend Insignia Capital Group 2016 Annual Meeting; meet with existing (Bertram Capital, Hellman and Friedman, Vista) and prospective managers (Scale Venture Partners, TSG, VMG, Tenaya Capital) - San Francisco CA - 05/11/16 - 05/13/16	Attended	1,542.16	-	812.78	447.96	98.32	12.10	-	69.00	-	15.00	87.00
15.	Attend Harvest Partners' 2016 Annual and Advisory Board Meeting - Boca Raton FL - 05/17/16 - 05/19/16	Attended	210.71	-	-	-	43.96	24.84	5.00	77.17	59.74	-	-
<b>Totals for Elin Szymanowski</b>			<b>\$ 41,591.90</b>	<b>\$ -</b>	<b>\$ 13,301.48</b>	<b>\$ 19,327.40</b>	<b>\$ 2,259.31</b>	<b>\$ 241.16</b>	<b>\$ 5.00</b>	<b>\$ 1,294.73</b>	<b>\$ 588.83</b>	<b>\$ 3,114.00</b>	<b>\$ 1,459.99</b>

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<b>Investment Office</b>													
<b>Shelly Tilaye</b>													
1.	Attend ONCAP and Onex Partners Annual Meetings; Advisory Board Meetings - Boston MA - 09/16/15 - 09/18/15	Attended	\$ 2,091.56	\$ -	\$ 949.47	\$ 795.20	\$ 231.35	\$ -	\$ 10.00	\$ -	\$ 105.54	\$ -	\$ -
2.	Attend annual meetings for Juggernaut Capital Partners and Vestar Capital Partners - Washington, DC & New York, NY - 10/20/15 - 10/22/15	Attended	2,588.35	-	872.47	1,253.30	305.46	-	16.00	-	141.12	-	-
3.	Attend Union Square Ventures' Annual Meeting; meet with Providence - New York NY - 11/02/15 - 11/04/15	Attended	1,756.59	-	790.33	686.70	199.13	-	10.00	-	70.43	-	-
4.	AVCJ's 16th Annual Private Equity & Venture Forum - Mumbai, India - 12/01/15 - 12/02/15	Attended	6,627.04	-	1,151.05	5,319.75	-	-	35.00	-	113.74	-	7.50
5.	Conduct due diligence meetings with Vista Foundation Fund III and Vista Equity Partners Fund VI - San Francisco CA - 01/07/16 - 01/08/16	Attended	981.29	-	247.05	526.20	103.65	-	8.00	-	96.39	-	-
6.	Conduct due diligence meeting and attend Thomas Bravo's Annual Meeting - San Francisco CA - 02/23/16 - 02/24/16	Attended	957.17	-	324.90	457.96	105.75	-	10.00	-	58.56	-	-
7.	Women's Private Equity Summit - Half Moon Bay CA - 03/09/16 - 03/11/16	Attended	1,295.29	-	322.56	555.20	313.88	-	5.00	20.00	78.65	-	-
8.	Attend Silver Lake's Annual Meeting; conduct due diligence with Thomas Bravo - San Francisco CA - 04/18/16 - 04/20/16	Attended	1,351.41	-	682.95	457.96	99.50	-	-	-	-	96.00	15.00
9.	2016 GTCR Annual Meeting; ABRY Partners' Annual Investor Meeting - Boston, MA; Chicago, IL - 04/25/16 - 04/27/16	Attended	1,844.03	-	673.91	786.80	229.32	-	-	-	-	139.00	15.00
10.	Attend Lightyear Capital and Blackstone Capital Partners Annual Meeting - New York NY - 05/02/16 - 05/06/16	Attended	3,072.28	-	1,244.16	871.16	231.03	-	-	-	517.93	183.00	25.00
11.	SuperReturn US 2016 - Boston MA - 06/06/16 - 06/09/16	Attended	2,558.87	-	1,438.62	712.70	198.55	-	-	-	-	189.00	20.00
<b>Totals for Shelly Tilaye</b>			<b>\$ 25,123.88</b>	<b>\$ -</b>	<b>\$ 8,697.47</b>	<b>\$ 12,422.93</b>	<b>\$ 2,017.62</b>	<b>\$ -</b>	<b>\$ 94.00</b>	<b>\$ 20.00</b>	<b>\$ 1,182.36</b>	<b>\$ 607.00</b>	<b>\$ 82.50</b>
<b>Chad Timko</b>													
1.	15th Annual GSAM Symposium - New York NY - 11/04/15 - 11/05/15	Attended	\$ 3,702.83	\$ -	\$ 2,626.88	\$ 541.20	\$ 122.86	\$ 32.55	\$ -	\$ 127.34	\$ 222.00	\$ -	\$ 30.00
<b>Totals for Chad Timko</b>			<b>\$ 3,702.83</b>	<b>\$ -</b>	<b>\$ 2,626.88</b>	<b>\$ 541.20</b>	<b>\$ 122.86</b>	<b>\$ 32.55</b>	<b>\$ -</b>	<b>\$ 127.34</b>	<b>\$ 222.00</b>	<b>\$ -</b>	<b>\$ 30.00</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Christopher Wagner</b>													
1.	Meet with YC Continuity Fund I and TC Growth Fund I, potential managers for LACERA - San Francisco & Palo Alto CA - 08/07/15 - 08/07/15	Attended	\$ 590.94	\$ -	\$ -	\$ 472.00	\$ 59.54	\$ 18.63	\$ -	\$ 23.00	\$ 17.77	\$ -	\$ -
2.	Meeting with CalPERS regarding private equity - Sacramento CA - 09/18/15 - 09/18/15	Attended	614.83	-	-	462.00	79.20	18.63	-	23.00	-	27.00	5.00
3.	Conduct due diligence on LP Capital Advisors - Sacramento CA - 11/16/15 - 11/16/15	Attended	593.95	-	-	461.96	42.36	18.63	-	23.00	-	43.00	5.00
4.	Conduct due diligence on Permira - San Francisco CA - 02/02/16 - 02/02/16	Attended	646.30	-	-	507.96	57.92	30.56	-	23.00	26.86	-	-
<b>Totals for Christopher Wagner</b>			<b>\$ 2,446.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,903.92</b>	<b>\$ 239.02</b>	<b>\$ 86.45</b>	<b>\$ -</b>	<b>\$ 92.00</b>	<b>\$ 44.63</b>	<b>\$ 70.00</b>	<b>\$ 10.00</b>
<b>Edward Wright</b>													
1.	CalPERS Diversity Forum - Sacramento CA - 09/10/15 - 09/10/15	Attended	\$ 278.89	\$ -	\$ -	\$ 175.00	\$ 73.00	\$ 9.31	\$ -	\$ 5.00	\$ 16.58	\$ -	\$ -
2.	Conduct on-site interview with Cevian Capital and meet with JANA Partners - Stockholm, Sweden - 11/03/15 - 11/19/15	Attended	8,854.32	-	840.29	7,633.40	105.36	51.06	-	20.00	204.21	-	-
3.	Conduct due diligence with Callan Associates for the General Investment Consultant - San Francisco CA - 11/13/15 - 11/13/15	Attended	431.60	-	-	402.97	-	18.63	-	10.00	-	-	-
4.	Conduct Due Diligence for the General Investment Consultant (Meketa) - Carlsbad CA - 11/16/15 - 11/16/15	Attended	119.60	-	-	-	-	119.60	-	-	-	-	-
5.	Conduct onsite interviews with Symphony Asset Management and TMAM-GO Japan, prospective managers; meet with Japanese Government Pension Fund - Tokyo, Japan - 12/07/15 - 12/10/15	Attended	5,646.18	-	508.31	4,931.29	74.41	16.28	-	38.67	77.22	-	-
6.	Conduct onsite interview with ValueAct Capital, a prospective manager in the equities activist manager search - San Francisco CA - 01/27/16 - 01/27/16	Attended	553.66	-	-	472.20	40.28	17.50	10.00	-	13.68	-	-
7.	Conduct due diligence on BlackRock Financial Management, an existing manager - San Francisco CA - 05/19/16 - 05/19/16	Attended	420.72	-	-	379.96	10.20	16.31	-	10.00	4.25	-	-
8.	Conduct due diligence meetings with INTECH Investment Management, Eagle Asset Management, and Westwood Management Corporation - West Palm Beach & St.Petersburg, FL; Dallas, TX - 06/21/16 - 06/25/16	Attended	1,701.58	-	679.68	740.84	89.11	34.56	-	-	157.28	-	0.11
<b>Totals for Edward Wright</b>			<b>\$ 18,006.55</b>	<b>\$ -</b>	<b>\$ 2,028.28</b>	<b>\$ 14,735.66</b>	<b>\$ 392.36</b>	<b>\$ 283.25</b>	<b>\$ 10.00</b>	<b>\$ 83.67</b>	<b>\$ 473.22</b>	<b>\$ -</b>	<b>\$ 0.11</b>
<b>Totals for Investment Office</b>			<b>\$ 371,032.87</b>	<b>\$ 17,300.75</b>	<b>\$ 114,221.38</b>	<b>\$ 181,711.05</b>	<b>\$ 17,751.13</b>	<b>\$ 3,327.80</b>	<b>\$ 872.27</b>	<b>\$ 6,110.45</b>	<b>\$ 13,568.59</b>	<b>\$ 11,472.23</b>	<b>\$ 4,697.22</b>





