

**MINIMUM QUALIFICATION CERTIFICATION**

(To be signed by an authorized person and returned with the RFP response)

All firms submitting a proposal in response to this RFP are required to meet all of the following minimum qualifications to be given further consideration. All Proposers are required to sign and return this Attachment, along with written evidence of how each qualification is met on Attachment C, Page 2, Evidence of Minimum Qualifications.

Respondent hereby certifies that it meets all of the following minimum qualifications.

Yes                       No

All firms submitting proposals for the Actuarial Consulting and Actuarial Auditing Services Search must meet the following criteria:

- 1. The Firm must be a professional actuarial services firm providing actuarial valuations, experience analyses, actuarial audits, and pension consulting services to public pension plans with Other Post-Employment Benefit (OPEB) Programs, or similar entities which are approximately the size and complexity of LACERA within the last five (5) years as of the filing date.
- 2. The Lead Actuarial Project Manager must have a minimum of five (5) years of experience as an actuary providing pension and consulting services experience analysis, valuation assignments, and actuarial audit assignments for public pension plans with OPEB Programs.
- 3. The Lead Actuarial Project Manager responsible for the LACERA account must be either an Associate of the Society of Actuaries or a Fellow of the Society of Actuaries.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Name of Firm

