

**FOR INFORMATION ONLY**

November 17, 2021

TO: Trustees
Board of Retirement
Board of Investments

FROM: Ted Granger *TG*
Interim Chief Financial Officer

FOR: December 1, 2021 Board of Retirement Meeting
December 8, 2021 Board of Investments Meeting

SUBJECT: **1ST QUARTER TRUSTEE TRAVEL & EDUCATION REPORTS**

Attached for your review is the Trustee Travel & Education Report which includes expenses submitted for reimbursement, paid, or credited relating to events beginning July 1, 2021 through September 30, 2022.

In addition, the Trustee Cancellation & Credit Expenditures Report for Fiscal Years 2020-2021 and 2021-2022 are attached for your reference.

REVIEWED AND APPROVED:

Santos H. Kreimann
Chief Executive Officer

TG/EW/krh

Attachments

c: L. Lugo
J. Popowich
L. Guglielmo
J. Grabel
S. Rice
J. Beasley



1ST QUARTER BOARD
TRUSTEE TRAVEL AND EDUCATION EXPENDITURE
REPORT FOR FISCAL YEAR 2022
FOR EVENTS DURING JULY 2021 - SEPTEMBER 2021

| Cat | Purpose of Travel - Location - Travel Dates | Travel Status | Total Expense | Registration | Lodging | Airfare | Ground Transp. | Mileage | Porterage | Parking | Meals | Per Diem | Misc. |
|-----------------------------------|--|---------------|---------------|--------------|----------|------------|----------------|---------|-----------|---------|--------|----------|----------|
| Alan Bernstein | | | | | | | | | | | | | |
| A | 1 Edu - NCPERS 2021 Public Pension Funding Forum - New York, NY - 08/22/2021 - 08/24/2021 | Attended | \$3,684.58 | \$685.00 | \$529.83 | \$1,922.40 | \$348.35 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$157.00 | \$42.00 |
| Totals for Alan Bernstein: | | | \$3,684.58 | \$685.00 | \$529.83 | \$1,922.40 | \$348.35 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$157.00 | \$42.00 |
| Vivian Gray | | | | | | | | | | | | | |
| A | 1 Edu - NCPERS 2021 Public Pension Funding Forum - New York, NY - 08/22/2021 - 08/24/2021 | Attended | \$3,569.08 | \$685.00 | \$529.83 | \$1,810.81 | \$149.44 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$195.00 | \$199.00 |
| V | - Edu - NASP 32nd Annual Financial Services Virtual Conference - VIRTUAL - 09/22/2021 - 09/24/2021 | Attended | \$75.00 | \$75.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals for Vivian Gray: | | | \$3,644.08 | \$760.00 | \$529.83 | \$1,810.81 | \$149.44 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$195.00 | \$199.00 |
| David Green | | | | | | | | | | | | | |
| X | - Edu - 2021 CII Fall Conference - Chicago, IL - 09/22/2021 - 09/24/2021 | Host Canceled | \$130.33 | \$0.00 | \$0.00 | \$130.33 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals for David Green: | | | \$130.33 | \$0.00 | \$0.00 | \$130.33 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Patrick Jones | | | | | | | | | | | | | |
| V | - Edu - SACRS Public Pension Investment Management Program - VIRTUAL - 07/13/2021 - 07/22/2021 | Attended | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals for Patrick Jones: | | | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |



**1ST QUARTER BOARD
TRUSTEE TRAVEL AND EDUCATION EXPENDITURE
REPORT FOR FISCAL YEAR 2022
FOR EVENTS DURING JULY 2021 - SEPTEMBER 2021**

| Cat | Purpose of Travel - Location - Travel Dates | Travel Status | Total Expense | Registration | Lodging | Airfare | Ground Transp. | Mileage | Porterage | Parking | Meals | Per Diem | Misc. |
|----------------------------------|---|---------------|---------------|--------------|------------|------------|----------------|---------|-----------|----------|--------|----------|----------|
| Joseph Kelly | | | | | | | | | | | | | |
| V - | Edu -SACRS Public Pension Investment Management Program - VIRTUAL - 07/13/2021 - 07/22/2021 | Attended | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals for Joseph Kelly: | | | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Keith Knox | | | | | | | | | | | | | |
| V - | Edu - Harvard Business School Audit Committees In A New Era of Governance - VIRTUAL - 07/21/2021 - 07/23/2021 | Attended | \$5,700.00 | \$5,700.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals for Keith Knox: | | | \$5,700.00 | \$5,700.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Herman Santos | | | | | | | | | | | | | |
| A 1 | Edu - NCPERS 2021 Public Pension Funding Forum - New York, NY - 08/22/2021 - 08/24/2021 | Attended | \$2,709.58 | \$685.00 | \$706.45 | \$503.40 | \$160.99 | \$84.00 | \$0.00 | \$160.00 | \$0.00 | \$263.00 | \$146.74 |
| V - | Edu - PPI Roundtable - July 2021 - VIRTUAL - 07/13/2021 - 07/15/2021 | Attended | \$175.00 | \$175.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals for Herman Santos: | | | \$2,884.58 | \$860.00 | \$706.45 | \$503.40 | \$160.99 | \$84.00 | \$0.00 | \$160.00 | \$0.00 | \$263.00 | \$146.74 |
| Grand Totals: | | | \$17,043.57 | \$9,005.00 | \$1,766.11 | \$4,366.94 | \$658.78 | \$84.00 | \$0.00 | \$160.00 | \$0.00 | \$615.00 | \$387.74 |

Category Legend:

- A - Pre-Approved/Board Approved
- B - Educational Conferences and Administrative Meetings in CA where total cost is no more than \$2,000 per Trustee Travel Policy; Section III.A
- C - Second of two conferences and/or meetings counted as one conference per Trustee Education Policy Section IV.C2 and Trustee Travel Policy Section IV.
- V - Virtual Event
- X - Canceled events for which expenses have been incurred.
- Z - Trip was Canceled - Balance of \$0.00



**TRUSTEE CANCELLATION AND CREDIT EXPENDITURES REPORT
FOR FISCAL YEAR 2022
FOR EVENTS DURING JULY 2021 - JUNE 2022**

| Purpose of Travel - Location - Date - Travel Status | Category | Total Expense | Registration (Reg.) | Lodging | Airfare | Other Misc. Travel Exp. | Chair Pardon | Reg. Credit | Reg. Credit Expiration Date | Airfare Credit | Airfare Credit Expiration | Refund Pending |
|--|----------|---------------|---------------------|---------|----------|-------------------------|--------------|-------------|-----------------------------|----------------|---------------------------|----------------|
| Alan Bernstein | | | | | | | | | | | | |
| Edu - SuperReturn International Berlin - Berlin, Germany - 11/09/2021 - 11/12/2021 - Canceled | X | \$375.02 | \$375.02 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$375.02 |
| Attendee Totals: | | \$375.02 | \$375.02 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$375.02 |
| David Green | | | | | | | | | | | | |
| Edu - 2021 CII Fall Conference - Chicago, IL - 09/22/2021 - 09/24/2021 - Host Canceled | X | \$130.33 | \$0.00 | \$0.00 | \$130.33 | \$0.00 | Yes | \$0.00 | | \$256.80 | 7/27/2022 | \$0.00 |
| Attendee Totals: | | \$130.33 | \$0.00 | \$0.00 | \$130.33 | \$0.00 | | \$0.00 | | \$256.80 | | \$0.00 |
| Patrick Jones | | | | | | | | | | | | |
| Edu - Duke University Executive Education Program - Corporate Social Responsibility - Durham, NC - 09/23/2021 - 09/25/2021 - Host Canceled | X | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$616.80 | 12/31/2021 | \$0.00 |
| Attendee Totals: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$616.80 | | \$0.00 |
| Shawn Kehoe | | | | | | | | | | | | |
| Edu - 2021 Milken Institute Global Conference - Los Angeles, CA - 10/17/2021 - 10/20/2021 - Canceled | X | \$23.96 | \$0.00 | \$23.96 | \$0.00 | \$0.00 | Yes | \$0.00 | | \$0.00 | | \$0.00 |
| Edu - SACRS Fall Conference - Los Angeles CA - 11/09/2021 - 11/12/2021 - Canceled | X | \$120.00 | \$120.00 | \$0.00 | \$0.00 | \$0.00 | Yes | \$0.00 | | \$0.00 | | \$0.00 |
| Attendee Totals: | | \$143.96 | \$120.00 | \$23.96 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Gina Sanchez | | | | | | | | | | | | |
| Edu - 2021 CII Fall Conference - Chicago, IL - 09/22/2021 - 09/24/2021 - Host Canceled | X | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$282.80 | 7/27/2022 | \$0.00 |
| Attendee Totals: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$282.80 | | \$0.00 |
| Grand Totals: | | \$649.31 | \$495.02 | \$23.96 | \$130.33 | \$0.00 | | \$0.00 | | \$1,156.40 | | \$375.02 |

Category Legend:

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C - Second of two conferences and/or meetings counted as one conference per Trustee Education Policy Section IV.C.2 and Trustee Travel Policy Section IV.

V - Virtual Event

X - Canceled events for which expenses have been incurred.

Z - Trip was Canceled - Balance of \$0.00

**TRUSTEE CANCELLATION AND CREDIT EXPENDITURES
REPORT FOR FISCAL YEAR 2021
FOR TRAVEL DURING JULY 2020 - JUNE 2021**

| Purpose of Travel - Location - Date - Travel Status | Category | Total Expense | Registration (Reg.) | Lodging | Airfare | Other Misc. Travel Exp. | Chair Pardon | Reg. Credit | Reg. Credit Expiration Date | Airfare Credit | Airfare Credit Expiration Date | Refund Pending |
|--|----------|---------------|---------------------|---------|---------|-------------------------|--------------|-------------|-----------------------------|----------------|--------------------------------|----------------|
| Alan Bernstein | | | | | | | | | | | | |
| Edu - IFEBP 66th Annual Employee Benefits Conference - Honolulu HI - 11/15/2020 - 11/18/2020 - Host Canceled | Z | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Attendee Totals: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Vivian Gray | | | | | | | | | | | | |
| Edu - CII & NYU Corporate Governance Bootcamp - VIRTUAL -9/23/2020 - 9/25/2020 - Canceled | Z | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Attendee Totals: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Shawn Kehoe | | | | | | | | | | | | |
| Edu - IFEBP 66th Annual Employee Benefits Conference - Honolulu HI - 11/15/2020 - 11/18/2020 - Host Canceled | Z | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Attendee Totals: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Les Robbins | | | | | | | | | | | | |
| Edu - IFEBP 66th Annual Employee Benefits Conference - Honolulu HI - 11/15/2020 - 11/18/2020 - Host Canceled | X | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$2,125.00 | 12/31/2022 | \$0.00 | | \$0.00 |
| Edu- 2020 SACRS Fall Virtual Conference -VIRTUAL - 11/10/2020 - 11/13/2020 - Canceled | Z | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Attendee Totals: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$2,125.00 | | \$0.00 | | \$0.00 |
| Grand Totals: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$2,125.00 | | \$0.00 | | \$0.00 |

Category Legend:

X - Canceled events for which expenses have been incurred.
Z - Trip was Canceled - Balance of \$0.00