**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Legal Office</b>													
<b>Fern Billingy</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 820.02	\$ 120.00	\$ 516.36	\$ -	\$ -	\$ 147.66	\$ -	\$ 36.00	\$ -	\$ -	\$ -
<b>Totals for Fern Billingy</b>			<b>\$ 820.02</b>	<b>\$ 120.00</b>	<b>\$ 516.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 147.66</b>	<b>\$ -</b>	<b>\$ 36.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Frank Boyd</b>													
1.	CALAPRS Course in Retirement Disability Administration - San Jose CA - 09/17/15 - 09/17/15	Attended	\$ 659.20	\$ 100.00	\$ -	\$ 474.50	\$ 20.00	\$ 43.70	\$ -	\$ 21.00	\$ -	\$ -	\$ -
2.	OCERS Semi-annual Disability Retirement Attorneys Roundtable - Santa Ana CA - 09/18/15 - 09/18/15	Attended	107.80	-	-	-	-	36.80	-	-	-	66.00	5.00
3.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	393.11	120.00	-	-	-	145.11	-	-	-	118.00	10.00
4.	Disability Retirement Attorneys Roundtable - Oakland CA - 03/18/16 - 03/18/16	Attended	543.00	-	145.40	287.96	22.80	16.88	-	26.00	43.96	-	-
5.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	236.40	120.00	-	-	-	57.27	-	24.00	35.13	-	-
<b>Totals for Frank Boyd</b>			<b>\$ 1,939.51</b>	<b>\$ 340.00</b>	<b>\$ 145.40</b>	<b>\$ 762.46</b>	<b>\$ 42.80</b>	<b>\$ 299.76</b>	<b>\$ -</b>	<b>\$ 71.00</b>	<b>\$ 79.09</b>	<b>\$ 184.00</b>	<b>\$ 15.00</b>
<b>Johanna Fontenot</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 893.36	\$ 120.00	\$ 516.36	\$ -	\$ -	\$ 155.25	\$ -	\$ 36.00	\$ 65.75	\$ -	\$ -
2.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	70.32	-	-	-	-	58.32	-	12.00	-	-	-
3.	Conduct budget meetings with Stockbridge Capital; conduct site inspections of Stockbridge and INVESCO properties - San Francisco CA - 06/09/16 - 06/10/16	Attended	499.13	-	-	447.96	-	17.06	-	24.00	10.11	-	-
4.	NAPPA's 2016 Legal Education Conference - New Orleans LA - 06/21/16 - 06/24/16	Attended	2,349.62	895.00	662.31	493.18	70.00	61.13	-	-	-	148.00	20.00
<b>Totals for Johanna Fontenot</b>			<b>\$ 3,812.43</b>	<b>\$ 1,015.00</b>	<b>\$ 1,178.67</b>	<b>\$ 941.14</b>	<b>\$ 70.00</b>	<b>\$ 291.76</b>	<b>\$ -</b>	<b>\$ 72.00</b>	<b>\$ 75.86</b>	<b>\$ 148.00</b>	<b>\$ 20.00</b>
<b>John Harrington</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 827.61	\$ 120.00	\$ 552.36	\$ -	\$ -	\$ 155.25	\$ -	\$ -	\$ -	\$ -	\$ -
2.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	180.60	120.00	-	-	-	48.60	-	12.00	-	-	-
<b>Totals for John Harrington</b>			<b>\$ 1,008.21</b>	<b>\$ 240.00</b>	<b>\$ 552.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 203.85</b>	<b>\$ -</b>	<b>\$ 12.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Legal Office</b>													
<b>Michael Herrera</b>													
1.	CDS Mediation - New York NY - 08/13/15 - 08/13/15	Attended	\$ 62.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43.95	\$ -	\$ 198.00	\$ 62.90
2.	Robbins Geller Rudman & Dowd LLP's 2015 Public Funds Forum - Laguna Beach CA - 09/08/15 - 09/10/15	Attended	1,605.26	660.00	738.42	-	-	47.84	-	60.00	-	84.00	15.00
3.	NAPPA Executive Board Meeting - Louisville KY - 10/09/15 - 10/09/15	Attended	1,707.97	-	415.54	1,100.70	-	31.05	-	63.68	-	82.00	15.00
4.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	963.40	-	774.54	-	-	123.05	-	54.00	11.81	-	-
5.	Panelist for San Francisco Bar Association - San Francisco CA - 01/27/16 - 01/27/16	Attended	29.16	-	-	-	-	29.16	-	-	-	-	-
6.	NAPPA Winter Seminar; panelist for IIF Seminar - Washington DC - 02/16/16 - 02/19/16	Attended	2,581.86	535.00	1,094.64	589.20	49.10	30.02	-	84.90	-	174.00	25.00
7.	CDS Litigation Settlement Hearing - New York NY - 04/15/16 - 04/15/16	Attended	0.00	-	-	-	-	-	-	-	-	-	-
8.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	55.73	-	-	-	-	55.73	-	-	-	-	-
9.	NAPPA's 2016 Legal Education Conference - New Orleans LA - 06/21/16 - 06/24/16	Attended	2,747.00	895.00	883.08	566.20	66.00	29.16	-	104.56	-	178.00	25.00
<b>Totals for Michael Herrera</b>			<b>\$ 9,753.28</b>	<b>\$ 2,090.00</b>	<b>\$ 3,906.22</b>	<b>\$ 2,256.10</b>	<b>\$ 115.10</b>	<b>\$ 346.01</b>	<b>\$ -</b>	<b>\$ 411.09</b>	<b>\$ 11.81</b>	<b>\$ 716.00</b>	<b>\$ 142.90</b>
<b>Barry Lew</b>													
1.	SACRS Legislative Committee Meeting - Sacramento CA - 09/18/15 - 09/18/15	Attended	\$ 865.59	\$ -	\$ 321.39	\$ 462.00	\$ 47.20	\$ -	\$ -	\$ 20.00	\$ -	\$ 15.00	\$ -
2.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,416.49	120.00	1,100.79	-	-	135.70	-	60.00	-	-	-
3.	SACRS Legislative Committee Meeting - Sacramento CA - 01/14/16 - 01/15/16	Attended	695.72	-	206.99	411.96	34.77	-	-	26.00	-	16.00	-
4.	SACRS Legislative Committee Meeting - Sacramento CA - 02/24/16 - 02/24/16	Attended	322.49	-	-	219.96	32.98	33.05	-	20.50	-	16.00	-
5.	SACRS Legislative Committee Meeting - Sacramento CA - 04/15/16 - 04/15/16	Attended	516.11	-	-	413.96	32.60	33.05	-	20.50	-	16.00	-
6.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	265.28	120.00	-	-	-	125.28	-	20.00	-	-	-
<b>Totals for Barry Lew</b>			<b>\$ 4,081.68</b>	<b>\$ 240.00</b>	<b>\$ 1,629.17</b>	<b>\$ 1,507.88</b>	<b>\$ 147.55</b>	<b>\$ 327.08</b>	<b>\$ -</b>	<b>\$ 167.00</b>	<b>\$ -</b>	<b>\$ 63.00</b>	<b>\$ -</b>
<b>Jill Rawal</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 1,243.14	\$ 120.00	\$ 774.54	\$ -	\$ -	\$ 174.80	\$ -	\$ 54.00	\$ 11.80	\$ 88.00	\$ 20.00
2.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	196.92	120.00	-	-	-	56.92	-	20.00	-	-	-
3.	NAPPA's 2016 Legal Education Conference - New Orleans LA - 06/21/16 - 06/24/16	Canceled	895.00	895.00	-	-	-	-	-	-	-	-	-
<b>Totals for Jill Rawal</b>			<b>\$ 2,335.06</b>	<b>\$ 1,135.00</b>	<b>\$ 774.54</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 231.72</b>	<b>\$ -</b>	<b>\$ 74.00</b>	<b>\$ 11.80</b>	<b>\$ 88.00</b>	<b>\$ 20.00</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Legal Office</b>													
<b>Steven Rice</b>													
1.	SACRS Public Pension Investment Management Program - Berkeley CA - 07/26/15 - 07/29/15	Attended	\$ 4,058.79	\$ 2,500.00	\$ 1,080.79	\$ 413.00	\$ 20.00	\$ -	\$ 25.00	\$ -	\$ 20.00	\$ -	\$ -
2.	SACRS Legislative Committee Meeting - Sacramento CA - 09/18/15 - 09/18/15	Attended	783.94	-	194.52	462.00	39.00	-	-	-	88.42	-	-
3.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	991.61	120.00	774.54	-	15.50	-	-	54.00	27.57	-	-
4.	SACRS Legislative Committee Meeting - Sacramento CA - 01/14/16 - 01/15/16	Attended	880.24	-	279.03	467.96	89.86	-	-	20.00	23.39	-	-
5.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	152.00	120.00	-	-	-	-	-	32.00	-	-	-
<b>Totals for Steven Rice</b>			<b>\$ 6,866.58</b>	<b>\$ 2,740.00</b>	<b>\$ 2,328.88</b>	<b>\$ 1,342.96</b>	<b>\$ 164.36</b>	<b>\$ -</b>	<b>\$ 25.00</b>	<b>\$ 106.00</b>	<b>\$ 159.38</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Christine Roseland</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 1,219.54	\$ 120.00	\$ 774.54	\$ -	\$ -	\$ 193.20	\$ -	\$ 40.00	\$ 11.80	\$ 60.00	\$ 20.00
2.	2016 Visions Insights & Perspectives Americas - Carlsbad CA - 01/26/16 - 01/29/16	Attended	714.76	-	503.40	-	-	153.36	-	-	-	43.00	15.00
3.	2016 Americas Real Assets Conference - Dana Point CA - 04/19/16 - 04/21/16	Attended	166.32	-	-	-	-	112.32	-	-	-	44.00	10.00
4.	ACC Corporate Counsel University - San Diego CA - 06/12/16 - 06/14/16	Attended	924.10	-	527.76	-	-	181.44	-	90.00	-	84.00	40.90
<b>Totals for Christine Roseland</b>			<b>\$ 3,024.72</b>	<b>\$ 120.00</b>	<b>\$ 1,805.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 640.32</b>	<b>\$ -</b>	<b>\$ 130.00</b>	<b>\$ 11.80</b>	<b>\$ 231.00</b>	<b>\$ 85.90</b>
<b>Totals for Legal Office</b>			<b>\$ 33,641.49</b>	<b>\$ 8,040.00</b>	<b>\$ 12,837.30</b>	<b>\$ 6,810.54</b>	<b>\$ 539.81</b>	<b>\$ 2,488.16</b>	<b>\$ 25.00</b>	<b>\$ 1,079.09</b>	<b>\$ 349.74</b>	<b>\$ 1,430.00</b>	<b>\$ 283.80</b>

**Member Services**

**Jim Alvarez**

1.	Outreach Benefit Event for 2016 LASD Round-Up - Laughlin NV - 04/02/16 - 04/06/16	Attended	\$ 798.96	\$ -	\$ 240.76	\$ -	\$ -	\$ 286.20	\$ -	\$ -	\$ -	\$ 252.00	\$ 20.00
<b>Totals for Jim Alvarez</b>			<b>\$ 798.96</b>	<b>\$ -</b>	<b>\$ 240.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 286.20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 252.00</b>	<b>\$ 20.00</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Member Services</b>													
<b>Carlos Barrios</b>													
1.	CEBS Employee Benefits Symposium - Vancouver, Canada - 08/23/15 - 08/26/15	Attended	\$ 2,237.36	\$ 875.00	\$ 640.80	\$ 381.01	\$ 70.00	\$ 32.55	\$ -	\$ -	\$ -	\$ 226.00	\$ 12.00
2.	CALAPRS Benefits Roundtable - San Jose CA - 09/18/15 - 09/18/15	Attended	801.55	100.00	186.09	369.50	-	34.96	-	36.00	-	71.00	4.00
3.	Retirement Benefit Outreach at LACMC's Spring Conference - Lake Arrowhead CA - 04/28/16 - 04/29/16	Attended	319.60	240.00	-	-	-	75.60	4.00	-	-	-	-
<b>Totals for Carlos Barrios</b>			<b>\$ 3,358.51</b>	<b>\$ 1,215.00</b>	<b>\$ 826.89</b>	<b>\$ 750.51</b>	<b>\$ 70.00</b>	<b>\$ 143.11</b>	<b>\$ 4.00</b>	<b>\$ 36.00</b>	<b>\$ -</b>	<b>\$ 297.00</b>	<b>\$ 16.00</b>
<b>Jacqueline Boute</b>													
1.	Outreach Benefit Event for 2016 LASD Round-Up - Laughlin NV - 04/02/16 - 04/06/16	Attended	\$ 845.40	\$ -	\$ 240.76	\$ -	\$ -	\$ 332.64	\$ -	\$ -	\$ -	\$ 252.00	\$ 20.00
<b>Totals for Jacqueline Boute</b>			<b>\$ 845.40</b>	<b>\$ -</b>	<b>\$ 240.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 332.64</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 252.00</b>	<b>\$ 20.00</b>
<b>Allan Cochran</b>													
1.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	\$ 1,352.69	\$ 120.00	\$ 925.95	\$ -	\$ -	\$ 155.25	\$ -	\$ 90.00	\$ 61.49	\$ -	\$ -
2.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	1,040.58	120.00	754.38	-	-	55.62	-	60.00	50.58	-	-
<b>Totals for Allan Cochran</b>			<b>\$ 2,393.27</b>	<b>\$ 240.00</b>	<b>\$ 1,680.33</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 210.87</b>	<b>\$ -</b>	<b>\$ 150.00</b>	<b>\$ 112.07</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Armendina Lejano</b>													
1.	Retirement Benefit Outreach at LACMC's Spring Conference - Lake Arrowhead CA - 04/28/16 - 04/29/16	Attended	\$ 190.00	\$ 190.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Armendina Lejano</b>			<b>\$ 190.00</b>	<b>\$ 190.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Kelly Puga</b>													
1.	2015 NPEA Annual Conference - Lexington KY - 10/24/15 - 10/28/15	Attended	\$ 2,622.20	\$ 695.00	\$ 868.32	\$ 884.20	\$ 137.00	\$ -	\$ -	\$ -	\$ 37.68	\$ -	\$ -
2.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,234.21	120.00	1,032.70	-	-	-	-	54.02	27.49	-	-
<b>Totals for Kelly Puga</b>			<b>\$ 3,856.41</b>	<b>\$ 815.00</b>	<b>\$ 1,901.02</b>	<b>\$ 884.20</b>	<b>\$ 137.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54.02</b>	<b>\$ 65.17</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Jeff Shevlowitz</b>													
1.	CEBS Employee Benefits Symposium - Vancouver, Canada - 08/23/15 - 08/26/15	Attended	\$ 2,117.43	\$ 875.00	\$ 626.98	\$ 319.45	\$ 108.00	\$ -	\$ -	\$ -	\$ -	\$ 188.00	\$ -
2.	IFEBP Certificate in Benefits and Compensation - San Diego CA - 02/15/16 - 02/20/16	Attended	5,304.66	3,420.00	1,508.86	-	-	145.80	-	90.00	-	140.00	-
<b>Totals for Jeff Shevlowitz</b>			<b>\$ 7,422.09</b>	<b>\$ 4,295.00</b>	<b>\$ 2,135.84</b>	<b>\$ 319.45</b>	<b>\$ 108.00</b>	<b>\$ 145.80</b>	<b>\$ -</b>	<b>\$ 90.00</b>	<b>\$ -</b>	<b>\$ 328.00</b>	<b>\$ -</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Member Services</b>													
<b>Totals for Member Services</b>			<b>\$ 18,864.64</b>	<b>\$ 6,755.00</b>	<b>\$ 7,025.60</b>	<b>\$ 1,954.16</b>	<b>\$ 315.00</b>	<b>\$ 1,118.62</b>	<b>\$ 4.00</b>	<b>\$ 330.02</b>	<b>\$ 177.24</b>	<b>\$ 1,129.00</b>	<b>\$ 56.00</b>
<b>QA &amp; Metrics</b>													
<b>Mary Arenas</b>													
1.	ATD Train the Trainer Certificate Program - San Diego CA - 03/16/16 - 03/18/16	Attended	\$ 2,590.00	\$ 1,395.00	\$ 673.98	\$ -	\$ -	\$ 142.02	\$ -	\$ 138.00	\$ -	\$ 221.00	\$ 20.00
<b>Totals for Mary Arenas</b>			<b>\$ 2,590.00</b>	<b>\$ 1,395.00</b>	<b>\$ 673.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 142.02</b>	<b>\$ -</b>	<b>\$ 138.00</b>	<b>\$ -</b>	<b>\$ 221.00</b>	<b>\$ 20.00</b>
<b>Brittany Bonifacio</b>													
1.	IIA's Beginning Auditor Tools and Techniques - Las Vegas NV - 06/06/16 - 06/09/16	Attended	\$ 4,190.74	\$ 1,975.00	\$ 1,426.88	\$ 256.96	\$ 115.04	\$ -	\$ -	\$ -	\$ 376.86	\$ -	\$ 40.00
<b>Totals for Brittany Bonifacio</b>			<b>\$ 4,190.74</b>	<b>\$ 1,975.00</b>	<b>\$ 1,426.88</b>	<b>\$ 256.96</b>	<b>\$ 115.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 376.86</b>	<b>\$ -</b>	<b>\$ 40.00</b>
<b>Dana Brooks</b>													
1.	ASQ's 2016 Lean and Six Sigma Conference - Phoenix AZ - 02/29/16 - 03/01/16	Attended	\$ 2,489.63	\$ 1,295.00	\$ 477.54	\$ 429.96	\$ 37.76	\$ 17.37	\$ -	\$ 68.00	\$ -	\$ 149.00	\$ 15.00
2.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	1,089.14	130.00	754.38	-	-	57.76	-	60.00	-	72.00	15.00
<b>Totals for Dana Brooks</b>			<b>\$ 3,578.77</b>	<b>\$ 1,425.00</b>	<b>\$ 1,231.92</b>	<b>\$ 429.96</b>	<b>\$ 37.76</b>	<b>\$ 75.13</b>	<b>\$ -</b>	<b>\$ 128.00</b>	<b>\$ -</b>	<b>\$ 221.00</b>	<b>\$ 30.00</b>
<b>Derwin Brown</b>													
1.	ASQ Audit Division Annual Conference - Reno NV - 10/28/15 - 10/30/15	Attended	\$ 2,325.30	\$ 1,395.00	\$ 410.28	\$ 259.00	\$ 78.00	\$ -	\$ -	\$ -	\$ 183.02	\$ -	\$ -
2.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,112.32	120.00	774.54	-	182.82	-	-	-	34.96	-	-
3.	ATD TeckKnowledge 2016 Conference - Las Vegas NV - 01/13/16 - 01/15/16	Attended	2,154.20	1,044.92	519.76	285.96	74.00	-	-	-	229.56	-	-
4.	CEM Global Pension Administration Conference - Austin TX - 05/02/16 - 05/05/16	Attended	1,293.75	-	617.55	455.20	132.00	-	-	-	-	69.00	20.00
5.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Canceled	0.00	-	-	-	-	-	-	-	-	-	-
6.	IIA's Audit Report Writing - Las Vegas NV - 06/08/16 - 06/09/16	Attended	2,686.11	1,295.00	1,061.76	-	100.00	-	-	-	124.35	103.00	20.00
<b>Totals for Derwin Brown</b>			<b>\$ 9,571.68</b>	<b>\$ 3,854.92</b>	<b>\$ 3,383.89</b>	<b>\$ 1,000.16</b>	<b>\$ 566.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 571.89</b>	<b>\$ 172.00</b>	<b>\$ 40.00</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>QA &amp; Metrics</b>													
<b>Veronica De La Torre</b>													
1.	CEBS Employee Benefits Symposium - Vancouver, Canada - 08/23/15 - 08/26/15	Attended	\$ 2,397.48	\$ 875.00	\$ 634.53	\$ 411.09	\$ 138.86	\$ -	\$ -	\$ -	\$ -	\$ 246.00	\$ 92.00
2.	ATD Train the Trainer Certificate Program - San Diego CA - 03/16/16 - 03/18/16	Attended	2,417.95	1,395.00	638.31	-	-	143.64	-	-	-	221.00	20.00
<b>Totals for Veronica De La Torre</b>			<b>\$ 4,815.43</b>	<b>\$ 2,270.00</b>	<b>\$ 1,272.84</b>	<b>\$ 411.09</b>	<b>\$ 138.86</b>	<b>\$ 143.64</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 467.00</b>	<b>\$ 112.00</b>
<b>Karina Diaz</b>													
1.	ATD Train the Trainer Certificate Program - Phoenix AZ - 02/03/16 - 02/05/16	Attended	\$ 2,524.85	\$ 1,395.00	\$ 542.40	\$ 332.96	\$ 70.49	\$ -	\$ -	\$ -	\$ -	\$ 164.00	\$ 20.00
<b>Totals for Karina Diaz</b>			<b>\$ 2,524.85</b>	<b>\$ 1,395.00</b>	<b>\$ 542.40</b>	<b>\$ 332.96</b>	<b>\$ 70.49</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164.00</b>	<b>\$ 20.00</b>
<b>Ching Fong</b>													
1.	CEBS Employee Benefits Symposium - Vancouver, Canada - 08/23/15 - 08/26/15	Attended	\$ 2,341.86	\$ 875.00	\$ 634.53	\$ 327.84	\$ 145.49	\$ -	\$ -	\$ -	\$ -	\$ 267.00	\$ 92.00
<b>Totals for Ching Fong</b>			<b>\$ 2,341.86</b>	<b>\$ 875.00</b>	<b>\$ 634.53</b>	<b>\$ 327.84</b>	<b>\$ 145.49</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 267.00</b>	<b>\$ 92.00</b>
<b>Nora Jackson</b>													
1.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	\$ 1,089.78	\$ 130.00	\$ 754.38	\$ -	\$ -	\$ 58.40	\$ -	\$ 60.00	\$ -	\$ 72.00	\$ 15.00
<b>Totals for Nora Jackson</b>			<b>\$ 1,089.78</b>	<b>\$ 130.00</b>	<b>\$ 754.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58.40</b>	<b>\$ -</b>	<b>\$ 60.00</b>	<b>\$ -</b>	<b>\$ 72.00</b>	<b>\$ 15.00</b>
<b>Arlene Owens</b>													
1.	CALAPRS Benefits Roundtable - San Jose CA - 09/18/15 - 09/18/15	Attended	\$ 815.71	\$ 100.00	\$ 186.09	\$ 452.00	\$ 58.59	\$ -	\$ -	\$ -	\$ 19.03	\$ -	\$ -
2.	ATD Master Trainer Program - Phoenix AZ - 10/13/15 - 10/16/15	Attended	4,011.19	2,745.00	489.49	615.70	127.00	-	-	-	-	-	34.00
3.	SACRS Fall Conference 2015 - San Diego CA - 11/17/15 - 11/20/15	Attended	1,276.16	120.00	774.54	-	-	132.28	20.00	141.00	88.34	-	-
4.	ATD TeckKnowledge 2016 Conference - Las Vegas NV - 01/13/16 - 01/15/16	Attended	2,317.17	1,044.92	519.76	326.45	78.86	-	-	-	347.18	-	-
5.	ATD Consulting Skills Certificate Training - Denver CO - 05/20/16 - 05/21/16	Attended	1,217.22	-	394.74	462.20	74.28	-	16.00	34.00	200.00	31.00	5.00
6.	IIA's Audit Report Writing - Las Vegas NV - 06/08/16 - 06/09/16	Attended	2,719.58	1,295.00	730.24	349.96	-	89.32	10.00	-	245.06	-	-
<b>Totals for Arlene Owens</b>			<b>\$ 12,357.03</b>	<b>\$ 5,304.92</b>	<b>\$ 3,094.86</b>	<b>\$ 2,206.31</b>	<b>\$ 338.73</b>	<b>\$ 221.60</b>	<b>\$ 46.00</b>	<b>\$ 175.00</b>	<b>\$ 899.61</b>	<b>\$ 31.00</b>	<b>\$ 39.00</b>
<b>Phuong Reyes</b>													
1.	CEBS Employee Benefits Symposium - Vancouver, Canada - 08/23/15 - 08/26/15	Attended	\$ 2,323.86	\$ 875.00	\$ 634.53	\$ 327.84	\$ 127.49	\$ -	\$ -	\$ -	\$ -	\$ 267.00	\$ 92.00
<b>Totals for Phuong Reyes</b>			<b>\$ 2,323.86</b>	<b>\$ 875.00</b>	<b>\$ 634.53</b>	<b>\$ 327.84</b>	<b>\$ 127.49</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 267.00</b>	<b>\$ 92.00</b>



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>QA &amp; Metrics</b>													
<b>Jo Ann Trinkle</b>													
1.	ATD Train the Trainer Certificate Program - Phoenix AZ - 02/03/16 - 02/05/16	Attended	\$ 2,548.36	\$ 1,395.00	\$ 542.40	\$ 332.96	\$ 94.00	\$ -	\$ -	\$ -	\$ -	\$ 164.00	\$ 20.00
<b>Totals for Jo Ann Trinkle</b>			<b>\$ 2,548.36</b>	<b>\$ 1,395.00</b>	<b>\$ 542.40</b>	<b>\$ 332.96</b>	<b>\$ 94.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164.00</b>	<b>\$ 20.00</b>
<b>Totals for QA &amp; Metrics</b>			<b>\$ 47,932.36</b>	<b>\$ 20,894.84</b>	<b>\$ 14,192.61</b>	<b>\$ 5,626.08</b>	<b>\$ 1,634.68</b>	<b>\$ 640.79</b>	<b>\$ 46.00</b>	<b>\$ 501.00</b>	<b>\$ 1,848.36</b>	<b>\$ 2,046.00</b>	<b>\$ 520.00</b>

<b>Retiree Healthcare</b>													
<b>Leilani Ignacio</b>													
1.	CVS Caremark Due Diligence Visit - Chicago IL - 09/16/15 - 09/17/15	Attended	\$ 693.53	\$ -	\$ 183.14	\$ 293.70	\$ -	\$ 33.35	\$ -	\$ 41.34	\$ -	\$ 132.00	\$ 10.00
2.	IFEBP 61st U.S. Annual Employee Benefits Conference - Honolulu HI - 11/08/15 - 11/11/15	Attended	4,131.11	1,375.00	1,304.85	625.26	15.48	33.35	-	133.17	-	506.00	138.00
3.	IFEBP's Health Care Management Conference - Phoenix AZ - 04/11/16 - 04/13/16	Attended	2,386.77	1,385.00	705.81	142.96	40.00	-	-	-	-	93.00	20.00
4.	Quarterly and Annual Reporting Meeting with Anthem Blue Cross - Sacramento CA - 06/06/16 - 06/07/16	Attended	265.06	-	108.11	156.95	-	-	-	-	-	-	-
<b>Totals for Leilani Ignacio</b>			<b>\$ 7,476.47</b>	<b>\$ 2,760.00</b>	<b>\$ 2,301.91</b>	<b>\$ 1,218.87</b>	<b>\$ 55.48</b>	<b>\$ 66.70</b>	<b>\$ -</b>	<b>\$ 174.51</b>	<b>\$ -</b>	<b>\$ 731.00</b>	<b>\$ 168.00</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Retiree Healthcare</b>													
<b>Kathy Migita</b>													
1.	CVS Caremark Due Diligence Visit - Chicago IL - 09/16/15 - 09/17/15	Attended	\$ 643.37	\$ -	\$ 183.14	\$ 273.70	\$ -	\$ -	\$ -	\$ 44.53	\$ -	\$ 132.00	\$ 10.00
2.	AHIP National Conferences on Medicare and Medicaid and Dual Eligibles Summit - Washington DC - 10/18/15 - 10/22/15	Attended	2,635.36	675.00	1,016.76	537.70	-	-	-	108.90	-	272.00	25.00
3.	IFEBP 61st U.S. Annual Employee Benefits Conference - Honolulu HI - 11/08/15 - 11/11/15	Attended	2,215.31	-	1,043.88	518.01	79.42	-	-	36.00	-	115.00	423.00
4.	Industry Collaboration Effort Annual Conference - San Francisco CA - 11/12/15 - 11/13/15	Attended	2,394.64	700.00	1,085.30	63.00	147.81	-	-	171.53	207.00	-	20.00
5.	Life Secure - Due Diligence for Long Term Care Carrier - Detroit MI - 02/16/16 - 02/18/16	Attended	1,241.95	-	321.88	729.09	-	-	-	65.98	-	110.00	15.00
6.	Conduct due diligence with CVS Caremark/Anthem (EGWP) - Scottsdale AZ - 03/02/16 - 03/03/16	Attended	672.98	-	352.02	208.96	-	-	-	20.00	-	82.00	10.00
7.	AHIP National Health Policy Conference - Washington DC - 03/09/16 - 03/10/16	Attended	2,439.78	725.00	776.31	575.03	48.00	-	-	87.44	-	208.00	20.00
8.	CVS Health Client Forum - Washington DC - 04/01/16 - 04/03/16	Attended	1,520.75	-	216.41	675.41	165.51	-	-	235.42	-	208.00	20.00
9.	World Health Care Congress - Washington DC - 04/10/16 - 04/13/16	Attended	2,701.90	295.00	1,293.85	542.70	74.00	-	-	130.35	-	336.00	30.00
10.	NCPERS Annual Conference - San Diego CA - 05/14/16 - 05/19/16	Attended	1,375.53	-	780.60	-	134.93	-	-	168.00	-	267.00	25.00
11.	IFEBP Washington Legislative Update - Washington DC - 05/23/16 - 05/24/16	Attended	3,133.90	1,395.00	776.31	594.15	-	-	-	87.44	-	256.00	25.00
12.	Quarterly and Annual Reporting Meeting with Anthem Blue Cross - Sacramento CA - 06/06/16 - 06/07/16	Attended	351.06	-	108.11	156.95	-	-	-	48.00	-	28.00	10.00
13.	AHIP's Institute & Expo 2016 - Las Vegas NV - 06/15/16 - 06/17/16	Attended	2,575.46	925.00	1,025.92	173.96	79.62	-	-	50.00	-	220.00	100.96
<b>Totals for Kathy Migita</b>			<b>\$ 23,901.99</b>	<b>\$ 4,715.00</b>	<b>\$ 8,980.49</b>	<b>\$ 5,048.66</b>	<b>\$ 729.29</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,253.59</b>	<b>\$ 207.00</b>	<b>\$ 2,234.00</b>	<b>\$ 733.96</b>



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Retiree Healthcare</b>													
<b>Cassandra Smith</b>													
1.	CVS Caremark Due Diligence Visit - Chicago IL - 09/16/15 - 09/17/15	Attended	\$ 756.24	\$ -	\$ 183.14	\$ 273.70	\$ -	\$ 112.87	\$ -	\$ 44.53	\$ -	\$ 132.00	\$ 10.00
2.	AHIP National Conferences on Medicare and Medicaid and Dual Eligibles Summit - Washington DC - 10/18/15 - 10/22/15	Attended	2,874.80	675.00	1,016.76	618.30	81.00	111.84	-	108.90	-	238.00	25.00
3.	Accordant Care Client Summit - Greensboro NC - 10/27/15 - 10/29/15	Attended	797.36	-	414.92	382.44	-	-	-	-	-	-	-
4.	IFEBP 61st U.S. Annual Employee Benefits Conference - Honolulu HI - 11/08/15 - 11/11/15	Attended	4,059.77	1,375.00	1,408.56	596.01	-	113.56	-	86.64	-	365.00	115.00
5.	Industry Collaboration Effort Annual Conference - San Francisco CA - 11/12/15 - 11/13/15	Attended	2,087.94	700.00	1,085.30	63.00	-	-	-	86.64	-	138.00	15.00
6.	NCPERS Healthcare Symposium & Legislative Conference - Washington DC - 01/24/16 - 01/26/16	Canceled	30.04	-	-	30.04	-	-	-	-	-	-	-
7.	Life Secure - Due Diligence for Long Term Care Carrier - Detroit MI - 02/16/16 - 02/18/16	Canceled	45.83	-	-	45.83	-	-	-	-	-	-	-
8.	Conduct due diligence with CVS Caremark/Anthem (EGWP) - Scottsdale AZ - 03/02/16 - 03/03/16	Attended	620.98	-	352.02	208.96	-	-	-	60.00	-	-	-
9.	AHIP National Health Policy Conference - Washington DC - 03/09/16 - 03/10/16	Canceled	33.83	-	-	33.83	-	-	-	-	-	-	-
10.	NCPERS Annual Conference - San Diego CA - 05/14/16 - 05/19/16	Attended	2,584.06	800.00	1,329.92	-	-	130.14	-	140.00	-	159.00	25.00
11.	IFEBP Washington Legislative Update - Washington DC - 05/23/16 - 05/24/16	Attended	3,004.46	1,795.00	376.31	594.15	77.00	-	-	-	-	142.00	20.00
12.	Quarterly and Annual Reporting Meeting with Anthem Blue Cross - Sacramento CA - 06/06/16 - 06/07/16	Attended	326.31	-	108.11	218.20	-	-	-	-	-	-	-
13.	AHIP's Institute & Expo 2016 - Las Vegas NV - 06/15/16 - 06/17/16	Attended	2,401.60	925.00	937.44	-	79.62	297.54	-	-	-	147.00	15.00
<b>Totals for Cassandra Smith</b>			<b>\$ 19,623.22</b>	<b>\$ 6,270.00</b>	<b>\$ 7,212.48</b>	<b>\$ 3,064.46</b>	<b>\$ 237.62</b>	<b>\$ 765.95</b>	<b>\$ -</b>	<b>\$ 526.71</b>	<b>\$ -</b>	<b>\$ 1,321.00</b>	<b>\$ 225.00</b>
<b>Totals for Retiree Healthcare</b>			<b>\$ 51,001.68</b>	<b>\$ 13,745.00</b>	<b>\$ 18,494.88</b>	<b>\$ 9,331.99</b>	<b>\$ 1,022.39</b>	<b>\$ 832.65</b>	<b>\$ -</b>	<b>\$ 1,954.81</b>	<b>\$ 207.00</b>	<b>\$ 4,286.00</b>	<b>\$ 1,126.96</b>

**Systems**

**Roxana Castillo**

1.	2015 TTC Fraud Prevention Seminar - San Diego CA - 07/17/15 - 07/17/15	Attended	\$ 426.17	\$ -	\$ 233.37	\$ -	\$ -	\$ 151.80	\$ -	\$ -	\$ -	\$ 36.00	\$ 5.00
2.	Morgan Stanley and State Street Bank due diligence visit - West Conshohocken, PA; Boston, MA; Toronto, Canada - 09/14/15 - 09/17/15	Attended	2,604.64	-	1,030.68	975.15	198.21	36.11	-	128.21	33.28	165.00	38.00
3.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	884.73	120.00	628.95	-	-	57.78	-	40.00	-	28.00	10.00
<b>Totals for Roxana Castillo</b>			<b>\$ 3,915.54</b>	<b>\$ 120.00</b>	<b>\$ 1,893.00</b>	<b>\$ 975.15</b>	<b>\$ 198.21</b>	<b>\$ 245.69</b>	<b>\$ -</b>	<b>\$ 168.21</b>	<b>\$ 33.28</b>	<b>\$ 229.00</b>	<b>\$ 53.00</b>

**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Systems</b>													
<b>Larisa Fradkin</b>													
1.	Java One Oracle Conference - San Francisco CA - 10/25/15 - 10/29/15	Attended	\$ 3,373.95	\$ 1,450.00	\$ 1,164.48	\$ -	\$ -	\$ 440.45	\$ -	\$ 49.02	\$ -	\$ 255.00	\$ 15.00
<b>Totals for Larisa Fradkin</b>			<b>\$ 3,373.95</b>	<b>\$ 1,450.00</b>	<b>\$ 1,164.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 440.45</b>	<b>\$ -</b>	<b>\$ 49.02</b>	<b>\$ -</b>	<b>\$ 255.00</b>	<b>\$ 15.00</b>
<b>John Gaffney</b>													
1.	UX Immersion: Interactions - San Diego CA - 04/18/16 - 04/21/16	Attended	\$ 2,849.27	\$ 1,475.00	\$ 1,032.96	\$ -	\$ 145.00	\$ 12.31	\$ -	\$ -	\$ -	\$ 159.00	\$ 25.00
<b>Totals for John Gaffney</b>			<b>\$ 2,849.27</b>	<b>\$ 1,475.00</b>	<b>\$ 1,032.96</b>	<b>\$ -</b>	<b>\$ 145.00</b>	<b>\$ 12.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 159.00</b>	<b>\$ 25.00</b>
<b>Sandy Pang</b>													
1.	Milliman Employee Benefits Conference - Seattle WA - 11/06/15 - 11/06/15	Attended	\$ 796.44	\$ -	\$ 334.23	\$ 310.20	\$ 6.00	\$ 33.01	\$ -	\$ 24.00	\$ -	\$ 86.00	\$ 3.00
<b>Totals for Sandy Pang</b>			<b>\$ 796.44</b>	<b>\$ -</b>	<b>\$ 334.23</b>	<b>\$ 310.20</b>	<b>\$ 6.00</b>	<b>\$ 33.01</b>	<b>\$ -</b>	<b>\$ 24.00</b>	<b>\$ -</b>	<b>\$ 86.00</b>	<b>\$ 3.00</b>
<b>James Pu</b>													
1.	2015 TTC Fraud Prevention Seminar - San Diego CA - 07/17/15 - 07/17/15	Attended	\$ 462.27	\$ -	\$ 269.47	\$ -	\$ -	\$ 151.80	\$ -	\$ -	\$ -	\$ 36.00	\$ 5.00
2.	Morgan Stanley and State Street Bank due diligence visit - West Conshohocken, PA; Boston, MA; Toronto, Canada - 09/14/15 - 09/17/15	Attended	2,619.55	-	1,011.27	1,008.04	264.44	33.58	-	38.00	33.22	193.00	38.00
3.	Speaker at KCERA 2015 Board Retreat - Bakersfield CA - 09/15/15 - 09/15/15	Attended	276.76	-	100.85	-	-	136.91	-	-	-	34.00	5.00
4.	Guest speaker at Nossaman's 2016 Emerging Employment Issues Seminars - Costa Mesa CA - 02/25/16 - 02/25/16	Attended	44.28	-	-	-	-	44.28	-	-	-	-	-
5.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	844.73	120.00	628.95	-	-	57.78	-	-	-	28.00	10.00
6.	NAPPA's 2016 Legal Education Conference - New Orleans LA - 06/21/16 - 06/24/16	Attended	1,286.32	-	441.54	624.20	-	34.45	-	44.13	-	132.00	10.00
<b>Totals for James Pu</b>			<b>\$ 5,533.91</b>	<b>\$ 120.00</b>	<b>\$ 2,452.08</b>	<b>\$ 1,632.24</b>	<b>\$ 264.44</b>	<b>\$ 458.80</b>	<b>\$ -</b>	<b>\$ 82.13</b>	<b>\$ 33.22</b>	<b>\$ 423.00</b>	<b>\$ 68.00</b>
<b>Gary Smith</b>													
1.	SACRS Annual Spring Conference - Costa Mesa CA - 05/10/16 - 05/13/16	Attended	\$ 1,030.16	\$ 120.00	\$ 694.38	\$ -	\$ -	\$ 57.78	\$ -	\$ 120.00	\$ -	\$ 28.00	\$ 10.00
<b>Totals for Gary Smith</b>			<b>\$ 1,030.16</b>	<b>\$ 120.00</b>	<b>\$ 694.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 57.78</b>	<b>\$ -</b>	<b>\$ 120.00</b>	<b>\$ -</b>	<b>\$ 28.00</b>	<b>\$ 10.00</b>
<b>Tony Soto</b>													
1.	2015 TTC Fraud Prevention Seminar - San Diego CA - 07/17/15 - 07/17/15	Attended	\$ 492.27	\$ -	\$ 281.47	\$ -	\$ -	\$ 151.80	\$ -	\$ -	\$ -	\$ 54.00	\$ 5.00
<b>Totals for Tony Soto</b>			<b>\$ 492.27</b>	<b>\$ -</b>	<b>\$ 281.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 151.80</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54.00</b>	<b>\$ 5.00</b>



**4TH QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2016  
FOR TRAVEL DURING JULY 2015 - JUNE 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Systems</b>													
<b>Jan Tran</b>													
1.	Milliman Employee Benefits Conference - Seattle WA - 11/06/15 - 11/06/15	Attended	\$ 900.87	\$ -	\$ 314.12	\$ 307.20	\$ 93.00	\$ 19.55	\$ -	\$ 19.00	\$ -	\$ 138.00	\$ 10.00
<b>Totals for Jan Tran</b>			<b>\$ 900.87</b>	<b>\$ -</b>	<b>\$ 314.12</b>	<b>\$ 307.20</b>	<b>\$ 93.00</b>	<b>\$ 19.55</b>	<b>\$ -</b>	<b>\$ 19.00</b>	<b>\$ -</b>	<b>\$ 138.00</b>	<b>\$ 10.00</b>
<b>Totals for Systems</b>			<b>\$ 18,892.41</b>	<b>\$ 3,285.00</b>	<b>\$ 8,166.72</b>	<b>\$ 3,224.79</b>	<b>\$ 706.65</b>	<b>\$ 1,419.39</b>	<b>\$ -</b>	<b>\$ 462.36</b>	<b>\$ 66.50</b>	<b>\$ 1,372.00</b>	<b>\$ 189.00</b>
<b>GRAND TOTALS:</b>			<b>\$ 719,619.12</b>	<b>\$ 125,917.21</b>	<b>\$ 239,703.62</b>	<b>\$ 237,206.69</b>	<b>\$ 26,217.63</b>	<b>\$ 15,856.75</b>	<b>\$ 1,016.27</b>	<b>\$ 13,823.07</b>	<b>\$ 19,643.13</b>	<b>\$ 31,916.23</b>	<b>\$ 8,578.47</b>

**ATTACHMENT B**  
**FISCAL YEAR 2017 FINANCIAL REPORTS**

1ST QUARTER BOARD  
 EDUCATION AND TRAVEL EXPENDITURE REPORT  
 FOR FISCAL YEAR 2017  
 FOR TRAVEL DURING JULY 2016 - SEPTEMBER 2016

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Marvin Adams</b>													
A 1.	Public Retirement Journal Seminar - Sacramento CA - 09/08/16 - 09/08/16	Attended	\$ 900.49	\$ 200.00	\$ 247.85	\$ 346.96	\$ 54.68	\$ -	\$ -	\$ 18.00	\$ -	\$ 28.00	\$ 5.00
B -	CALAPRS Principles for Pension Management for Trustees - Malibu CA - 08/09/16 - 08/12/16	Attended	2,560.48	2,500.00	-	-	-	60.48	-	-	-	-	-
<b>Totals for Marvin Adams</b>			<b>\$ 3,460.97</b>	<b>\$ 2,700.00</b>	<b>\$ 247.85</b>	<b>\$ 346.96</b>	<b>\$ 54.68</b>	<b>\$ 60.48</b>	<b>\$ -</b>	<b>\$ 18.00</b>	<b>\$ -</b>	<b>\$ 28.00</b>	<b>\$ 5.00</b>
<b>Yves Chery</b>													
A 1.	CII Fall Conference - Chicago IL - 09/28/16 - 09/30/16	Attended	\$ 1,639.55	\$ 395.00	\$ 746.67	\$ 347.20	\$ 8.00	\$ 22.68	\$ -	\$ 120.00	\$ -	\$ -	\$ -
B -	SACRS Board of Directors Meeting - Sacramento CA - 07/11/16 - 07/12/16	Attended	204.09	-	109.49	-	13.00	21.60	-	60.00	-	-	-
-	IFEPB International & Emerging Market Investing - San Francisco CA - 07/25/16 - 07/27/16	Attended	5,547.07	4,000.00	836.09	-	40.30	424.44	-	246.24	-	-	-
-	SACRS Legislative Committee Meeting - Sacramento CA - 09/16/16 - 09/16/16	Attended	257.89	-	-	189.96	15.25	22.68	30.00	-	-	-	-
-	SACRS Board of Directors Meeting - Sacramento CA - 09/19/16 - 09/20/16	Attended	555.13	-	109.49	349.96	13.00	22.68	-	60.00	-	-	-
<b>Totals for Yves Chery</b>			<b>\$ 8,203.73</b>	<b>\$ 4,395.00</b>	<b>\$ 1,801.74</b>	<b>\$ 887.12</b>	<b>\$ 89.55</b>	<b>\$ 514.08</b>	<b>\$ 30.00</b>	<b>\$ 486.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Vivian Gray</b>													
A 1.	CII Fall Conference - Chicago IL - 09/28/16 - 09/30/16	Attended	\$ 1,881.74	\$ -	\$ 995.56	\$ 886.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B -	SACRS Board of Directors Meeting - Sacramento CA - 07/11/16 - 07/12/16	Attended	1,815.54	-	1,100.82	487.96	62.76	-	-	58.00	-	86.00	20.00
-	SACRS Board of Directors Meeting - Sacramento CA - 09/19/16 - 09/20/16	Attended	366.63	-	366.63	-	-	-	-	-	-	-	-
X -	NCPERS Public Pension Financial Forum - New Haven CT - 08/21/16 - 08/23/16	Canceled	50.00	50.00	-	-	-	-	-	-	-	-	-
<b>Totals for Vivian Gray</b>			<b>\$ 4,113.91</b>	<b>\$ 50.00</b>	<b>\$ 2,463.01</b>	<b>\$ 1,374.14</b>	<b>\$ 62.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58.00</b>	<b>\$ -</b>	<b>\$ 86.00</b>	<b>\$ 20.00</b>
<b>David Green</b>													
B -	Conduct RFP finalist interviews with StepStone and TorreyCove - San Diego CA - 08/22/16 - 09/22/16	Attended	\$ 491.81	\$ -	\$ 261.97	\$ -	\$ -	\$ 132.84	\$ -	\$ -	\$ -	\$ 87.00	\$ 10.00
<b>Totals for David Green</b>			<b>\$ 491.81</b>	<b>\$ -</b>	<b>\$ 261.97</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 132.84</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 87.00</b>	<b>\$ 10.00</b>

1ST QUARTER BOARD  
 EDUCATION AND TRAVEL EXPENDITURE REPORT  
 FOR FISCAL YEAR 2017  
 FOR TRAVEL DURING JULY 2016 - SEPTEMBER 2016

Attendee	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Keith Knox</b>													
B	CALAPRS Principles for Pension Management for Trustees - Malibu CA - 08/09/16 - 08/12/16	Attended	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Keith Knox</b>			<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Diane Sandoval</b>													
A	1. Pension Bndge Private Equity Exclusive Conference - Chicago IL - 07/25/16 - 07/26/16	Attended	\$ 2,224.70	\$ 189.00	\$ 1,039.02	\$ 636.46	\$ 86.80	\$ 12.42	\$ -	\$ -	\$ -	\$ 241.00	\$ 20.00
<b>Totals for Diane Sandoval</b>			<b>\$ 2,224.70</b>	<b>\$ 189.00</b>	<b>\$ 1,039.02</b>	<b>\$ 636.46</b>	<b>\$ 86.80</b>	<b>\$ 12.42</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 241.00</b>	<b>\$ 20.00</b>
<b>Herman Santos</b>													
A	1. PREA Institutional Investor Real Estate Conference - Washington DC - 09/28/16 - 09/30/16	Attended	\$ 2,030.23	\$ 110.00	\$ -	\$ 1,622.66	\$ 34.71	\$ 35.91	\$ -	\$ -	\$ -	\$ 175.00	\$ 51.95
<b>Totals for Herman Santos</b>			<b>\$ 2,030.23</b>	<b>\$ 110.00</b>	<b>\$ -</b>	<b>\$ 1,622.66</b>	<b>\$ 34.71</b>	<b>\$ 35.91</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175.00</b>	<b>\$ 51.95</b>
<b>Michael Schneider</b>													
A	1. IFEPB International & Emerging Market Investing - San Francisco CA - 07/25/16 - 07/27/16	Attended	\$ 5,738.50	\$ 3,750.00	\$ 1,166.79	\$ 523.96	\$ 157.75	\$ -	\$ -	\$ -	\$ -	\$ 120.00	\$ 20.00
<b>Totals for Michael Schneider</b>			<b>\$ 5,738.50</b>	<b>\$ 3,750.00</b>	<b>\$ 1,166.79</b>	<b>\$ 523.96</b>	<b>\$ 157.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120.00</b>	<b>\$ 20.00</b>
<b>Valerie Villarreal</b>													
B	- Conduct RFP finalist interviews with StepStone and TorreyCove - San Diego CA - 08/22/16 - 08/22/16	Attended	\$ 487.57	\$ -	\$ 219.97	\$ -	\$ -	\$ 129.60	\$ -	\$ 25.00	\$ -	\$ 103.00	\$ 10.00
<b>Totals for Valerie Villarreal</b>			<b>\$ 487.57</b>	<b>\$ -</b>	<b>\$ 219.97</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129.60</b>	<b>\$ -</b>	<b>\$ 25.00</b>	<b>\$ -</b>	<b>\$ 103.00</b>	<b>\$ 10.00</b>
<b>GRAND TOTALS:</b>			<b>\$ 29,251.42</b>	<b>\$ 13,694.00</b>	<b>\$ 7,200.35</b>	<b>\$ 5,391.30</b>	<b>\$ 486.25</b>	<b>\$ 885.33</b>	<b>\$ 30.00</b>	<b>\$ 587.24</b>	<b>\$ -</b>	<b>\$ 840.00</b>	<b>\$ 136.95</b>

Category Legend:

- A - Pre-approved conferences and conferences not listed in Attachment C of the LACERA Education and Travel Policy.
- B - Administrative conferences and/or local educational conferences that do not require common carrier travel and lodging totaling less than \$1,500.
- C - Events pending receipt of reimbursement claim.
- X - Canceled events for which expenses have been incurred.



**1ST QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2017  
FOR TRAVEL DURING JULY 2016 - SEPTEMBER 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Administrative Services</b>													
<b>Holly Henderson</b>													
1.	GFOA's Budget Analyst Training Academy - Chicago IL - 09/27/16 - 09/30/16	Attended	\$ 1,624.42	\$ 925.00	\$ -	\$ 236.20	\$ 147.22	\$ -	\$ -	\$ -	\$ -	\$ 291.00	\$ 25.00
<b>Totals for Holly Henderson</b>			<b>\$ 1,624.42</b>	<b>\$ 925.00</b>	<b>\$ -</b>	<b>\$ 236.20</b>	<b>\$ 147.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 291.00</b>	<b>\$ 25.00</b>
<b>Kimberly Hines</b>													
1.	GFOA's Budget Analyst Training Academy - Chicago IL - 09/27/16 - 09/30/16	Canceled	\$ 1,111.20	\$ 925.00	\$ -	\$ 186.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Kimberly Hines</b>			<b>\$ 1,111.20</b>	<b>\$ 925.00</b>	<b>\$ -</b>	<b>\$ 186.20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Totals for Administrative Services</b>			<b>\$ 2,735.62</b>	<b>\$ 1,850.00</b>	<b>\$ -</b>	<b>\$ 422.40</b>	<b>\$ 147.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 291.00</b>	<b>\$ 25.00</b>

<b>Communications</b>													
<b>Amanda Aguayo</b>													
1.	Public Retirement Journal Seminar - Sacramento CA - 09/08/16 - 09/08/16	Attended	\$ 878.49	\$ 200.00	\$ 201.85	\$ 445.96	\$ 30.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Amanda Aguayo</b>			<b>\$ 878.49</b>	<b>\$ 200.00</b>	<b>\$ 201.85</b>	<b>\$ 445.96</b>	<b>\$ 30.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Totals for Communications</b>			<b>\$ 878.49</b>	<b>\$ 200.00</b>	<b>\$ 201.85</b>	<b>\$ 445.96</b>	<b>\$ 30.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Executive Office</b>													
<b>Robert Hill</b>													
1.	ISCEBS Employee Benefits Symposium - Baltimore MD - 09/18/16 - 09/21/16	Canceled	\$ 256.50	\$ 60.00	\$ -	\$ 196.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Robert Hill</b>			<b>\$ 256.50</b>	<b>\$ 60.00</b>	<b>\$ -</b>	<b>\$ 196.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**1ST QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2017  
FOR TRAVEL DURING JULY 2016 - SEPTEMBER 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Executive Office</b>													
<b>Gregg Rademacher</b>													
1.	IFEPB International & Emerging Market Investing - San Francisco CA - 07/25/16 - 07/27/16	Attended	\$ 5,121.16	\$ 3,750.00	\$ 890.80	\$ 346.96	\$ 20.40	\$ -	\$ -	\$ -	\$ 113.00	\$ -	\$ -
2.	National Association of State Retirement Administrators Annual Conference - Coeur d'Alene ID - 08/06/16 - 08/10/16	Attended	3,118.72	1,000.00	1,128.35	399.20	296.26	-	-	178.91	-	111.00	5.00
3.	RELAC Outreach Luncheon - Las Vegas NV - 09/20/16 - 09/20/16	Attended	225.40	-	61.59	98.98	25.19	-	-	39.64	-	-	-
4.	CALAPRS Administrators' Institute - San Diego CA - 09/21/16 - 09/23/16	Attended	1,590.43	1,000.00	236.58	236.98	44.69	-	-	59.46	12.72	-	-
<b>Totals for Gregg Rademacher</b>			<b>\$ 10,055.71</b>	<b>\$ 5,750.00</b>	<b>\$ 2,317.32</b>	<b>\$ 1,082.12</b>	<b>\$ 386.54</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 278.01</b>	<b>\$ 125.72</b>	<b>\$ 111.00</b>	<b>\$ 5.00</b>
<b>Totals for Executive Office</b>			<b>\$ 10,312.21</b>	<b>\$ 5,810.00</b>	<b>\$ 2,317.32</b>	<b>\$ 1,278.62</b>	<b>\$ 386.54</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 278.01</b>	<b>\$ 125.72</b>	<b>\$ 111.00</b>	<b>\$ 5.00</b>

**Financial and Accounting Services**

<b>Calvin Chang</b>													
1.	Conduct RFP finalist interviews with StepStone and TorreyCove - San Diego CA - 08/22/16 - 08/22/16	Attended	\$ 403.19	\$ -	\$ 157.11	\$ -	\$ -	\$ 136.08	\$ -	\$ 28.00	\$ -	\$ 72.00	\$ 10.00
<b>Totals for Calvin Chang</b>			<b>\$ 403.19</b>	<b>\$ -</b>	<b>\$ 157.11</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 136.08</b>	<b>\$ -</b>	<b>\$ 28.00</b>	<b>\$ -</b>	<b>\$ 72.00</b>	<b>\$ 10.00</b>
<b>Ramon Reyes</b>													
1.	AGA Professional Development Training - Anaheim CA - 07/17/16 - 07/20/16	Attended	\$ 1,642.45	\$ 975.00	\$ 506.02	\$ -	\$ -	\$ 31.43	\$ -	\$ 15.00	\$ -	\$ 100.00	\$ 15.00
<b>Totals for Ramon Reyes</b>			<b>\$ 1,642.45</b>	<b>\$ 975.00</b>	<b>\$ 506.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31.43</b>	<b>\$ -</b>	<b>\$ 15.00</b>	<b>\$ -</b>	<b>\$ 100.00</b>	<b>\$ 15.00</b>
<b>Imelda Saldivar</b>													
1.	AGA Professional Development Training - Anaheim CA - 07/17/16 - 07/20/16	Attended	\$ 1,739.29	\$ 975.00	\$ 506.01	\$ -	\$ -	\$ 44.28	\$ -	\$ 60.00	\$ -	\$ 131.00	\$ 23.00
<b>Totals for Imelda Saldivar</b>			<b>\$ 1,739.29</b>	<b>\$ 975.00</b>	<b>\$ 506.01</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44.28</b>	<b>\$ -</b>	<b>\$ 60.00</b>	<b>\$ -</b>	<b>\$ 131.00</b>	<b>\$ 23.00</b>
<b>Katy Tieu</b>													
1.	AGA Professional Development Training - Anaheim CA - 07/17/16 - 07/20/16	Attended	\$ 1,714.57	\$ 975.00	\$ 506.01	\$ -	\$ -	\$ 38.56	\$ -	\$ 45.00	\$ -	\$ 130.00	\$ 20.00
<b>Totals for Katy Tieu</b>			<b>\$ 1,714.57</b>	<b>\$ 975.00</b>	<b>\$ 506.01</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38.56</b>	<b>\$ -</b>	<b>\$ 45.00</b>	<b>\$ -</b>	<b>\$ 130.00</b>	<b>\$ 20.00</b>



**1ST QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2017  
FOR TRAVEL DURING JULY 2016 - SEPTEMBER 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Financial and Accounting Services</b>													
<b>Felisa Valdepenas</b>													
1.	AGA Professional Development Training - Anaheim CA - 07/17/16 - 07/20/16	Attended	\$ 1,644.26	\$ 975.00	\$ 506.02	\$ -	\$ -	\$ 13.24	\$ -	\$ 15.00	\$ -	\$ 115.00	\$ 20.00
<b>Totals for Felisa Valdepenas</b>			<b>\$ 1,644.26</b>	<b>\$ 975.00</b>	<b>\$ 506.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13.24</b>	<b>\$ -</b>	<b>\$ 15.00</b>	<b>\$ -</b>	<b>\$ 115.00</b>	<b>\$ 20.00</b>
<b>Elda Villarroel</b>													
1.	AGA Professional Development Training - Anaheim CA - 07/17/16 - 07/20/16	Attended	\$ 1,674.82	\$ 975.00	\$ 506.02	\$ -	\$ -	\$ 33.80	\$ -	\$ 45.00	\$ -	\$ 100.00	\$ 15.00
<b>Totals for Elda Villarroel</b>			<b>\$ 1,674.82</b>	<b>\$ 975.00</b>	<b>\$ 506.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33.80</b>	<b>\$ -</b>	<b>\$ 45.00</b>	<b>\$ -</b>	<b>\$ 100.00</b>	<b>\$ 15.00</b>
<b>Totals for Financial and Accounting Services</b>			<b>\$ 8,818.58</b>	<b>\$ 4,875.00</b>	<b>\$ 2,687.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 297.39</b>	<b>\$ -</b>	<b>\$ 208.00</b>	<b>\$ -</b>	<b>\$ 648.00</b>	<b>\$ 103.00</b>
<b>Human Resources</b>													
<b>John Nogales</b>													
1.	Labor Arbitration Institute's Labor Law and Labor Arbitration - San Francisco CA - 09/07/16 - 09/08/16	Attended	\$ 2,322.50	\$ 550.00	\$ 905.28	\$ -	\$ -	\$ 420.12	\$ -	\$ 212.10	\$ -	\$ 225.00	\$ 10.00
<b>Totals for John Nogales</b>			<b>\$ 2,322.50</b>	<b>\$ 550.00</b>	<b>\$ 905.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 420.12</b>	<b>\$ -</b>	<b>\$ 212.10</b>	<b>\$ -</b>	<b>\$ 225.00</b>	<b>\$ 10.00</b>
<b>Totals for Human Resources</b>			<b>\$ 2,322.50</b>	<b>\$ 550.00</b>	<b>\$ 905.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 420.12</b>	<b>\$ -</b>	<b>\$ 212.10</b>	<b>\$ -</b>	<b>\$ 225.00</b>	<b>\$ 10.00</b>
<b>Internal Audit</b>													
<b>Quoc Nguyen</b>													
1.	QAR for State of Wisconsin Investment Board - Madison WI - 08/15/16 - 08/19/16	Attended	\$ 1,563.93	\$ -	\$ 618.08	\$ 467.20	\$ 178.65	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ -
2.	ERM Roundtable at California State Teachers' Retirement System - Sacramento CA - 09/12/16 - 09/14/16	Attended	1,197.98	-	606.99	432.96	39.03	-	-	-	-	104.00	15.00
<b>Totals for Quoc Nguyen</b>			<b>\$ 2,761.91</b>	<b>\$ -</b>	<b>\$ 1,225.07</b>	<b>\$ 900.16</b>	<b>\$ 217.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 404.00</b>	<b>\$ 15.00</b>
<b>Totals for Internal Audit</b>			<b>\$ 2,761.91</b>	<b>\$ -</b>	<b>\$ 1,225.07</b>	<b>\$ 900.16</b>	<b>\$ 217.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 404.00</b>	<b>\$ 15.00</b>

**1ST QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2017  
FOR TRAVEL DURING JULY 2016 - SEPTEMBER 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Amit Aggarwal</b>													
1.	Attend NCREIF Summer Conference 2016 - Boston MA - 07/12/16 - 07/15/16	Attended	\$ 1,836.34	\$ -	\$ 1,095.27	\$ 502.20	\$ 178.73	\$ -	\$ 7.00	\$ -	\$ 53.14	\$ -	\$ -
2.	Attend Europe INREV: Non-Listed Real Estate Fundamentals and Best Practices; conduct site inspections of LACERA assets - Chicago IL - 09/21/16 - 09/23/16	Attended	1,834.72	605.51	758.58	244.20	162.89	-	6.00	-	57.54	-	-
<b>Totals for Amit Aggarwal</b>			<b>\$ 3,671.06</b>	<b>\$ 605.51</b>	<b>\$ 1,853.85</b>	<b>\$ 746.40</b>	<b>\$ 341.62</b>	<b>\$ -</b>	<b>\$ 13.00</b>	<b>\$ -</b>	<b>\$ 110.68</b>	<b>\$ -</b>	<b>\$ -</b>
<b>David Chu</b>													
1.	Meet with existing (Spectrum Equity) and potential (Formation Group) managers; attend GGV Capital's summer networking event - Atherton; Palo Alto; San Francisco CA - 07/14/16 - 07/15/16	Attended	\$ 997.12	\$ -	\$ 231.60	\$ 487.96	\$ 217.56	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 10.00
2.	Conduct RFP finalist interviews with StepStone and TorreyCove - San Diego CA - 08/22/16 - 08/22/16	Attended	346.14	-	220.65	-	71.49	-	-	-	-	44.00	10.00
3.	Conduct due diligence meetings with existing and potential managers; attend SuperReturn Asia Conference - Seoul, Korea; Shanghai & Hong Kong, China - 09/19/16 - 09/30/16	Attended	14,581.41	-	4,808.27	7,865.00	275.79	30.35	-	-	-	1,180.00	422.00
<b>Totals for David Chu</b>			<b>\$ 15,924.67</b>	<b>\$ -</b>	<b>\$ 5,260.52</b>	<b>\$ 8,352.96</b>	<b>\$ 564.84</b>	<b>\$ 30.35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,274.00</b>	<b>\$ 442.00</b>
<b>Esmeralda Del Bosque</b>													
1.	Attend Pugh Capital's 25th Anniversary Conference - Seattle WA - 08/10/16 - 08/11/16	Attended	\$ 945.93	\$ -	\$ 265.72	\$ 438.20	\$ 51.39	\$ 16.31	\$ 10.00	\$ -	\$ 164.31	\$ -	\$ -
2.	To conduct due diligence with potential EMD search managers, Ashmore, Aberdeen, and Prudential - London, United Kingdom; Newark, NJ - 09/20/16 - 09/23/16	Attended	12,880.57	-	1,655.58	10,764.46	188.26	30.56	22.00	-	219.71	-	-
<b>Totals for Esmeralda Del Bosque</b>			<b>\$ 13,826.50</b>	<b>\$ -</b>	<b>\$ 1,921.30</b>	<b>\$ 11,202.66</b>	<b>\$ 239.65</b>	<b>\$ 46.87</b>	<b>\$ 32.00</b>	<b>\$ -</b>	<b>\$ 384.02</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Dale Johnson</b>													
1.	Conduct on-site due diligence for the Risk Parity Search with Panagora, Bridgewater, and AQR - Boston, MA; Westport, CT; and Greenwich, CT - 07/26/16 - 07/29/16	Attended	\$ 2,648.40	\$ -	\$ 1,496.62	\$ 788.02	\$ 34.55	\$ 8.21	\$ -	\$ 54.00	\$ -	\$ 237.00	\$ 30.00
2.	Meeting with BlackRock Market Advantage team as part of the Risk Parity Search - San Francisco CA - 08/04/16 - 08/04/16	Attended	464.00	-	-	369.96	20.40	8.64	-	9.00	-	51.00	5.00
3.	CII Fall Conference - Chicago IL - 09/28/16 - 09/30/16	Attended	1,866.06	-	1,081.26	507.13	8.00	7.67	-	36.00	-	206.00	20.00
<b>Totals for Dale Johnson</b>			<b>\$ 4,978.46</b>	<b>\$ -</b>	<b>\$ 2,577.88</b>	<b>\$ 1,665.11</b>	<b>\$ 62.95</b>	<b>\$ 24.52</b>	<b>\$ -</b>	<b>\$ 99.00</b>	<b>\$ -</b>	<b>\$ 494.00</b>	<b>\$ 55.00</b>

**1ST QUARTER STAFF  
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FOR TRAVEL DURING JULY 2016 - SEPTEMBER 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Vache Mahseredjian</b>													
1.	CII Fall Conference - Chicago IL - 09/28/16 - 09/30/16	Canceled	\$ 395.00	\$ 395.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Vache Mahseredjian</b>			<b>\$ 395.00</b>	<b>\$ 395.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>John McClelland</b>													
1.	Conduct site inspections for Capri Capital, CitiView Union City Apartments, and CityView's San Jose State University Student Apartments - San Jose & Union City CA - 08/31/16 - 08/31/16	Attended	\$ 343.08	\$ -	\$ -	\$ 282.96	\$ -	\$ 15.76	\$ 2.00	\$ 14.00	\$ 28.36	\$ -	\$ -
2.	Institutional Real Estate Americas' Fall Editorial Advisory Board Meeting - Carlsbad CA - 09/06/16 - 09/08/16	Attended	171.42	-	-	-	-	120.42	11.00	40.00	-	-	-
3.	Attend the 2016 Ferguson Partners Ltd. Leadership Symposium and conduct site inspections on Instrata Nomad, Milford Hotel, and Knickerbocker Retail; meet with Clarion, INVESCO, and Deutsche Bank - New York NY - 09/20/16 - 09/23/16	Attended	2,118.65	-	1,388.70	434.20	10.00	32.51	17.00	92.03	144.21	-	-
4.	PREA Institutional Investor Real Estate Conference - Washington DC - 09/28/16 - 09/30/16	Attended	941.66	110.00	-	743.01	12.00	32.51	21.00	-	23.14	-	-
<b>Totals for John McClelland</b>			<b>\$ 3,574.81</b>	<b>\$ 110.00</b>	<b>\$ 1,388.70</b>	<b>\$ 1,460.17</b>	<b>\$ 22.00</b>	<b>\$ 201.20</b>	<b>\$ 51.00</b>	<b>\$ 146.03</b>	<b>\$ 195.71</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Jim Rice</b>													
1.	Conduct on-site due diligence for the Risk Parity Search with Panagora, Bridgewater, and AQR - Boston, MA; Westport, CT; and Greenwich, CT - 07/26/16 - 07/29/16	Attended	\$ 2,130.00	\$ -	\$ 803.67	\$ 706.08	\$ 402.25	\$ -	\$ -	\$ -	\$ -	\$ 198.00	\$ 20.00
2.	Meeting with BlackRock Market Advantage team as part of the Risk Parity Search - San Francisco CA - 08/04/16 - 08/04/16	Attended	421.78	-	-	313.96	20.40	12.42	-	24.00	-	46.00	5.00
<b>Totals for Jim Rice</b>			<b>\$ 2,551.78</b>	<b>\$ -</b>	<b>\$ 803.67</b>	<b>\$ 1,020.04</b>	<b>\$ 422.65</b>	<b>\$ 12.42</b>	<b>\$ -</b>	<b>\$ 24.00</b>	<b>\$ -</b>	<b>\$ 244.00</b>	<b>\$ 25.00</b>
<b>Michael Romero</b>													
1.	Attend the NCREIF & SMU Cox School of Business Folsom Institute for Real Estate - Dallas TX - 08/01/16 - 08/05/16	Attended	\$ 4,158.30	\$ 2,500.00	\$ 848.00	\$ 566.20	\$ 43.78	\$ 22.52	\$ 12.00	\$ -	\$ 165.80	\$ -	\$ -
<b>Totals for Michael Romero</b>			<b>\$ 4,158.30</b>	<b>\$ 2,500.00</b>	<b>\$ 848.00</b>	<b>\$ 566.20</b>	<b>\$ 43.78</b>	<b>\$ 22.52</b>	<b>\$ 12.00</b>	<b>\$ -</b>	<b>\$ 165.80</b>	<b>\$ -</b>	<b>\$ -</b>

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Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Investment Office</b>													
<b>Trina Sanders</b>													
1.	Conduct site inspections for Capri Capital, CitiView Union City Apartments, and CityView's San Jose State University Student Apartments - San Jose & Union City CA - 08/31/16 - 08/31/16	Attended	\$ 225.66	\$ -	\$ -	\$ 125.96	\$ 10.00	\$ 15.76	\$ -	\$ 48.00	\$ 25.94	\$ -	\$ -
2.	PREA Institutional Investor Real Estate Conference - Washington DC - 09/28/16 - 09/30/16	Attended	741.72	110.00	-	553.20	-	33.97	13.00	-	31.55	-	-
<b>Totals for Trina Sanders</b>			<b>\$ 967.38</b>	<b>\$ 110.00</b>	<b>\$ -</b>	<b>\$ 679.16</b>	<b>\$ 10.00</b>	<b>\$ 49.73</b>	<b>\$ 13.00</b>	<b>\$ 48.00</b>	<b>\$ 57.49</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Robert Santos</b>													
1.	Attend Pugh Capital's 25th Anniversary Conference - Seattle WA - 08/10/16 - 08/11/16	Attended	\$ 869.30	\$ -	\$ 265.72	\$ 384.20	\$ 51.40	\$ -	\$ 10.00	\$ -	\$ 157.98	\$ -	\$ -
2.	To conduct due diligence with potential EMD search managers, Ashmore, Aberdeen, and Prudential - London, United Kingdom; Newark, NJ - 09/20/16 - 09/23/16	Attended	12,712.65	-	1,627.01	10,764.46	83.69	-	30.00	-	207.49	-	-
<b>Totals for Robert Santos</b>			<b>\$ 13,581.95</b>	<b>\$ -</b>	<b>\$ 1,892.73</b>	<b>\$ 11,148.66</b>	<b>\$ 135.09</b>	<b>\$ -</b>	<b>\$ 40.00</b>	<b>\$ -</b>	<b>\$ 365.47</b>	<b>\$ -</b>	<b>\$ -</b>
<b>David Simpson</b>													
1.	Attend ABRY Advisory Board Meeting - Boston MA - 07/27/16 - 07/28/16	Attended	\$ 1,523.87	\$ -	\$ 433.76	\$ 893.90	\$ 37.56	\$ 29.05	\$ -	\$ 57.60	\$ -	\$ 62.00	\$ 10.00
2.	Conduct due diligence with potential managers, Astra Capital, Liberty Hall, and One Rock Capital - New York NY - 09/01/16 - 09/02/16	Attended	1,813.36	-	578.28	738.20	198.24	4.64	-	72.00	-	207.00	15.00
3.	Conduct due diligence on Atlantic Street Capital; attend The Carlyle Group and Morgan Stanley AIP Private Markets Institutional Investor Conference - Washington, DC; New York, NY; Stamford, CT - 09/12/16 - 09/16/16	Attended	4,209.98	-	2,063.42	1,064.83	408.43	-	-	-	250.30	388.00	35.00
4.	Conduct due diligence with potential managers (Sycamore Capital and PWP Growth Equity); meet with Lightyear and Carlyle CEOF team; attend LAVCA 2016 Summit & Investor Roundtable - New York NY - 09/26/16 - 09/28/16	Attended	2,242.77	-	1,246.35	512.20	101.58	4.64	-	82.00	-	276.00	20.00
<b>Totals for David Simpson</b>			<b>\$ 9,789.98</b>	<b>\$ -</b>	<b>\$ 4,321.81</b>	<b>\$ 3,209.13</b>	<b>\$ 745.81</b>	<b>\$ 38.33</b>	<b>\$ -</b>	<b>\$ 211.60</b>	<b>\$ 250.30</b>	<b>\$ 933.00</b>	<b>\$ 80.00</b>
<b>Elin Szymanowski</b>													
1.	Conduct RFP finalist interviews with StepStone and TorreyCove - San Diego CA - 08/22/16 - 08/22/16	Attended	\$ 423.16	\$ -	\$ 212.63	\$ -	\$ 113.53	\$ -	\$ -	\$ -	\$ -	\$ 87.00	\$ 10.00
2.	Conduct onsite update meetings with existing managers and conduct due diligence with potential managers in Europe - London, England; Zurich, Switzerland; Stockholm, Sweden; Copenhagen, Denmark - 09/06/16 - 09/22/16	Attended	19,370.27	2,300.00	5,435.02	8,590.76	541.88	23.43	-	293.18	-	1,470.00	716.00
<b>Totals for Elin Szymanowski</b>			<b>\$ 19,793.43</b>	<b>\$ 2,300.00</b>	<b>\$ 5,647.65</b>	<b>\$ 8,590.76</b>	<b>\$ 655.41</b>	<b>\$ 23.43</b>	<b>\$ -</b>	<b>\$ 293.18</b>	<b>\$ -</b>	<b>\$ 1,557.00</b>	<b>\$ 726.00</b>

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<b>Investment Office</b>													
<b>Inga Tadevosyan</b>													
1.	Attend the NCREIF & SMU Cox School of Business Folsom Institute for Real Estate - Dallas TX - 08/01/16 - 08/05/16	Attended	\$ 1,846.46	\$ 1,000.00	\$ 407.04	\$ 388.30	\$ -	\$ -	\$ 10.00	\$ -	\$ 41.12	\$ -	\$ -
<b>Totals for Inga Tadevosyan</b>			<b>\$ 1,846.46</b>	<b>\$ 1,000.00</b>	<b>\$ 407.04</b>	<b>\$ 388.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10.00</b>	<b>\$ -</b>	<b>\$ 41.12</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Shelly Tilaye</b>													
1.	Conduct due diligence on OnCap and attend its annual meeting; Attend Onex's Annual and Advisory Board Meeting - Toronto, Canada - 09/20/16 - 09/23/16	Attended	\$ 2,313.28	\$ -	\$ 1,318.94	\$ 520.10	\$ 216.24	\$ -	\$ -	\$ -	\$ -	\$ 187.00	\$ 71.00
<b>Totals for Shelly Tilaye</b>			<b>\$ 2,313.28</b>	<b>\$ -</b>	<b>\$ 1,318.94</b>	<b>\$ 520.10</b>	<b>\$ 216.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 187.00</b>	<b>\$ 71.00</b>
<b>Chad Timko</b>													
1.	Conduct on-site due diligence for the Risk Parity Search with Panagora, Bridgewater, and AQR - Boston, MA; Westport, CT; and Greenwich, CT - 07/26/16 - 07/29/16	Attended	\$ 1,887.50	\$ -	\$ 823.04	\$ 549.99	\$ 244.57	\$ 30.56	\$ -	\$ 98.34	\$ -	\$ 121.00	\$ 20.00
2.	Meeting with BlackRock Market Advantage team as part of the Risk Parity Search - San Francisco CA - 08/04/16 - 08/04/16	Attended	383.22	-	-	275.35	17.90	27.22	-	11.75	-	46.00	5.00
<b>Totals for Chad Timko</b>			<b>\$ 2,270.72</b>	<b>\$ -</b>	<b>\$ 823.04</b>	<b>\$ 825.34</b>	<b>\$ 262.47</b>	<b>\$ 57.78</b>	<b>\$ -</b>	<b>\$ 110.09</b>	<b>\$ -</b>	<b>\$ 167.00</b>	<b>\$ 25.00</b>
<b>Christopher Wagner</b>													
1.	Conduct RFP finalist interviews with StepStone and TorreyCove - San Diego CA - 08/22/16 - 08/22/16	Attended	\$ 594.97	\$ -	\$ 330.13	\$ -	\$ -	\$ 132.84	\$ -	\$ 35.00	\$ -	\$ 87.00	\$ 10.00
<b>Totals for Christopher Wagner</b>			<b>\$ 594.97</b>	<b>\$ -</b>	<b>\$ 330.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 132.84</b>	<b>\$ -</b>	<b>\$ 35.00</b>	<b>\$ -</b>	<b>\$ 87.00</b>	<b>\$ 10.00</b>
<b>Edward Wright</b>													
1.	CII Fall Conference - Chicago IL - 09/28/16 - 09/30/16	Attended	\$ 2,206.84	\$ -	\$ 1,734.03	\$ -	\$ 70.25	\$ 34.56	\$ -	\$ 90.00	\$ -	\$ 258.00	\$ 20.00
<b>Totals for Edward Wright</b>			<b>\$ 2,206.84</b>	<b>\$ -</b>	<b>\$ 1,734.03</b>	<b>\$ -</b>	<b>\$ 70.25</b>	<b>\$ 34.56</b>	<b>\$ -</b>	<b>\$ 90.00</b>	<b>\$ -</b>	<b>\$ 258.00</b>	<b>\$ 20.00</b>
<b>Totals for Investment Office</b>			<b>\$ 102,445.59</b>	<b>\$ 7,020.51</b>	<b>\$ 31,129.29</b>	<b>\$ 50,374.99</b>	<b>\$ 3,792.76</b>	<b>\$ 674.55</b>	<b>\$ 171.00</b>	<b>\$ 1,056.90</b>	<b>\$ 1,570.59</b>	<b>\$ 5,201.00</b>	<b>\$ 1,454.00</b>

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<b>Legal Office</b>													
<b>Johanna Fontenot</b>													
1.	CALAPRS Administrators' Institute - San Diego CA - 09/21/16 - 09/23/16	Attended	\$ 226.07	\$ -	\$ -	\$ -	\$ -	\$ 155.52	\$ -	\$ -	\$ 70.55	\$ -	\$ -
<b>Totals for Johanna Fontenot</b>			<b>\$ 226.07</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 155.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70.55</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Steven Rice</b>													
1.	SACRS Legislative Committee - Sacramento CA - 08/19/16 - 08/19/16	Attended	\$ 572.30	\$ -	\$ -	\$ 473.96	\$ 38.50	\$ -	\$ -	\$ 20.00	\$ 39.84	\$ -	\$ -
<b>Totals for Steven Rice</b>			<b>\$ 572.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 473.96</b>	<b>\$ 38.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20.00</b>	<b>\$ 39.84</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Totals for Legal Office</b>			<b>\$ 798.37</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 473.96</b>	<b>\$ 38.50</b>	<b>\$ 155.52</b>	<b>\$ -</b>	<b>\$ 20.00</b>	<b>\$ 110.39</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Member Services</b>													
<b>Carlos Barrios</b>													
1.	ISCEBS Employee Benefits Symposium - Baltimore MD - 09/18/16 - 09/21/16	Attended	\$ 2,931.17	\$ 1,095.00	\$ 942.48	\$ 478.29	\$ 49.56	\$ 24.84	\$ -	\$ 85.00	\$ -	\$ 238.00	\$ 18.00
<b>Totals for Carlos Barrios</b>			<b>\$ 2,931.17</b>	<b>\$ 1,095.00</b>	<b>\$ 942.48</b>	<b>\$ 478.29</b>	<b>\$ 49.56</b>	<b>\$ 24.84</b>	<b>\$ -</b>	<b>\$ 85.00</b>	<b>\$ -</b>	<b>\$ 238.00</b>	<b>\$ 18.00</b>
<b>Bill Lindstrom</b>													
1.	RELAC Outreach Luncheon - Las Vegas NV - 09/20/16 - 09/20/16	Attended	\$ 147.96	\$ -	\$ -	\$ 147.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals for Bill Lindstrom</b>			<b>\$ 147.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 147.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Jeff Shevlowitz</b>													
1.	ISCEBS Employee Benefits Symposium - Baltimore MD - 09/18/16 - 09/21/16	Attended	\$ 2,417.55	\$ 895.00	\$ 923.10	\$ 350.45	\$ 42.00	\$ -	\$ -	\$ -	\$ -	\$ 207.00	\$ -
<b>Totals for Jeff Shevlowitz</b>			<b>\$ 2,417.55</b>	<b>\$ 895.00</b>	<b>\$ 923.10</b>	<b>\$ 350.45</b>	<b>\$ 42.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 207.00</b>	<b>\$ -</b>
<b>Totals for Member Services</b>			<b>\$ 5,496.68</b>	<b>\$ 1,990.00</b>	<b>\$ 1,865.58</b>	<b>\$ 976.70</b>	<b>\$ 91.56</b>	<b>\$ 24.84</b>	<b>\$ -</b>	<b>\$ 85.00</b>	<b>\$ -</b>	<b>\$ 445.00</b>	<b>\$ 18.00</b>



**1ST QUARTER STAFF  
EDUCATION AND TRAVEL EXPENDITURE REPORT  
FOR FISCAL YEAR 2017  
FOR TRAVEL DURING JULY 2016 - SEPTEMBER 2016**

Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>QA &amp; Metrics</b>													
<b>Mary Arenas</b>													
1.	IIA's Beginning Auditor Tools and Techniques - San Francisco CA - 08/02/16 - 08/05/16	Attended	\$ 4,046.55	\$ 1,875.00	\$ 1,505.00	\$ 413.08	\$ 40.47	\$ -	\$ -	\$ -	\$ -	\$ 188.00	\$ 25.00
<b>Totals for Mary Arenas</b>			<b>\$ 4,046.55</b>	<b>\$ 1,875.00</b>	<b>\$ 1,505.00</b>	<b>\$ 413.08</b>	<b>\$ 40.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 188.00</b>	<b>\$ 25.00</b>
<b>Brittany Bonifacio</b>													
1.	ATD Train the Trainer Certificate Program - San Francisco CA - 07/13/16 - 07/15/16	Attended	\$ 3,919.07	\$ 1,744.00	\$ 1,522.56	\$ 364.20	\$ 60.31	\$ -	\$ -	\$ -	\$ -	\$ 208.00	\$ 20.00
2.	ISCEBS Employee Benefits Symposium - Baltimore MD - 09/18/16 - 09/21/16	Attended	2,464.48	895.00	942.48	266.20	60.45	53.35	-	-	-	222.00	25.00
<b>Totals for Brittany Bonifacio</b>			<b>\$ 6,383.55</b>	<b>\$ 2,639.00</b>	<b>\$ 2,465.04</b>	<b>\$ 630.40</b>	<b>\$ 120.76</b>	<b>\$ 53.35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 430.00</b>	<b>\$ 45.00</b>
<b>Calvin Chow</b>													
1.	ISCEBS Employee Benefits Symposium - Baltimore MD - 09/18/16 - 09/21/16	Attended	\$ 2,539.68	\$ 895.00	\$ 942.48	\$ 328.20	\$ 95.23	\$ 15.77	\$ -	\$ -	\$ -	\$ 238.00	\$ 25.00
<b>Totals for Calvin Chow</b>			<b>\$ 2,539.68</b>	<b>\$ 895.00</b>	<b>\$ 942.48</b>	<b>\$ 328.20</b>	<b>\$ 95.23</b>	<b>\$ 15.77</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 238.00</b>	<b>\$ 25.00</b>
<b>Totals for QA &amp; Metrics</b>			<b>\$ 12,969.78</b>	<b>\$ 5,409.00</b>	<b>\$ 4,912.52</b>	<b>\$ 1,371.68</b>	<b>\$ 256.46</b>	<b>\$ 69.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 856.00</b>	<b>\$ 95.00</b>

**Retiree Healthcare**

<b>Leilani Ignacio</b>													
1.	CVS/Caremark Due Diligence - Knoxville TN - 09/20/16 - 09/22/16	Attended	\$ 895.47	\$ -	\$ -	\$ 644.32	\$ -	\$ 29.80	\$ -	\$ 77.35	\$ -	\$ 134.00	\$ 10.00
<b>Totals for Leilani Ignacio</b>			<b>\$ 895.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 644.32</b>	<b>\$ -</b>	<b>\$ 29.80</b>	<b>\$ -</b>	<b>\$ 77.35</b>	<b>\$ -</b>	<b>\$ 134.00</b>	<b>\$ 10.00</b>
<b>Kathy Migita</b>													
1.	Due Diligence for Long Term Care Carrier - Salt Lake City UT - 08/30/16 - 08/31/16	Attended	\$ 454.10	\$ -	\$ 121.61	\$ 195.96	\$ -	\$ -	\$ -	\$ 44.53	\$ -	\$ 82.00	\$ 10.00
<b>Totals for Kathy Migita</b>			<b>\$ 454.10</b>	<b>\$ -</b>	<b>\$ 121.61</b>	<b>\$ 195.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44.53</b>	<b>\$ -</b>	<b>\$ 82.00</b>	<b>\$ 10.00</b>



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Cnt	Purpose of Travel - Location - Travel Dates	Travel Status	Total Expense	Registration	Lodging	Airfare	Ground Trans	Mileage	Porterage	Parking	Meals	Per Diem	Misc.
<b>Retiree Healthcare</b>													
<b>Cassandra Smith</b>													
1.	Due Diligence for Long Term Care Carrier - Salt Lake City UT - 08/30/16 - 08/31/16	Attended	\$ 346.32	\$ -	\$ 121.61	\$ 195.96	\$ 28.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.	CVS/Caremark Due Diligence - Knoxville TN - 09/20/16 - 09/22/16	Attended	809.75	-	-	648.23	-	12.52	-	-	-	134.00	15.00
3.	Accordant Client Summit - Greensboro NC - 09/27/16 - 09/29/16	Attended	682.26	-	-	606.33	-	11.93	-	-	-	49.00	15.00
<b>Totals for Cassandra Smith</b>			<b>\$ 1,838.33</b>	<b>\$ -</b>	<b>\$ 121.61</b>	<b>\$ 1,450.52</b>	<b>\$ 28.75</b>	<b>\$ 24.45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 183.00</b>	<b>\$ 30.00</b>
<b>Totals for Retiree Healthcare</b>			<b>\$ 3,187.90</b>	<b>\$ -</b>	<b>\$ 243.22</b>	<b>\$ 2,290.80</b>	<b>\$ 28.75</b>	<b>\$ 54.25</b>	<b>\$ -</b>	<b>\$ 121.88</b>	<b>\$ -</b>	<b>\$ 399.00</b>	<b>\$ 50.00</b>
<b>GRAND TOTALS:</b>			<b>\$ 152,727.63</b>	<b>\$ 27,704.51</b>	<b>\$ 45,487.32</b>	<b>\$ 58,535.27</b>	<b>\$ 4,990.15</b>	<b>\$ 1,695.79</b>	<b>\$ 171.00</b>	<b>\$ 1,981.89</b>	<b>\$ 1,806.70</b>	<b>\$ 8,580.00</b>	<b>\$ 1,775.00</b>